



Vincent K. Tibbs Senior Building

111 West Street
Englewood, New Jersey 07631
Phone: 201-871-3451

Flood Emergency Evacuation Plan

PURPOSE: To set a plan of action for the unlikely event that tenants would need to vacate the building to avoid being in danger from the effects of high floodwaters.

PROCEDURE DURING A FLOOD EMERGENCY: Should an evacuation become necessary, it will be the decision of the Housing Authority; however, in times of disaster, an authorized official of the Police/Fire has full authority to make decisions regarding all issues that relate to providing for a safe and secure environment.

SHOULD EVACUATION BE NECESSARY: Tenants who have friends or family with whom they can stay should leave immediately if possible. Tenants are encouraged to bring the emergency "Ready To-Go" Bag items listed on the following page of this plan in case they need to evacuate. Do not leave behind pets during an evacuation, if possible. Leaving your light on may assist the authorities that drive around your neighborhood after the storm in determining if your area has electricity.

Tenants are encouraged to SELF-ENGAGE by preparing INDIVIDUAL ACTION PLANS for FLOODING

- Tenants are encouraged to pre-arrange staying with a friend or family member living off the property.
- Tenants are encouraged to pre-determine if they would need a special-needs or pet-friendly shelter as these have special requirements for admittance.
- Tenants with special-needs may be provided with an English or Spanish Special Needs Emergency Shelter application if needed by asking the office staff at any time.
- Tenants are recommended to keep an Emergency "Ready-To-Go" bag for use at any and all times, including any important financial or medical records.

- Residents are encouraged to use City Alert Systems to be notified of emergency flood conditions and can sign up at <https://www.cityofenglewood.org/AlertCenter.aspx>
- Tenants are encouraged to keep an emergency contact card in their wallets at all times that includes vital information about their health and/or who to call in the event of an emergency, as well as any other vital financial (credit card and account #'s) or other records that may be needed if separated from home.

Property Management to STAY ENGAGED with INDIVIDUALS

- Property Staff will tune into the Emergency Broadcast System and to local TV and radio stations to receive current information regarding weather conditions and potential dangers.
- Property staff will pre-register to receive emergency alerts through NJ-Alert Systems and stay continuously apprised of any potential for a flood emergency to occur on the property.
- Property staff will notify tenants of potential and/or eminent emergency flood conditions at their preferred emergency contact listed on the signed Property Disclosure Statement.
- Property management will be aware of Bergen County emergency flood procedures and be aware of the closest publicly-accessible AED should one be needed.
- Property staff will identify the location of emergency shelters when they become open, and assist tenants as needed with information about evacuation routes, emergency shelter locations, and public transportation options.
- If an emergency occurs after-hours or on weekends, property staff will be on-call and available to assist tenants with providing up-to-date property condition information and information about evacuation routes, emergency shelter locations, and public transportation options.
- Gallon bottles of water (2 per tenant) will be stockpiled in the event of water disruption for use on the property during an emergency.
- Special Needs Emergency Shelter applications will be offered to residents for each new lease or renewal.
- Management staff will keep up-to-date information on tenants needing special assistance in the event of an emergency and attempt to contact them during an emergency to see if they need any assistance.
- Property management recommends dialing 911 in the event of an emergency and 311 for up-to-date information about local flood conditions.

PROCEDURE DURING A FLOOD EMERGENCY: Tenants may call 201-568-2700 with questions about flood conditions, evacuation routes, or emergency shelter information; or 911 for a health or life-threatening emergency. Property Staff will keep current with available up-to-date emergency information for the area, and notify tenants of any known emerging or eminent severe weather conditions.

Tenants requiring special assistance will be helped by property staff and management. Property staff will be available for all tenants with questions and will take steps outlined in this plan to help any resident to the most reasonable extent possible.

EGRESS: Should evacuation be necessary due to flooding, tenants may exit the property via the West Street exit or via the emergency exit in the Community Room facing Demarest Avenue. Should those exits become unusable, the Housing Manager will direct tenants to an alternate exit. In the event of a sudden storm threat that prevents evacuation off of the property, residents will be evacuated from any flooded units and directed towards higher ground or emergency shelters. Residents without floodwaters inside their apartment are encouraged to stay indoors during severe weather until the storm's end.



RETURN: Office staff will notify residents at their emergency contact provided on the Property Disclosure when it is safe to return home. Tenants staying with friends, family, or at a shelter may also be notified by local TV and radio broadcasts when the flood water has subsided and conditions are safe for driving.

Tenants may also call the Office for information about local conditions. The Housing manager or their designate will account for each tenant following an emergency event during which an evacuation has occurred.