

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451

RESOLUTION NO. 4-27-2026 (1)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING THE BOARD MEETING MINUTES OF THE
MARCH 23, 2026
BOARD OF COMMISSIONERS MEETING

OFFERED BY: Vice Chairwoman Cobb
SECONDED BY: Commissioner Correa

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve March 23, 2026, Board Meeting minutes.


Katharine Glynn, Chairwoman

ATTEST:


Domingo Senande, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Samuel Lee, Jr.
Commissioner Zackarie Lemelle

Aye
Aye
Aye
Aye
Absent

At the Board Meeting of April 27, 2026 (1) upon roll call of Commissioners
present, all voted "Aye" and Resolution April 27, 2026 (1) as carried.

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**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO WILLIAM KATCHEN, C.P.A. FOR
ACCOUNTING SERVICES FOR ONE YEAR WITH THE OPTION OF AN ADDITIONAL
ONE YEAR EXTENSION**

RESOLUTION NO. 04-27-2026 (2)

OFFERED BY: Vice Chairwoman Cobb
SECONDED BY: Commissioner Lee

WHEREAS, the Housing Authority of the City of Englewood required accounting services;
and

WHEREAS, in accordance with its procurement policy of the Housing Authority, did issue
Requests for Proposals and did receive one on Thursday, November 6, 2025; and

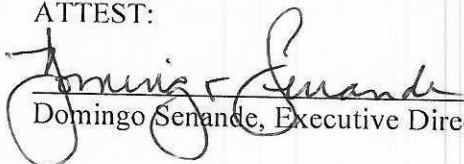
WHEREAS, the Authority reviewed the offers and determined that **William Katchen,**
C.P.A. is a responsible firm which submitted the most advantageous offer in accordance with the
Request for Proposal; and

WHEREAS, based upon its evaluation and review of references the Housing Authority staff
recommended that **William Katchen, C.P.A.** be awarded a contract for a period of one year with the
option of an additional one-year extension in the amount of **\$54,000.00** payable in equal monthly
installments of **\$4,500.00**; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing
Authority of the City of Englewood, that a contract for accounting services for the Englewood
Housing Authority be awarded to **William Katchen, C.P.A.** for a period of one year with the option
of an additional one-year extension in the amount of **\$54,000.00** payable in equal monthly
installments of **\$4,500.00**; and

BE IT RESOLVED that legal counsel shall approve the appropriate form of contract.

ATTEST:


Domingo Senande, Executive Director


Katharine Glynn, Chairwoman

Chairwoman Katharine Glynn	<u>Aye</u>
Vice Chairwoman Melvina Cobb	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Samuel Lee, Jr.	<u>Aye</u>
Commissioner Zackarie Lemelle	<u>Absent</u>

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RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO BRESLIN & BRESLIN FOR LEGAL
SERVICES FOR ONE YEAR WITH THE OPTION OF AN ADDITIONAL ONE YEAR
EXTENSION

RESOLUTION No. 04-27-25 (3)

OFFERED BY: Vice Chairwoman Cobb
SECONDED BY: Commissioner Lee

WHEREAS, the Housing Authority of the City of Englewood requires legal services for the Englewood Housing Authority; and

WHEREAS, in accordance with its procurement policy of the Housing Authority did issue Requests for Proposals and did receive one on Thursday, November 6, 2025; and

WHEREAS, the Authority reviewed the offers and determined that **Breslin & Breslin, P.A.** is a responsible firm which submitted the most advantageous offer in accordance with the Request for Proposal; and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that **Breslin & Breslin, P.A.** be awarded a contract for a period of one-year with the option of an additional one-year extension in the amount of **\$48,000.00** payable in equal monthly installments of **\$4,000.00** and non-routine litigation for all counsel for the sum of **\$150.00** per hour; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioner of the Housing Authority of the City of Englewood, that a contract for legal services for the Englewood Housing Authority, be awarded to **Breslin & Breslin, P.A.** for a period of one-year with the option of an additional one-year extension in the amount of **\$48,000.00** payable in equal monthly installments of **\$4,000.00** and non-routine litigation for all counsel for the sum of **\$150.00** per hour; and

BE IT RESOLVED that legal counsel approves the appropriate form of contract.

ATTEST:

Domingo Senande
Domingo Senande
Executive Director

Katharine Glynn
Katharine Glynn, Chairwoman

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Samuel Lee, Jr.
Commissioner Zackarie Lemelle

Aye
Aye
Aye
Aye
Absent

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TTY: (201) 871-8951

RESOLUTION NO. 04-27-2026 (4)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD AUTHORIZING THE EXECUTIVE DIRECTOR TO
LEASE EQUIPMENT THROUGH DOCUMENT SOLUTIONS A
COOPERATIVE PURCHASING AGREEMENT (SOURCEWELL
CONTRACT# 11214-KON)**

Offered by: Commissioner Lee
Seconded by: Commissioner Correa

WHEREAS, the Housing Authority of the City of Englewood requires to replace a leased copier; and

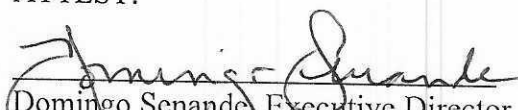
WHEREAS, pursuant to N.J.S.A. 40A:11 – 12a the Housing Authority is authorized to lease/rent or acquire equipment under Sourcewell contract# 11214-KON and;

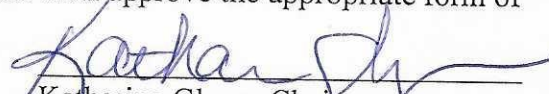
WHEREAS, it is in the best interest of the Authority to lease said equipment from Konica Minolta 551i under Cooperative Purchasing Agreement (Sourcewell contract number 11214-KON) in the amount of \$115.33, black and white impressions (all prints) \$0.0077 and Konica Minolta 451i \$103.77 with black and white impressions (all prints) \$0.0077 maintenance plan features which include consumable supplies for all prints, pricing fixed for term per month for 48 months;

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood, that Executive Director is authorized to enter into a contract with Document Solutions under Cooperative Purchasing Agreement (Sourcewell contract number 11214-KON) in the amount of \$115.33, black and white impressions (all prints) \$0.0077 and Konica Minolta 451i \$103.77 with black and white impressions (all prints) \$0.0077 maintenance plan features which include consumable supplies for all prints, pricing fixed for term per month for 48 months;

BE IT FURTHER RESOLVED that legal counsel shall approve the appropriate form of contract.

ATTEST:


Domingo Senande, Executive Director


Katharine Glynn, Chairwoman

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Samuel Lee
Commissioner Zackarie Lemelle

Aye
Aye
Aye
Aye
Absent

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RESOLUTION NO. 4-27-2026 (5)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD APPROVING
BILLS AND CLAIMS FOR THE PERIOD
OF
APRIL

OFFERED BY: Vice Chairwoman Cobb
SECONDED BY: Chairwoman Glynn

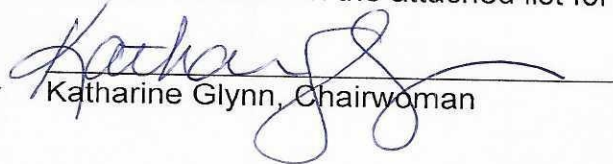
WHEREAS, the bills and claims per the attached listing (voucher numbers through)

EHA Operating –	Check# 5754
E.H.M.S., Inc. –	Check# 2885
Foti –	Check# 3007
Section 8 –	Check# 16248
Westmoor Gardens –	Check# 9728

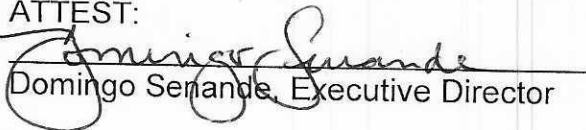
were reviewed and found acceptable as amended at the meeting.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of April 1st through 30th.

BE IT FURTHER RESOLVED that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified in the attached list for the period of April.


Katharine Glynn, Chairwoman

ATTEST:


Domingo Seranade, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Samuel Lee, Jr.
Commissioner Zackarie Lemelle

Aye
Aye
Aye
Aye
Absent

At the Board Meeting of April 27, 2026 (5) upon roll call of Commissioners present, all voted "Aye" and Resolution April 27, 2026 (5) as carried.