

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451

RESOLUTION NO. 02-26-2024 (1)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING THE BOARD MEETING MINUTES OF THE
JANUARY 22, 2024
BOARD OF COMMISSIONERS MEETING

OFFERED BY: Commissioner Lee
SECONDED BY: Vice Chairwoman Cobb

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the January 22, 2024, Board Meeting minutes.


Katharine Glynn, Chairwoman

ATTEST:


Domingo Senande, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Samuel Lee, Jr.

Aye
Aye
Aye
Absent
Aye

At the Board Meeting of February 26, 2024 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution February 26, 2024 (1) as carried.

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451 Fax: (201) 871-5908

RESOLUTION NO. 02-26-24 (2)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO
JERSEY MAIL SYSTEMS FOR LEASING OF A MAIL MACHINE
AND 10LB SCALE FOR THE USE OF THE OFFICE

OFFERED BY: Vice Chairwoman Cobb
SECONDED BY: Commissioner Lee

WHEREAS, the Housing Authority of the City of Englewood requires a new mail machine and scale; and

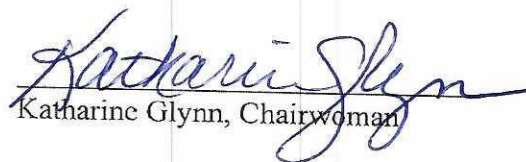
WHEREAS, in accordance with its procurement policy the Housing Authority did request price quotes and did receive 2 on January 5, 2024; and

WHEREAS, the Authority reviewed the offers and determined that **Jersey Mail Systems** is a responsible firm which submitted the most responsive offer in accordance with the price quotes; and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that **Jersey Mail Systems** be awarded a contract for a period of 63 months in the amount of \$145.25 (One Hundred Forty-Five and 25/100 Dollars) per month for a new mail machine and scale.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood, that a contract for a new mail machine and scale be awarded to **Jersey Mail Systems** for a period of 63 months in the amount of \$145.25 (One Hundred Forty-Five and 25/100 Dollars); and

BE IT FURTHER RESOLVED that legal counsel shall approve the appropriate form of contract.


Katharine Glynn, Chairwoman

ATTEST:


Domingo Senande, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Samuel Lee, Jr.

Aye
Aye
Aye
Absent
Aye

ENGLEWOOD HOUSING AUTHORITY

111 WEST STREET
ENGLEWOOD, NEW JERSEY 07631
Tel (201) 871-3451 Fax: (201)871-5908

RESOLUTION NO. 02-26-24 (3)

RESOLUTION BY THE COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY AUTHORIZING A CHANGE ORDER FOR THE CONTRACT FOR ARCHITECT AND ENGINEERING SERVICES WITH LAN ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC. WITH REGARD TO WORK RELATED TO PHASE IIIA OF THE REHABILITATION OF 111 WEST STREET

WHEREAS, The Englewood Housing Authority (the "Authority") previously awarded a contract for Architect and Engineer ("A&E") Services to LAN Engineering, Planning, Architecture, Surveying, Inc. ("LAN") for rehabilitation and renovation of Vincent K. Tibbs Senior Citizen Building relating to PHASE IIIA (preparation of contract documents) for the total sum \$383,329.00.

WHEREAS, as per the attached memo February 21, 2024, by Executive Director Domingo Senande, it is necessary to have additional A&E services performed due to unforeseen conditions discovered at the site; and

WHEREAS, as more particularly described in Schedule A attached hereto, LAN has submitted the following change orders for additional services to be performed before, or in connection with the contracted services which are so connected therewith that it is necessary to issue change orders in order to avoid a substantial increase in costs, as well as further delays in the completion of the job:

| | | |
|-------|----------|--------------|
| #1A | Addition | \$ 760.00 |
| #1(4) | Addition | \$17,640.00 |
| #2 | Addition | \$ 5,200.00 |
| #3 | Addition | \$ 3,200.00 |
| #1(5) | Addition | \$ 6,300.00 |
| #6 | Addition | \$119,900.00 |
| #6A | Addition | \$16,000.00 |
| #6B | Addition | \$22,500.00 |
| #6C | Addition | \$22,000.00 |
| #6D | Addition | \$ 6,000.00 |
| #6E | Addition | \$26,000.00 |
| #6F | Addition | \$27,400.00 |
| #6G | Addition | \$ 2,500.00 |

WHEREAS, the total additional cost for the services is not to exceed \$155,500.00 as

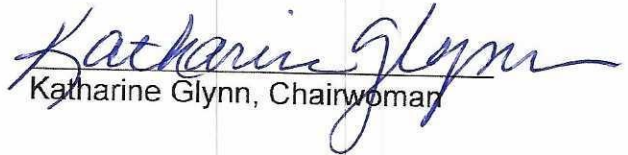
provided in the Certification attached to this Resolution.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY hereby approves the change orders described in Exhibit A and authorizes an amendment to the Contract with LAN, Inc. as set forth herein for a sum not to exceed \$155,500.00.

INTRODUCED BY: Commissioner Lee

SECONDED BY: Vice Chairwoman Cobb

DATED: February 26, 2024


Katharine Glynn, Chairwoman

ATTEST:


Domingo Senande, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Samuel Lee, Jr.

Aye
Aye
Aye
Absent
Aye

ENGLEWOOD HOUSING AUTHORITY

111 WEST STREET
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RESOLUTION NO. 02-26-24 (4)

RESOLUTION BY THE COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY AUTHORIZING CHANGE ORDERS IN THE SUM OF \$51,649.09 FOR THE CONTRACT FOR ELEVATOR REPLACEMENT AT 111 WEST STREET WITH CHAMPION ELEVATOR CORP.

WHEREAS, the ENGLEWOOD HOUSING AUTHORITY (the "Authority") previously awarded a contract for Elevator Replacement which includes relocating the mechanical rooms above the first floor and related work at 111 West Street (the "Project") to Champion Elevator Corp. for the sum of \$1,105,352.00; and

WHEREAS, change orders nos. 1 through 10 have been submitted for the project, however the Authority proposes to adopt only the following change orders as summarized on Exhibit A attached hereto:

| | | |
|-----|----------|-----------------|
| #1 | Deduct | (\$5,000.00) |
| #2 | Addition | \$12,100.00 |
| #6 | Addition | \$7,417.63 |
| #7 | Addition | \$13,088.64 |
| #8 | Addition | \$8,400.00 |
| #9 | Addition | \$7,862.75 |
| #10 | Addition | \$7,780.07; and |

WHEREAS, the total additional cost for the change orders is \$51,649.09 as provided in the Certification attached to this Resolution,

WHEREAS, approval of the aforesaid change orders will increase the total contract with Champion Elevator to \$1,157,001.09; and

WHEREAS, as per the memo dated February 21, 2024, prepared by Executive Director Senande it is necessary to have the additional work performed due to unanticipated and unforeseen conditions discovered during the rehabilitation of the building; and

WHEREAS, the additional work needs to be done before the contracted work can be completed and as such, it is necessary to issue a change orders in order to avoid a substantial increase in costs; and


NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF

THE ENGLEWOOD HOUSING AUTHORITY hereby authorizes an amendment to the Contract with Champion Elevator Corp. in the total sum of \$51,649.09 (fifty-one thousand six hundred and forty nine dollars and nine cents) for the change orders identified in Exhibit A.

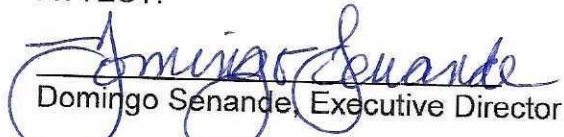
INTRODUCED BY: Vice Chairwoman Cobb

SECONDED BY: Commissioner Lee

DATED: February 26, 2024


Katharine Glynn, Chairwoman

ATTEST:


Domingo Senande, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Samuel Lee, Jr.

Aye
Aye
Aye
Absent
Aye

ENGLEWOOD HOUSING AUTHORITY

111 WEST STREET
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RESOLUTION NO. 02-26-24 (5)

RESOLUTION BY THE COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY AUTHORIZING CHANGE ORDERS IN THE SUM OF \$38,171.90 FOR THE CONTRACT FOR BOILER SYSTEM REPLACEMENT AT 111 WEST STREET WITH K & D CONTRACTORS, LLC.

WHEREAS, the ENGLEWOOD HOUSING AUTHORITY (the "Authority") previously awarded a contract for Boiler System Replacement and related work at 111 West Street (the "Project") to K & D Contractors, LLC for the sum of \$1,390,000.00; and

WHEREAS, change orders nos. 1 through 11 have been submitted for the project, however the Authority proposes to adopt only the following change orders as summarized on Exhibit A attached hereto:

| | | |
|-----|----------|------------------|
| #1 | Addition | \$ 1,936.60 |
| #2 | Addition | \$ 1,606.55 |
| #3 | Addition | \$ 4,873.70 |
| #4 | Addition | \$ 7,072.50 |
| #5 | Addition | \$ 788.90 |
| #6 | Addition | \$ 2,916.40 |
| #7 | Addition | \$ 8,500.00 |
| #10 | Addition | \$ 7,544.00 |
| #11 | Addition | \$ 2,933.65; and |

WHEREAS, the total additional cost for the change orders is \$38,171.90 as provided in the Certification attached to this Resolution; and

WHEREAS, approval of the aforesaid change orders will increase the total contract with K & D Contractors, LLC to \$1,428,171.90; and

WHEREAS, as per the memo dated February 21, 2024, prepared by Executive Director Senande it is necessary to have the additional work performed due to unanticipated and unforeseen conditions discovered during the rehabilitation of the building; and

WHEREAS, the additional work needs to be done before the contracted work can be completed and as such, it is necessary to issue a change orders in order to avoid a substantial increase in costs; and

NOW THEREFORE BE IT RESOLVED THAT THE BOAD OF COMMISSIONERS OF

THE ENGLEWOOD HOUSING AUTHORITY hereby authorizes an amendment to the Contract with K & D Contractors, LLC in the total sum of \$38,171.90 (thirty-eight thousand and one hundred seventy-one dollars and ninety cents) for the change orders identified in Exhibit A.

INTRODUCED BY: Vice Chairwoman Cobb

SECONDED BY: Commissioner Lee

DATED: February 26, 2024

Katharine Glynn
Katharine Glynn, Chairwoman

ATTEST:

Domingo Senande
Domingo Senande, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Samuel Lee, Jr.

Aye
Aye
Aye
Absent
Aye

ENGLEWOOD HOUSING AUTHORITY

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RESOLUTION NO. 02-26-24 (6)

RESOLUTION BY THE COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY AUTHORIZING CHANGE ORDERS IN THE SUM OF \$12,496.24 FOR THE CONTRACT FOR FIRE PUMP/FIRE SUPPRESSION SYSTEM REPLACEMENT AT 111 WEST STREET WITH FIRE GUARD SPRINKLER CORP.

WHEREAS, the ENGLEWOOD HOUSING AUTHORITY (the "Authority") previously awarded a contract for installation of a FIRE PUMP AND FIRE SUPPRESSION SYSTEM and related work at 111 West Street (the "Project") to FIRE GUARD SPRINKLER CORP. for the sum of \$430,800.00; and

WHEREAS, change orders nos. 1 through 3 have been submitted for the project in the following amounts for the work summarized on Exhibit A attached hereto:

| | | |
|----|----------|--------------------|
| #1 | Addition | \$ 9,721.07 |
| #2 | Addition | \$ 8,985.17 |
| #3 | Deduct | (\$ 6,210.00); and |

WHEREAS, the total additional cost for the change orders is \$12,496.24 as provided in the Certification attached to this Resolution; and

WHEREAS, approval of the aforesaid change orders will increase the total contract with Fire Guard Sprinkler Corp. to \$443,296.24; and

WHEREAS, as per the memo dated February 21, 2024, prepared by Executive Director Senande it is necessary to have the additional work performed due to unanticipated and unforeseen conditions discovered during the rehabilitation of the building; and

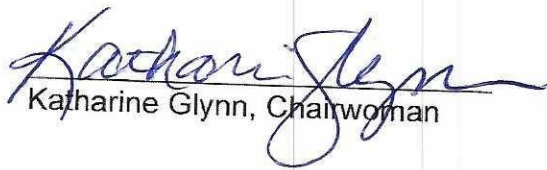
WHEREAS, the additional work needs to be done before the contracted work can be completed and as such, it is necessary to issue a change orders in order to avoid a substantial increase in costs; and

NOW THEREFORE BE IT RESOLVED THAT THE BOAD OF COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY hereby authorizes an amendment to the Contract with Fire Guard Sprinkler Corp. in the total sum of \$12,496.24 (twelve thousand, four hundred ninety-six dollars and twenty-four cents) for change order nos. 1 through 3 as identified in Exhibit A attached hereto.

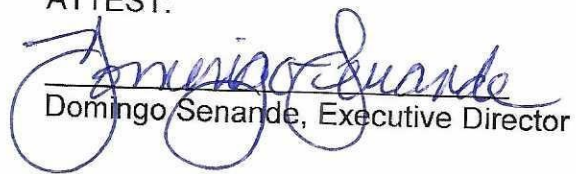
INTRODUCED BY: Vice Chairwoman Cobb

SECONDED BY: Commissioner Lee

DATED: February 26, 2024


Katharine Glynn, Chairwoman

ATTEST:


Domingo Senande, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Samuel Lee, Jr.

Aye
Aye
Aye
Absent
Aye

ENGLEWOOD HOUSING AUTHORITY

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RESOLUTION NO. 02-26-24 (7)

RESOLUTION BY THE COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY AUTHORIZING CHANGE ORDERS IN THE SUM OF \$176,289.21 FOR THE CONTRACT FOR ELECTRICAL SYSTEM REPLACEMENT AND RELOCATION ABOVE THE FLOOD PLAIN AT 111 WEST STREET WITH VANORE ELECTRIC, INC.

WHEREAS, the ENGLEWOOD HOUSING AUTHORITY (the "Authority") previously awarded a contract for Electrical System Replacement and Relocation above the flood plain and related work at 111 West Street (the "Project") to Vanore Electric, Inc. for the sum of \$1,370,800.00; and

WHEREAS, change orders nos.1 through 6 have been submitted for the project in the following amounts for the work summarized on Exhibit A attached hereto:

| | | |
|----|----------|-------------------|
| #1 | Addition | \$ 4,200.00 |
| #2 | Addition | \$ 6,800.00 |
| #3 | Addition | \$ 2,898.00 |
| #4 | Addition | \$113,587.43 |
| #5 | Addition | \$ 4,700.00 |
| #6 | Addition | \$ 44,103.78; and |

WHEREAS, the total additional cost for the change orders is \$176,289.21 as provided in the Certification attached to this Resolution; and

WHEREAS, approval of the aforesaid change orders will increase the total contract with Vanore Electric, Inc. to \$1,585,744.48; and

WHEREAS, as per the memo dated February 21, 2024, prepared by Executive Director Senande it is necessary to have the additional work performed due to unanticipated and unforeseen conditions discovered during the rehabilitation of the building; and

WHEREAS, the additional work needs to be done before the contracted work can be completed and as such, it is necessary to issue a change orders in order to avoid a substantial increase in costs; and

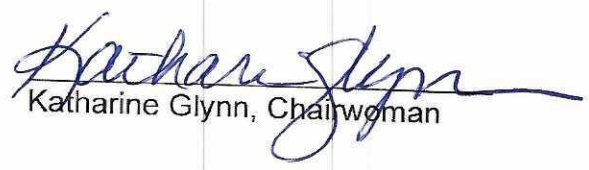
NOW THEREFORE BE IT RESOLVED THAT THE BOAD OF COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY hereby authorizes an amendment to the

Contract with Vanore Electric Corp. \$176,289.21 (one hundred and seventy-six thousand and two hundred eighty-nine and twenty one cents) for change order nos. 1 through 6 as identified on Exhibit A attached hereto.

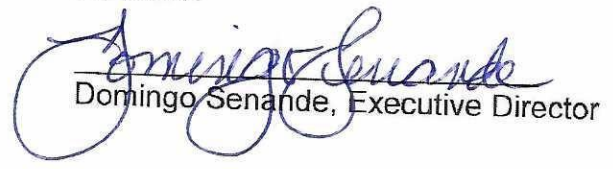
INTRODUCED BY: Vice Chairwoman Cobb

SECONDED BY: Commissioner Lee

DATED: February 26, 2024


Katharine Glynn, Chairwoman

ATTEST:


Domingo Senande, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Samuel Lee, Jr.

Aye
Aye
Aye
Absent
Aye

ENGLEWOOD HOUSING AUTHORITY

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RESOLUTION NO. 02-26-24 (8)

RESOLUTION BY THE COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY AUTHORIZING CHANGE ORDERS IN THE SUM OF \$41,026.29 FOR THE CONTRACT FOR GENERAL CONSTRUCTION AT 111 WEST STREET WITH DRILL CONSTRUCTION CO., INC.

WHEREAS, the ENGLEWOOD HOUSING AUTHORITY (the "Authority") previously awarded a contract for General Construction regarding the Mechanical Room at 111 West Street (the "Project") to Drill Construction Co., Inc. for the sum of \$343,500.00; and

WHEREAS, change orders nos.1 through 8 have been submitted for the project in the following amounts for the work summarized on Exhibit A attached hereto:

| | | |
|----|----------|--------------|
| #1 | Addition | \$ 3,811.49 |
| #2 | Addition | \$ 4,159.00 |
| #3 | Addition | \$ 4,935.00 |
| #4 | Addition | \$ 2,570.13 |
| #5 | Addition | \$ 5,104.38 |
| #6 | Addition | \$ 12,500.29 |
| #7 | Addition | \$ 5,143.00 |
| #8 | Addition | \$ 2,803.00 |

WHEREAS, the total additional cost for the change orders is \$41,026.29 as provided in the Certification attached to this Resolution; and

WHEREAS, approval of the aforesaid change orders will increase the total contract with Fire Guard Sprinkler Corp. to \$384,526.26; and

WHEREAS, as per the memo dated February 21, 2024, prepared by Executive Director Senande it is necessary to have the additional work performed due to unanticipated and unforeseen conditions discovered during the rehabilitation of the building; and

WHEREAS, the additional work needs to be done before the contracted work can be completed and as such, it is necessary to issue a change orders in order to avoid a substantial increase in costs; and

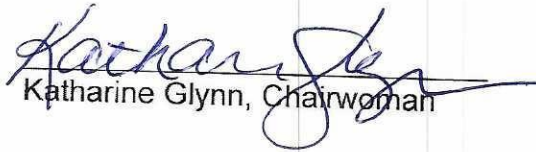
NOW THEREFORE BE IT RESOLVED THAT THE BOAD OF COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY hereby authorizes an amendment to the

Contract with Drill Construction Co., Inc. for \$41,026.29 (forty-one thousand and twenty-six dollars and twenty-nine cents) for change order no. 1 through 8 as identified in Exhibit A attached hereto.

INTRODUCED BY: Commissioner Lee

SECONDED BY: Vice Chairwoman Cobb

DATED: February 26, 2024


Katharine Glynn, Chairwoman

ATTEST:


Domingo Senande, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Samuel Lee, Jr.

Aye
Aye
Aye
Absent
Aye

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451

RESOLUTION NO. 2-26-2024 (9)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
FEBRUARY

OFFERED BY: Vice Chairwoman Cobb
SECONDED BY: Commissioner Lee

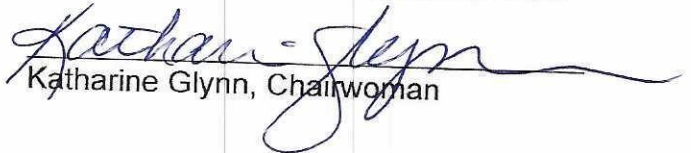
WHEREAS, the bills and claims per the attached listing (voucher numbers through)

| | |
|--------------------|-------|
| EHA Operating – | 4987 |
| E.H.M.S., Inc. – | 2766 |
| Foti – | 2857 |
| Section 8 – | 15757 |
| Westmoor Gardens – | 8683 |

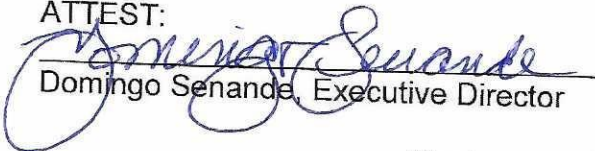
were reviewed and found acceptable as amended at the meeting.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of February 1st through 29th.

BE IT FURTHER RESOLVED that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified in the attached listing for the period of February.


Katharine Glynn, Chairwoman

ATTEST:


Domingo Senanda, Executive Director

Chairwoman Katharine Glynn
Vice Chairwoman Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Samuel Lee, Jr.

Aye
Aye
Aye
Absent
Aye

At the Board Meeting of February 26, 2024 (9) upon roll call of Commissioners present, all voted "Aye" and Resolution February 26, 2024 (9) as carried.