

## LEGAL REQUEST FOR PROPOSAL

The Housing Authority of the City of Englewood (hereafter called the Authority) is hereby soliciting proposals for **Legal Services** for a period of from May 1, 2024 – April 30, 2025, with the option of an additional one-year extension. Proposals will be to render **Legal Services** which the Authority may require in the operation and management of all its projects and programs.

The Authority presently administers the following:

|  |                  |
|--|------------------|
| <b>Section 8 RAD Housing</b>                         | <b>130 units</b> |
| <b>Section 8, Certifications, Vouchers</b>           | <b>575 units</b> |
| <b>Plus, mod rehab voucher program</b>               | <b>13 units</b>  |
| <b>Section 8 New Construction - Westmoor Gardens</b> | <b>64 units</b>  |
| <b>EHMS, Inc. - Morse Place</b>                      | <b>4 units</b>   |
| <b>John J. Foti building</b>                         | <b>9 units</b>   |
| <b>Section 8 Project-Based Vouchers</b>              | <b>205 units</b> |

Proposals must include cost information detailing fee structure for all services to be performed, a statement of qualifications which should include experience in Landlord/Tenant actions and experience in legal matters related to the operations and management of HUD programs.

All proposals must be submitted by Thursday, February 29, 2024, at 11:00 A.M. to the Housing Authority of the City of Englewood, 111 West Street, Englewood, New Jersey 07631, Attention: Domingo Senande, Executive Director. **NO LATE PROPOSALS WILL BE ACCEPTED.**

Interested firms should contact the Authority at the above address or by calling (201) 871-3451 to obtain all necessary information for submitting a proposal.

This contract is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A - 20.4 4 et. Seq.