

## Minutes of the June 26, 2023 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 7:06PM by Vice Chairwoman Cobb at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631 via conference call and in compliance with NJ electronic meeting regulations. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on December 12, 2022 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board along with EHA's website as per electronic meeting regulations.

### Roll call:

Vice Chairwoman Cobb	Present
Commissioner Chaney	Absent
Commissioner Correa	Present
Commissioner Glynn	Present
Commissioner Gurfein	Present
Domingo Senande, Executive Director	Present
William Katchen, CPA	Present
Terrence Corrison, Esq.	Present

### Minutes

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Correa to approve the minutes of the April 24, 2023 Board Meeting. The motion carried with all in favor.

### Executive Director's Report

The Request for Proposal (RFP) for Phase II of the reconstruction of 111 West Street is ready to be advertised. However, EHA is still waiting for FEMA to approve the project so EHA is postponing the advertisement to give FEMA more time. Phase II of the reconstruction broadly includes rebuilding the first floor, basement and roof. The winning contractor will be on for Board approval in September assuming FEMA has approved the project by that time. Peter Manouvelos, EHA's architect from LAN Associates, will again attend the next Board meeting to review the project and answer any questions.

The EHA is preparing to open the Section 8 Housing Choice Voucher wait list.

### **Public Comments**

There was no one from the public present to provide public comment.

### **Resolutions**

A motion was made by Commissioner Gurfein and seconded by Commissioner Glynn to approve the rent write-offs. The motion carried with all in favor.

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Gurfein to approve the update to the HCV Administrative Plan. The motion carried with all in favor.

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Correa to approve the Bathroom Renovation at the Foti Property. The motion carried with all in favor.

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Correa to approve the longevity pay for Rita Estella as per the Personnel Manual policy. The motion carried with all in favor.

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Correa to approve the bills and claims for the months of May and June. The motion carried with all in favor.

### **New Business**

The Board welcomed Katharine Glynn to the Board of Commissioners.

### **Adjournment**

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Gurfein to adjourn the meeting at 7:51 PM. The motion carried with all in favor.

Respectfully submitted,

Domingo Senande  
Executive Director