

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451 Fax: (201) 871-5908
TTY: (201) 871-8951
RESOLUTION NO. 10-18-2021 (1)

OFFERED BY: Commissioner Burfein
 SECONDED BY: Commissioner Correa


**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
 ENGLEWOOD AUTHORIZING THE AWARD OF A CONTRACT TO LAN
 ASSOCIATES FOR ARCHITECTURAL/ENGINEERING SERVICES FOR
 VINCENT K. TIBBS SENIOR CITIZEN BUILDING DUE TO THE DAMAMGE
 CAUSED BY REMNANTS OF HURRICANE IDA**

WHEREAS, the Housing Authority of the City of Englewood requires architectural/engineering services for the Vincent K. Tibbs Senior Citizen Building due to the damage caused by the remnants of hurricane Ida; and

WHEREAS, in accordance with its procurement policy of the Housing Authority did issue Request for Proposals and did receive two on Friday, October 15, 2021; and

WHEREAS, the Authority reviewed the offers and determined that **LAN ASSOACIATES** is a responsible firm which submitted the most responsive offer in accordance with the Request for Proposal; and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that **LAN ASSOACIATES** be awarded a contract in the potential amounts of:

and most advantageous


	(1) Phase I Preliminary Study	(2) Phase II Cost. Est. & Mtgs.	(3) Phase IIIA Contract Documents	(4) Phase IIIB Cons. Admin.	(5) Phase III Total (3) + (4)	(6) Total (1) + (2) + (5)
A. Mech. (Apt. Bldg.)						
B. Electrical	\$7,260	\$2,910	\$66,000	\$32,300	\$98,300	\$108,470
C. Fire Pump – Eliminate	\$6,190	\$2,480	\$56,250	\$16,800	\$73,050	\$81,720
D. Fire Pump Replace	\$750	\$750	\$20,000		\$20,000	\$21,500
E. Emerg. Gen.	\$0	\$0	\$26,620	\$9,800	\$36,420	\$36,420
F. Relocate Elev.	\$2,560	\$1,030	\$23,200	\$7,800	\$31,000	\$34,590

G. Roof Replacement	\$1,030	\$1,030	\$41,149	\$16,064	\$57,213	\$59,273
H. First Floor – Apt. Bldg.	\$1,170	\$470	\$19,500	\$12,000	\$31,500	\$33,140
I. Comm. Wing 1 st Fl.	\$3,310	\$1,330	\$55,110	\$19,800	\$74,910	\$79,550
J. 2 nd Fl. Admin.	\$1,670	\$670	\$27,750	\$12,300	\$40,050	\$42,390
K. Reconst. Bsmnt.	\$2,180	\$2,180	\$36,250	\$12,300	\$48,550	\$52,910
	\$690	\$280	\$11,500	\$14,550	\$26,050	\$27,020
Total:	\$26,810	\$13,130	\$383,329	\$153,714	\$537,043	\$576,020

HOURLY RATE SCHEDULE FOR 2021	
JOB DESCRIPTION	(\$) HOUR
Senior Principal	295
Principal	240
Assistant Vice President	190
Senior Associate	180
Architect/Engineer/Scientist	170
Associate Architect/Engineer/Scientist	150
Senior Architect/Engineer/Scientist	135
Architect/Engineer/Architect	125
Job Captain/Construction Administrator	105
Senior Designer/Specialist	90
Designer/Specialist	90
Office Manager	80
Senior Draftperson/Technician	60
Administrative Assistant	55
Draftperson/Technician	45
Intern	

Hourly rates include direct labor, computer costs, overhead, general and administrative costs, local travel and profit. Out-of-pocket expenses such as reproduction costs, laboratory analysis, sampling and testing, etc. will be billed at actual cost plus an 18% markup.

Costs for professional sub-contractors are subject to an 8% markup.

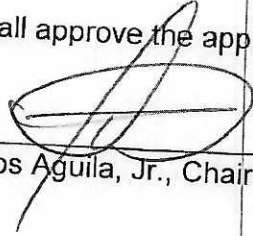
Travel out of the metropolitan area is not included and subject to a 12% markup if required. Local travel and routine document reproduction are included in the hourly rates.

For forensic services or professional testimony, a separate proposal and hourly rate(s) may apply.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood that a contract for the Vincent K.

Tibbs Senior Citizen building due to the remnants of hurricane Ida is awarded to LAN ASSOCIATES for the amounts stated above; and

BE IT FURTHER RESOLVED that legal counsel shall approve the appropriate form of contract.



Carlos Aguila, Jr., Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Carlos Aguila, Jr.
Vice Chairwoman Melvina Cobb
Commissioner Desiree Chaney
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Aye
Absent
Aye
Aye
Absent

FORM OF RANKING PROPOSALS

19/1/2021

Consultant: LAN Associates
 Address 445 Godwin Ave., Ste 9
Midland Park, NJ 07432
 Telephone 201-447-6400

Section 1: Minimum requirements:

- 1) Did the consultant provide evidence of an active New Jersey License?
yes
- 2) Did the consultant provide a statement that the firm is not debarred, suspended, or otherwise prohibited from professional practice by any Federal, State or local agency?
yes
- 3) Did the consultant provide evidence of applicable insurance?
yes

Section 2: Form of ranking proposals:

If the answer is yes to all three questions, the proposal will then be ranked as follows:

<u>Selection Criteria</u>	<u>Points</u> (Max 11)	<u>Weight</u>	<u>Total</u>
1) Ability to perform the work	11	x 2.0	22
2) Capability to perform services in a timely manner	11	x 2.0	22
3) Past performance in terms of cost control, quality of work, compliance with performance schedules (in general)	8	x 2.0	16
4) Documented experience in innovative design of the requested projects	7	x 1.5	10.5
5) Knowledge of local building codes	11	x 1.5	16.5
6) Compensation proposed	7	x 1.0	7
7) Location of office (proximity to Authority)	11	x 2.0	22
Total Points			116

FORM OF RANKING PROPOSALS

Consultant: Lathrop Associates LLP Architects

Address 333 Westchester Ave.

White Plains, NY 10604

Telephone 914-741-1115

Section 1: Minimum requirements:

1) Did the consultant provide evidence of an active New Jersey License?
YES

2) Did the consultant provide a statement that the firm is not debarred, suspended, or otherwise prohibited from professional practice by any Federal, State or local agency?
YES

3) Did the consultant provide evidence of applicable insurance?
YES

Section 2: Form of ranking proposals:

If the answer is yes to all three questions, the proposal will then be ranked as follows:

<u>Selection Criteria</u>	<u>Points</u> (Max 11)	<u>Weight</u>	<u>Total</u>
1) Ability to perform the work	9	x 2.0	18
2) Capability to perform services in a timely manner	9	x 2.0	18
3) Past performance in terms of cost control, quality of work, compliance with performance schedules (in general)	4	x 2.0	8
4) Documented experience in innovative design of the requested projects	7	x 1.5	10.5
5) Knowledge of local building codes	2	x 1.5	3
6) Compensation proposed	11	x 1.0	11
7) Location of office (proximity to Authority)	11	x 2.0	22

Total Points

95

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**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
 AUTHORIZING AWARD OF A CONTRACT TO FOR FEMA CONSULTANT
 SERVICES DUE TO THE DAMAGED CAUSED BY HURRICANE IDA**

RESOLUTION No. 10-18-21 (2)

OFFERED BY: Chairman Aguila
 SECONDED BY: Commissioner Gurfeln

WHEREAS, the Housing Authority of the City of Englewood requires FEMA consultant services due to Hurricane Ida; and

WHEREAS, in accordance with the procurement policy of the Housing Authority did issue Requests for Proposals and did receive 3 on Friday, October 15, 2021; and

WHEREAS, the Authority reviewed the offers and determined that **WITT O'BRIEN'S** is a responsible firm which submitted the most advantageous offer in accordance with the Request for Proposal; and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that **WITT O'BRIEN'S** be awarded a contract in the amounts of:

Professional Consulting Services	
Labor Category	Rate
Project Manager	\$200
Senior Grants Specialist	\$140
Grant Specialist	\$125
Appeals Specialist	\$155
Subject Matter Expert - IA	\$195
Subject Matter Expert - HUD	\$195
Senior Mitigation Specialist	\$150
Mitigation Specialist	\$138

Notes of Rates

1. The hourly rates include all applicable overhead and profit.
2. All non-labor other direct costs will be billed to EHA at cost without mark-up. This includes travel expenses such as airfare, hotel, per diem, rental car and/or

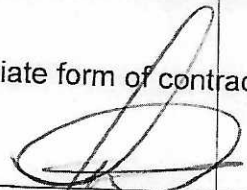
- mileage, which will be billed in accordance with the current GSA schedule or EHA's travel policy as required.
3. All expenses shall be submitted with full supporting documentation in compliance with FEMA guidelines for reimbursement; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioner of the Housing Authority of the City of Englewood that a contract for FEMA consultant services for the Englewood Housing Authority, be awarded to **Witt O'Brien's** for in the amounts stated above; and

BE IT RESOLVED that legal counsel approve the appropriate form of contract.

ATTEST:


Domingo Serfande
Executive Director


Carlos Aguila, Jr., Chairman

Chairman Carlos Aguila, Jr.
Vice Chairwoman Melvina Cobb
Commissioner Desiree Chaney
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfonso Whilby

Aye
Aye
Absent
Aye
Aye
Absent