

ENGLEWOOD HOUSING AUTHORITY  
111 West Street  
Englewood, New Jersey 07631  
Tel.: (201) 871-3451  
Fax: (201) 871-5908

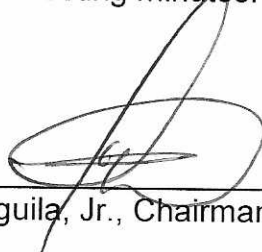
RESOLUTION NO. 05- 24- 2021 (1)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
APPROVING THE MINUTES OF THE  
APRIL 26, 2021  
BOARD OF COMMISSIONERS MEETING

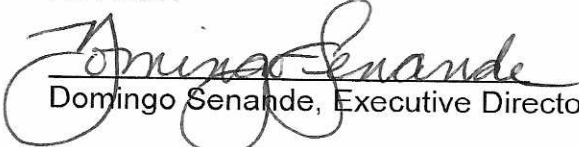
OFFERED BY: Chairman Aguila  
SECONDED BY: Commissioner Gurfein

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the April 26, 2021 Board Meeting minutes.

  
\_\_\_\_\_  
Carlos Aguila, Jr., Chairman

ATTEST:

  
\_\_\_\_\_  
Domingo Senande, Executive Director

Chairman Carlos Aguila, Jr.  
Vice Chairwoman Melvina Cobb  
Commissioner Desiree Chaney  
Commissioner Raul Correa  
Commissioner Elisha Gurfein  
Commissioner Alfanso Whilby

Aye  
Aye  
Aye  
Absent  
Aye  
Aye

At the Board Meeting of May 24, 2021 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution May 24, 2021 (1) as carried.

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RESOLUTION NO. 05-24-21 (2)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD AUTHORIZING  
AN ADDITIONAL ONE YEAR EXTENSION OF A CONTRACT TO  
WILLIAM KATCHEN, C.P.A. FOR ACCOUNTING SERVICES

OFFERED BY: Chairman Aguila  
SECONDED BY: Vice Chairwoman Cobb

WHEREAS, WILLIAM KATCHEN, C.P.A. was awarded a contract for accounting services in  
RESOLUTION 04-27-2020 (2); and.

WHEREAS, based upon its evaluation and review of references the Housing Authority staff  
recommended that WILLIAM KATCHEN, C.P.A. be awarded a contract for a period of one year with  
the option of an additional one year extension in the amount of \$48,000.00 payable in equal monthly  
installments of \$4,000.00; and

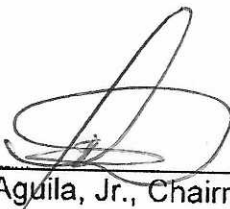
WHEREAS, the Executive Director, Mr. Domingo Senande recommends that it is in the best  
interest of the Housing Authority of the City of Englewood to extend WILLIAM KATCHEN, C.P.A.  
contract for an additional year; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing  
Authority of the City of Englewood, that a contract for accounting services for the Englewood Housing  
Authority be extended to William Katchen, C.P.A. for an additional one year in the amount of  
\$48,000.00 payable in equal monthly installments of \$4,000.00; and

BE IT RESOLVED that legal counsel shall approve the appropriate form of contract.

ATTEST:

  
Domingo Senande, Executive Director

  
Carlos Aguila, Jr., Chairman

Chairman Carlos Aguila, Jr.  
Vice Chairwoman Melvina Cobb  
Commissioner Desiree Chaney  
Commissioner Raul Correa  
Commissioner Elisha Gurfein  
Commissioner Alfonso Whilby

Aye  
Aye  
Aye  
Absent  
Aye  
Aye

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RESOLUTION NO. 05-24-2021 (3)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
AUTHORIZING AN ADDITIONAL ONE YEAR EXTENSION OF A CONTRACT TO  
HYMANSON, PARNES & GIAMPAOLO, C.P.A. FOR AUDITING SERVICES FOR ALL  
PROPERTIES

OFFERED BY: Commissioner Gurfein  
SECONDED BY: Vice Chairwoman Cobb

WHEREAS, HYMANSON, PARNES & GIAMPAOLO, C.P.A. was awarded a contract for annual auditing services for all properties in Resolution No. 04-27-2020 (3); and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommended that HYMANSON, PARNES & GIAMPAOLO, C.P.A. be awarded a contract for a period of one year with the option of an additional one year extension in the amount of:

E.H.M.S. -	\$ 3,510.00
Pub. Hsg./Sec. 8-	\$ 9,605.00
W.G. -	\$ 7,665.00
Total Fee:	\$20,780.00; and

WHEREAS, the Executive Director, Mr. Domingo Senande has decided that it is in the best interest of the Housing Authority of the City of Englewood to extend HYMANSON, PARNES & GIAMPAOLO, C.P.A. contract for another additional year; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood, that a contract for auditing services for Englewood Housing Authority be extended to HYMANSON, PARNES & GIAMPAOLO, C.P.A. for another additional year in the amount of:

E.H.M.S. -	\$ 3,510.00
Pub. Hsg./Sec. 8-	\$ 9,605.00
W.G. -	\$ 7,665.00
Total Fee:	\$20,780.00; and

BE IT RESOLVED that legal counsel shall approve the appropriate form of contract.

ATTEST:

Domingo Senande  
Domingo Senande, Executive Director

Carlos Aguila, Jr.  
Carlos Aguila, Jr., Chairman

Chairman Carlos Aguila, Jr.  
Vice Chairwoman Melvina Cobb  
Commissioner Desiree Chaney  
Commissioner Raul Correa  
Commissioner Elisha Gurfein  
Commissioner Alfonso Whilby

Aye  
Aye  
Aye  
Absent  
Aye  
Aye

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RESOLUTION NO. 05-24-21 (4)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD AUTHORIZING  
AN ADDITIONAL ONE YEAR EXTENSION OF THE CONTRACT TO BRESLIN & BRESLIN, P.A.  
FOR LEGAL SERVICES

OFFERED BY: Commissioner Whilby  
SECONDED BY: Commissioner Chaney

WHEREAS, BRESLIN & BRESLIN, P.A. was awarded a contract for the legal services in  
RESOLUTION NO. 04-27-2020 (4); and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff  
recommended that **Breslin & Breslin, P.A.** be awarded a contract for a period of one year with the  
option of an additional one year extension in the amount of \$45,600.00 payable in equal monthly  
installments of \$3,800.00, non-routine litigation for all counsel for the sum of \$150.00 per hour and  
\$195.00 per hour for all counsel; and

WHEREAS, the Executive Director, Mr. Domingo Senande recommends that it is in the best interest  
of Housing Authority of the City of Englewood to extend **BRESLIN & BRESLIN, P.A.** contract for an  
additional year; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioner of the Housing Authority of  
the City of Englewood, that the contract for legal services for the Englewood Housing Authority, be  
extended to **Breslin & Breslin, P.A.** for an additional one year in the amount of \$45,600.00 payable  
in equal monthly installments of \$3,800.00, non-routine litigation for all counsel for the sum of \$150.00  
per hour and \$195.00 per hour for all counsel; and

BE IT RESOLVED that legal counsel approve the appropriate form of contract.

ATTEST:

Domingo Senande  
Domingo Senande, Executive Director

Carlos Aguilera, Jr.  
Carlos Aguilera, Jr., Chairman

Chairman Carlos Aguilera, Jr.  
Vice Chairwoman Melvina Cobb  
Commissioner. Desiree Chaney  
Commissioner Raul Correa  
Commissioner Elisha Gurfein  
Commissioner Alfanso Whilby

Aye  
Aye  
Aye  
Absent  
Aye  
Aye

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**RESOLUTION NO. 05-24-21 (5)**

**BOARD RESOLUTION TO ENTER A GRANT AGREEMENT WITH THE COUNTY OF BERGEN**

**BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the City of Englewood wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$350,000.00 in 2121 Community Development Block Grant funds for **Covid-19 Office Prevention Rehabilitation** located at 111 West Street, Englewood, New Jersey 07631; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby authorizes Domingo Senande, Executive Director to sign all County vouchers submitted in connection with the aforesaid project; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners recognizes that Housing Authority of the City of Englewood is liable for any funds not spent in accordance with the Grant Agreement and that liability of Board Members is in accordance with N.J.S.A. 2A:53A-7 et seq.

This resolution was adopted by the Board of Commissioners of the Housing Authority of the City of Englewood at a meeting on Monday, May 24, 2021.

BY: *Domingo Senande*  
Executive Director

ATTEST: *[Signature]*

AFFIX SEAL



Chairman Aguila, Jr.  
Vice Chairwoman Cobb  
Commissioner Chaney  
Commissioner Correa  
Commissioner Gurfein  
Commissioner Whilby

Aye  
Aye  
Aye  
Absent  
Aye  
Aye

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RESOLUTION NO. 05-24-2021 (6)

OFFERED BY: Commissioner Whilby  
SECONDED BY: Vice Chairwoman Cobb

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF  
ENGLEWOOD AUTHORIZING THE AWARD OF A CONTRACT TO LOTHROP  
ASSOCIATES LLP ARCHITECTS FOR ARCHITECTURAL/ENGINEERING  
SERVICES FOR MAIN OFFICE RENOVATIONS**

**WHEREAS**, the Housing Authority of the City of Englewood requires architectural/engineering services for main office renovations; and

**WHEREAS**, in accordance with its procurement policy of the Housing Authority did issue Request for Proposals and did receive three with one unresponsive on Friday, May 14, 2021; and

**WHEREAS**, the Authority reviewed the offers and determined that **LOTHROP ASSOCIATES LLP ARCHITECTS** is a responsible firm which submitted the most responsive offer in accordance with the Request for Proposal; and

**WHEREAS**, based upon its evaluation and a review of references the Housing Authority staff recommends that **LOTHROP ASSOCIATES LLP ARCHITECTS** be awarded a contract in the amount of:

Schematic Design with cost estimate - \$6,600.00  
Design Development - \$8,800.00  
Construction Documents - \$18,000.00  
Bidding \$2,000.00  
Construction Administration - \$9,000.00

Lothrop Associates LLP "Lump Sum Fee" for the required Architectural and Engineering Services shall be Forty Four Thousand Four Hundred Dollars (\$44,400.00)

amount of expected reimbursables \$2,500.00; and


**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the City of Englewood that a contract for main office renovation is awarded to **LOTHROP ASSOCIATES LLP ARCHITECTS** for the amount of:

Schematic Design with cost estimate - \$6,600.00  
Design Development - \$8,800.00  
Construction Documents - \$18,000.00  
Bidding - \$2,000.00  
Construction Administration - \$9,000.00


Lothrop Associates LLP "Lump Sum Fee" for the required Architectural and Engineering Services shall be Forty Four Thousand Four Hundred Dollars (\$44,400.00)

amount of expected reimbursables \$2,500.00; and

**BE IT FURTHER RESOLVED** that legal counsel shall approve the appropriate form of contract.

  
\_\_\_\_\_  
Carlos Aguila, Jr., Chairman

ATTEST:

  
Domingo Senande, Executive Director

Chairman Carlos Aguila, Jr.	<u>Aye</u>
Vice Chairwoman Melvina Cobb	<u>Aye</u>
Commissioner Desiree Chaney	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Alfanso Whilby	<u>Aye</u>

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RESOLUTION NO. 05 -26-2021 (7)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF  
ENGLEWOOD APPROVING BILLS AND CLAIMS FOR THE PERIOD  
OF  
MAY

OFFERED BY: Vice Chairwoman Cobb  
SECONDED BY: Commissioner Chaney


WHEREAS, the bills and claims per the attached listing (voucher numbers through)

EHA Operating -	3389
E.H.M.S., Inc. -	2121
Foti-	2224
Section 8 -	14316
W.G. -	6708


were reviewed and found acceptable as amended at the meeting.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of May 1<sup>st</sup> through 31<sup>st</sup>.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of May.

  
\_\_\_\_\_  
Carlos Aguila, Jr., Chairman

ATTEST:

  
Domingo Senande, Executive Director

Chairman Carlos Aguila, Jr.  
Vice Chairwoman Melvina Cobb  
Commissioner Desire Chaney  
Commissioner Raul Correa  
Commissioner Elisha Gurfein  
Commissioner Alfonso Whilby

Aye  
Aye  
Aye  
Absent  
Aye  
Aye