

ENGLEWOOD HOUSING AUTHORITY  
111 West Street  
Englewood, New Jersey 07631  
Tel.: (201) 871-3451  
Fax: (201) 871-5908


RESOLUTION NO. 05- 23- 2022 (1)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
APPROVING THE MINUTES OF THE  
APRIL 25, 2022  
BOARD OF COMMISSIONERS MEETING

OFFERED BY: Commissioner Whilby  
SECONDED BY: Commissioner Correa

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the April 25, 2022 Board Meeting minutes.

  
\_\_\_\_\_  
Carlos Aguila Jr., Chairman

ATTEST:

  
\_\_\_\_\_  
Domingo Senande, Executive Director

Chairman Carlos Aguila, Jr.  
Vice Chairwoman Melvina Cobb  
Commissioner Desiree Chaney  
Commissioner Raul Correa  
Commissioner Elisha Gurfein  
Commissioner Alfonso Whilby

Aye  
Aye  
Absent  
Aye  
Aye  
Aye

At the Board Meeting of May 23, 2022 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution May 23, 2022 (1) as carried.

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TTY: (201) 871-8951

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
AUTHORIZING AWARD OF A CONTRACT TO GJEM INSURANCE AGENCY INC. FOR  
PROFESSIONAL RISK MANAGEMENT SERVICES FOR ONE-YEAR WITH THE OPTION  
OF AN ADDITIONAL ONE-YEAR EXTENSION**

**RESOLUTION No. 05-23-22 (2)**

**OFFERED BY:** Commissioner Gurfein

**SECONDED BY:** Vice Chairwoman Cobb

**WHEREAS**, the Housing Authority of the City of Englewood requires professional risk management services for the Englewood Housing Authority, Englewood Housing Management Services, Inc. and Westmoor Gardens, Inc.; and

**WHEREAS**, in accordance with its procurement policy of the Housing Authority did issue Requests for Proposals and did receive three on Tuesday, April 25, 2022; and

**WHEREAS**, the Authority reviewed the offers and determined that **GJEM INSURANCE AGENCY, INC.** is a responsible firm which submitted the most advantageous offer in accordance with the Request for Proposal; and

**WHEREAS**, based upon its evaluation and a review of references the Housing Authority staff recommends that **GJEM INSURANCE AGENCY, INC.** be awarded a contract for a period of one year with the option of an additional one-year extension with a fee amount of 6% of insurance premium; and


**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioner of the Housing Authority of the City of Englewood, that a contract for risk management services for the Englewood Housing Authority, Englewood Housing Management Services, Inc. and Westmoor Gardens, Inc. be awarded to **GJEM INSURANCE AGENCY, INC.** for a period of one year with the option of an additional one-year extension with a fee amount of 6% of insurance premium; and

**BE IT RESOLVED** that legal counsel approve the appropriate form of contract.

ATTEST:



Domingo Senande  
Executive Director

  
Carlos Aguila Jr., Chairman

Chairman Carlos Aguila Jr.	<u>Aye</u>
Vice Chairwoman Melvina Cobb	<u>Aye</u>
Commissioner Desiree Chaney	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Alfanso Whilby	<u>Aye</u>

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RESOLUTION NO. 05-23-2022 (3)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF  
ENGLEWOOD APPROVING BILLS AND CLAIMS FOR THE PERIOD  
OF  
MAY

OFFERED BY: Commissioner Whilby  
SECONDED BY: Commissioner Correa

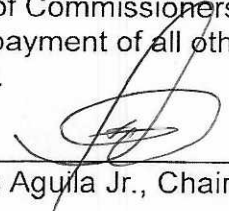
WHEREAS, the bills and claims per the attached listing (voucher numbers through)

EHA Operating -	4526
E.H.M.S., Inc. -	2644
Foti-	2737
Section 8 -	15391
W.G. -	7868

were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of May 1<sup>st</sup> through 31<sup>st</sup>.

BE IT FURTHER RESOLVED that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of May.

  
\_\_\_\_\_  
Carlos Aguila Jr., Chairman

ATTEST:

  
\_\_\_\_\_  
Domingo Senande, Executive Director

Chairman Carlos Aguila, Jr.  
Vice Chairwoman Melvina Cobb  
Commissioner Desire Chaney  
Commissioner Raul Correa  
Commissioner Elisha Gurfein  
Commissioner Alfanso Whilby

Aye  
Aye  
Absent  
Aye  
Aye  
Aye