

Minutes of the June 24, 2019 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 7:08PM by Chairman Aspinwall at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on December 1, 2018 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board.

Roll call:

Chairman Aspinwall	Present
Commissioner Correa	Present
Commissioner Gurfein	Present
Commissioner Aguila	Present
Commissioner Chaney	Absent
Commissioner Cobb	Present
Commissioner Whilby	Present
Domingo Senande, Executive Director	Present
William Katchen, CPA	Absent
Terrence Corriston, Esq.	Present

Minutes

A motion was made by Chairman Aspinwall and seconded by Commissioner Correa to approve the minutes of the May 20, 2019 Board Meeting. The motion carried with all in favor.

Report of the Executive Director

A Tibbs tenant meeting was held in June. The Mayor and three Council members were present. The "Making Tibbs Home" initiative was successfully presented. Our next tenant meeting will be in July. EHA will attempt to have 3 separate tenant meetings in English, Spanish and Korean.

The Interior Design RFQ has been advertised. The winning bidders should be on for resolution in July.

The Westmoor Gardens security cameras are now operational. Since their installation, an arrest was made of someone with a BB gun in our parking lot. In addition, a paintball gun incident is currently under investigation by police. Moreover, late night parties lasting until 7 a.m. were identified and addressed.

At Tibbs, EHA is hosting a seminar by Legal Services on Tuesday, June 25th to educate our residents on elder abuse, financial exploitation, and how to avoid becoming a victim of elder abuse. In addition, the Englewood Police Department will discuss how residents can help make Tibbs even more safe.

Regarding EHA staffing, EHA will be utilizing overtime in the Housing Choice Voucher program to offset the work that is accumulating due to one of our employees going out on temporary disability. In addition, EHA is anticipating that a new employee will need to be added so that EHA can handle the new vouchers anticipated from Greater Englewood, etc.

The Englewood Public School District will again be utilizing the Westmoor Gardens community room once a week for four weeks as a homework center beginning in July.

The one Tibbs vacancy will be filled by July 1st. For Foti, the gut rehab of the vacant apartment is almost completed. We anticipate having the City inspections completed by the end of the month.

The auditor has completed their audit with no findings. The audits will be on for resolution once they are finalized.

Resolutions

A motion was made by Chairman Aspinwall and seconded by Commissioner Aguila to approve the resolution awarding PHA-Web the management software contract for all housing accounting related programs. The motion carried with all in favor.

A motion was made by Chairman Aspinwall and seconded by Commissioner Correa to approve the write off of outstanding tenant receivables of \$1,019. The motion carried with all in favor.

A motion was made by Chairman Aspinwall and seconded by Commissioner Correa to approve the bills and claims for the month of June. The motion carried with all in favor.

Adjournment

A motion was made by Chairman Aspinwall and seconded by Commissioner Cobb to adjourn the meeting at 7:46 PM. The motion carried with all in favor.

Respectfully submitted,

Domingo Senande
Executive Director