

Minutes of the July 15, 2019 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 7:08PM by Chairman Aspinwall at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on December 1, 2018 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board.

Roll call:

Chairman Aspinwall	Present
Commissioner Correa	Absent
Commissioner Gurfein	Present
Commissioner Aguila	Present
Commissioner Chaney	Absent
Commissioner Cobb	Present
Commissioner Whilby	Present
Domingo Senande, Executive Director	Present
William Katchen, CPA	Present
Terrence Corrison, Esq.	Present

Minutes

A motion was made by Commissioner Gurfein and seconded by Commissioner Cobb to approve the minutes of the June 24, 2019 Board Meeting. The motion carried with all in favor.

Report of the Executive Director

There are no vacancies. The Foti gut rehab of the vacant unit has been completed and the unit has been leased.

EHA is finalizing the calendar for the year relative to having a monthly family meal for our Tibbs residents. For example, the Englewood Age Friendly Coalition may be sponsoring one of the monthly meals. On Sunday, July 7th, EHA sponsored a BBQ which was run by our tenants and led by EHA's-own Ms. Lillian Scales. It was a great success with approximately 60 people in attendance. The party went on until 10pm. The Englewood Fire Department was present and ate with our residents.

In addition to a monthly meal, EHA is sponsoring a monthly birthday party celebration for all Tibbs residents which offers another opportunity for all to get together.

EHA is also supplying popcorn, etc. for a new monthly Movie Night initiative at Tibbs that we hope will take off.

Regarding the makeover of the Community Room and lobbies at Tibbs, EHA will soon begin the design phase. On for resolution are the interior designers that qualified under the RFQ.

In late June, a bilingual legal aid attorney and Deputy Chief Halstead presented a senior safety seminar at Tibbs which was excellent and well attended (approximately 35 of our residents).

Regarding the new security camera system for Tibbs, EHA has spent time designing the system and receiving informal quotes. EHA is currently proposing over 80 cameras (versus our original 70 camera proposal). Given the size of the project, EHA is publicly bidding the project. EHA hopes to complete the installation in the fall.

Regarding upgrading the garden area in the back of Tibbs, EHA has not yet begun the design phase. EHA is hoping that portions of the project will be completed by spring 2020. On April 1st, EHA converted Tibbs into a smoke-free building. It would be ideal to have a covered area for smokers as part of the project.

The Englewood Health Department is offering a 4-week nutrition education program to our Tibbs residents. The program has been well attended. Also relative to nutrition, EHA passed out flyers to all residents letting them know about signing up at Depot Square from 11am-2pm on July 12th for a \$25 voucher (if they qualify) to be used at the Englewood Farmer's Market.

Regarding traffic issues, at the June tenant meeting, Mayor Wildes announced that potentially a crosswalk will be added on Demarest by our Tibbs parking lot. We previously had a crosswalk but it was removed some time ago. In addition, based on a recommendation from one of our tenants who is blind, EHA placed a request to the Englewood Traffic Advisory committee to add audible crosswalks on the corner of West and Demarest and to also make that intersection a No Turn on Red intersection to help keep our residents safe.

EHA has scheduled monthly tenant meetings at Tibbs for the remainder of the year. Today we held three separate meetings in three languages: English, Spanish and Korean.

There was one complaint about the need for brighter lights behind the Tibbs building around the parking lot and bench area. We will investigate the issue and resolve it when the new cameras are installed using the bucket truck.

Resolutions

A motion was made by Commissioner Aguila and seconded by Commissioner Cobb to approve the resolution authorizing the placement of consultants on a list of qualified professional consultants for interior design services and authorizing the Executive Director to negotiate and contract with such consultants for various projects. The motion carried with all in favor.

A motion was made by Commissioner Aguila and seconded by Commissioner Cobb to approve the bills and claims for the month of July. The motion carried with all in favor.

Adjournment

A motion was made by Commissioner Aguila and seconded by Commissioner Cobb to adjourn the meeting at 7:44 PM. The motion carried with all in favor.

Respectfully submitted,

Domingo Senande
Executive Director