

## Minutes of the January 28, 2019 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 7:07 PM by Chairman Aspinwall at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on December 1, 2018 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board.

Commissioner Chaney was sworn in by Mr. Terrence Corriston as a Commissioner.

### Roll call:

Chairman Aspinwall	Present
Commissioner Correa	Present
Commissioner Gurfein	Absent
Commissioner Aguila	Present
Commissioner Chaney	Present

Domingo Senande, Executive Director	Present
William Katchen, CPA	Present
Terrence Corriston, Esq.	Present

### Minutes

A motion was made by Chairman Aspinwall and seconded by Commissioner Correa to approve the minutes of the December 17, 2018 Board Meeting. The motion carried with all in favor.

### Report of the Executive Director

The Englewood Housing Authority will be hosting a Super Bowl party for the residents of Tibbs. EHA will provide a six-foot hero along with chips and refreshments. Our residents will also be bringing items for all to enjoy. If successful, the intent is to have this be annual event.

EHA has been asked by a Council member to hold a Town Hall-style meeting at City Hall to educate the residents of Englewood about our various programs. A date has not yet been set.

The government shutdown has not yet impacted EHA's operations. We are currently funded through the end of February without using our reserves.

Regarding vacancies, we anticipate one vacancy in Tibbs at the end of January.

### **Resolutions**

A motion was made by Commissioner Aguila and seconded by Commissioner Chaney to approve the conversion of the Tibbs building to a smoke-free building. The motion carried with all in favor.

A motion was made by Chairman Aspinwall and seconded by Commissioner Correa to approve Hymanson, Parnes & Giampaolo, C.P.A. to complete the audits for all program. The motion carried with all in favor.

A motion was made by Commissioner Aguila and seconded by Chairman Aspinwall to approve the revised Personnel Manual which will comply with the Joint Insurance Fund guidelines. The motion carried with all in favor.

A motion was made by Commissioner Correa and seconded by Commissioner Chaney to approve the five-year longevity pay bonus to Richard Pressutti as per the Personnel Manual guidelines. The motion carried with all in favor.

A motion was made by Commissioner Correa and seconded by Commissioner Chaney to approve the bills and claims for the month of January. The motion carried with all in favor.

### **New Business**

The Board of Commissioners voted to fill the position of Vice Chairman. Commissioner Aguila was unanimously approved.

### **Adjournment**

A motion was made by Vice Chairman Aguila and seconded by Commissioner Chaney to adjourn the meeting at 7:31 PM. The motion carried with all in favor.

Respectfully submitted,

Domingo Senande  
Executive Director