

ENGLEWOOD HOUSING AUTHORITY  
111 West Street  
Englewood, New Jersey 07631  
Tel.: (201) 871-3451  
Fax: (201) 871-5908

RESOLUTION NO. 6- 25- 2018 (1)

OFFERED BY: Commissioner Jones  
SECONDED BY: Commissioner Aguila

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the May 23, 2018 Board Meeting minutes.

  
Raymond Aspinwall, Chairman

ATTEST:

  
Domingo Senande, Executive Director

Chairman Raymond Aspinwall	<u>Aye</u>
Vice Chairman Carla D. Jones	<u>Aye</u>
Commissioner Carlos Aguila, Jr.	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>

At the Board Meeting of June 25, 2018 (1) upon roll call of Commissioners present,  
all voted "Aye" and Resolution June 25, 2018 (1) as carried.

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RESOLUTION NO. 06-25-18 (2)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF  
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO FDG  
UNIVERSAL FOR REPAIRS OF TWO FOTI APARTMENTS  
115 HUMPHREY STREET  
#3 AND #E

OFFERED BY: Commissioner Aguila  
SECONDED BY: Chairman Aspinwall

WHEREAS, the Housing Authority of the City of Englewood requires repairs for two apartments at the Foti property; and

WHEREAS, in accordance with its procurement policy of the Housing Authority did solicit price quotes and did receive four by Tuesday, June 19, 2018; and

WHEREAS, the Authority reviewed the offers and determined that **FDG UNIVERSAL** is a responsible firm which submitted the most advantageous offer; and

§ 2 WHEREAS, based upon its evaluation and review of references the Housing Authority recommended that **FDG UNIVERSAL** be awarded a contract for apartment #3 in the amount of \$15,500.00 and apartment E in the amount of \$4,500.00 a total of \$20,000.00; and

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood hereby authorizes the Executive Director, Mr. Domingo Senande, to execute a contract for the repairs of two Foti apartments be awarded to **FDG UNIVERSAL** for apartment #3 in the amount of \$15,500.00 and apartment E in the amount of \$4,500.00 for a total of \$20,000.00; and

BE IT RESOLVED that legal counsel shall approve the appropriate form of contract.

ATTEST:

Domingo Senande  
Domingo Senande, Executive Director

Raymond Aspinwall  
Raymond Aspinwall, Chairman

Chairman Raymond Aspinwall	<u>Aye</u>
Vice Chairman Carla D. Jones	<u>Aye</u>
Commissioner Carlos Aguila, Jr.	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>

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RESOLUTION NO. 06-25-18 (2)

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**BE IT RESOLVED** that legal counsel shall approve the appropriate form of contract.

ATTEST:

Domingo Senande  
Domingo Senande, Executive Director

Raymond Aspinwall  
Raymond Aspinwall, Chairman

Chairman Raymond Aspinwall	<u>Aye</u>
Vice Chairman Carla D. Jones	<u>Aye</u>
Commissioner Carlos Aguila, Jr.	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>

115 Humphrey

RCO CONSTRUCTION

FDG UNIVERSAL

DELGADO CONSTRUCTION

2 Brothers

Apt # 3	\$21,500.00	\$15,500.00	\$22,010	\$14,900.00
Apt # E	\$9,800.00	\$4,500.00	\$8,000	BACKED OUT BID

**115 Humphrey Street Apt #3  
SCOPE OF WORK "EXHIBIT A"**

<b>Kitchen</b>	<b>Item: Name/ # / Color</b>
Remove upper and lower cabinets, counter top, sink and faucet to dumpster	N/A
Install upper and lower Cabinets	Forevermark Pepper shaker or equal
Install Cabinet knobs	N/A
Install Formica counter top	Hampton Bay Milana Brown or Equal
Stainless steel sink	Elkay Dayton Stainless steel
Two handle kitchen faucet	Gerber Classic Chrome or Equal
New angle stop valves	N/A
New kitchen waste	1"1/2 PVC White No brand
New speedi Connectors to kitchen faucet	N/A
New GFCI by kitchen sink	N/A
Flush mount all electrical boxes with wall	N/A
Replace all outlets, switches and covers	N/A
Lower Ceiling with 1/2 Sheet rock to cove exposed pipe	N/A
Install 30" external venting range hood	Broan 4000 Series or equal
New A19 3 Bulb light fixture ( Brushed nickel)	N/A
Remove old heating and piping	N/A
Install baseboard heating with new lines to boiler	Slant Finn or Equal
Replace VCT Floor	Armstrong, Desert sand or Equal.
Install Cove base	Burke, Cream or Equal
Patch all walls and skin coat walls to an even surface.	N/A
Prime all walls	Zinsser Prime coat or equal
Paint all walls & moldings with 2 coats semi gloss	Sherman Williams #6191 or equal
Repair apartment entrance door	N/A
Remove all Debris and furniture to dumpster and broom clean	Dumpster to be provided by contractor.

<b>Bathroom</b>	<b>Item: Name/ # / Color</b>
Demo down to wall studs/ floor joists	N/A
Insulate the walls and ceiling with stone wool insulation	Rockwool ComfortBatt R15 or Equal
New 5/8" plywood subfloor (screwed)	N/A
Include only 1/2 cement board in the shower area	N/A
Include 1/2 green board everywhere other than the shower	N/A
New molding around inside of door and window	N/A
Remove wall hung heating	N/A
Install baseboard heating with new lines to boiler	N/A
Install GFCI by vanity	N/A
Replace all visible plumbing after demo	N/A

Replace tub with shower pan (3" lip)	N/A
New tub and vanity waste	N/A
install white ceramic subway tile to the ceiling in the shower and half wall out side the shower	Sample to be shown by contractor
Install new white mosaic ceramic or marble floor tiles	Sample to be shown by contractor

Bathroom	Item: Name / # / Color
Install new shower body	Gerber classic safe temp 49-733 chrome or similar
Grout all tiles and seal the grout	N/A
Install new exhaust fan (with its own switch) vented to the exterior with integrated light - (the exhaust fan, over head light and vanity switches should be together)	NuTone QT Series QTN130LE1 White or Equal
New 10" tank and bowl toilet	American standard Colony white or Equal
New 24" white vanity	N/A
New medicine cabinet	N/A
New vanity light fixture (3 Bulb)	N/A
New vanity faucet with 4" spread	Gerber Classic Chrome or Equal
Install 3 corner shelves in shower	N/A
Install grab bar along the shower wall with proper blocking	Moen Secure mount 18" or Equal
New marble threshold	N/A
Install new towel hook behind door and in front of shower	Delta Foundations FND35-PC Chrome or Equal
Install hand towel ring by vanity	Delta foundations FND46-PC Chrome or Equal
Install new permanent stainless steel double curtain rod (with proper blocking)	Moen DN2141CH Chrome or Equal
Install paper toilet holder (with proper blocking)	N/A
Prime all walls	Zinsser Prime coat or equal
Paint all walls & moldings with 2 coats semi gloss	Sherman Williams #6191 or equal
Remove all Debris to dumpster and broom clean	N/A

Bedroom / Living room / Hallway / Stairs	Item: Name / # / Color
Flush mount all electrical boxes with wall (outlets should be spaced 6' Apart)	N/A
Replace all outlets, switches and covers	N/A
Remove old heating and piping	N/A
Install baseboard heating with new lines to boiler	Slant Finn or Equal
Replace VCT Floor	Armstrong, Desert sand or Equal.
Install Cove base	Burke, Cream or Equal
Patch all walls and skim coat walls to make even surface.	N/A

Remove living room door frame and repair drywall	N/A
Replace stairs banister	N/A
Replace any damaged steps	N/A
Remove all Debris and furniture to dumpster and broom clean	Dumpster to be provided by contractor.

**115 Humphrey Street Apt #E**  
**SCOPE OF WORK "EXHIBIT A"**

Bathroom	Item: Name/ # / Color
Demo down to wall studs/ floor joists	N/A
Insulate the walls and ceiling with stone wool insulation	Rockwool ComfortBatt R15 or Equal
New 5/8" plywood subfloor (screwed)	N/A
Include only 1/2 cement board in the shower area	N/A
Include 1/2 green board everywhere other than the shower	N/A
New molding around inside of door and window	N/A
Install baseboard heating with new lines to boiler	N/A
Install GFCI by vanity	N/A
Replace all visible plumbing after demo	N/A
Replace tub	N/A
New tub and vanity waste	N/A
install white ceramic subway tile to the ceiling in the shower and half wall out side the shower	Sample to be shown by contractor
Install new white mosaic ceramic or marble floor tiles	Sample to be shown by contractor
Install new shower body	Gerber classic safe temp 49-733 chrome or similar
Grout all tiles and seal the grout	N/A
Install new exhaust fan (with its own switch) vented to the exterior with integrated light - (the exhaust fan, over head light and vanity switches should be together)	NuTone QT Series QTN130LE1 White or Equal

New 10" tank and bowl toilet	American standard Colony white or Equal
New 24" white vanity	N/A
New medicine cabinet	N/A
New vanity light fixture (3 Bulb)	N/A
New vanity faucet with 4" spread	Gerber Classic Chrome or Equal
Install 3 corner shelves in shower	N/A
Install grab bar along the shower wall with proper blocking	Moen Secure mount 18" or Equal
New marble threshold	N/A
Install new towel hook behind door and in front of shower	Delta Foundations FND35-PC Chrome or Equal
Install hand towel ring by vanity	Delta foundations FND46-PC Chrome or Equal
Install new permanent stainless steel double curtain rod (with proper blocking)	Moen DN2141CH Chrome or Equal
Install paper toilet holder (with proper blocking)	N/A
Prime all walls	Zinsser Prime coat or equal
Paint all walls & moldings with 2 coats semi gloss	Sherman Williams #6191 or equal
Remove all Debris to dumpster and broom clean	N/A

**Bedroom / Living room / Hallway**

**Item: Name / # / Color**

Replace all outlets, switches and covers	N/A
Install Cove base	Burke, Cream or Equal
Patch all walls and skim coat walls to make even surface.	N/A
Demo ceiling Replace Ceiling with 5/8 Sheetrock	N/A
Insulate ceiling	Rockwool ComfortBatt R15 or Equal
Remove all Debris and furniture to dumpster and broom clean	Dumpster to be provided by contractor.
Prime all walls	Zinsser Prime coat or equal
Paint all walls & moldings with 2 coats semi gloss	Sherman Williams #6191 or equal
Remove all Debris to dumpster and broom clean	N/A

**\*\*\*All equal items are to be approved by the Englewood housing authority\*\*\***

X \_\_\_\_\_

(Contractors signature )



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**Resolution No. 06-25-2018 (3)**

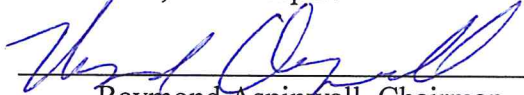
OFFERED BY: Commissioner Moche  
SECONDED BY: Commissioner Jones

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

**WHEREAS**, the Englewood Housing Authority's Personnel Policy compensates employees after ten years of continuous work service in a one-time lump sum longevity pay; and

**WHEREAS**, the employee Rita Estella, Bookkeeper will be compensated a one-time lump sum longevity pay in the amount of \$1,000.00; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Englewood Housing Authority authorize the approval of one-time lump sum longevity pay in the amount of \$1,000.00 to Rita Estella, Bookkeeper.

  
\_\_\_\_\_  
Raymond Aspinwall, Chairman

ATTEST:

  
\_\_\_\_\_  
Domingo Senande, Executive Director

Chairman Raymond Aspinwall  
Vice Chairman Carla D. Jones  
Commissioner Carlos Aguila, Jr.  
Commissioner Raul Correa  
Commissioner Elisha Gurfein  
Commissioner Charles Moche

Aye  
Aye  
Aye  
Absent  
Aye  
Aye

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**RESOLUTION NO. 6 -25- 2018 (4)**

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
APPROVING BILLS AND CLAIMS FOR THE PERIOD  
OF  
JUNE

**OFFERED BY:** Commissioner Jones  
**SECONDED BY:** Commissioner Gurfein

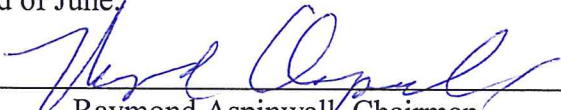
**WHEREAS**, the bills and claims per the attached listing (voucher numbers through)

E.H.M.S. -	001852
EHA Operating -	2064
Foti-	1867
Section 8 -	3002
W.G. -	5180

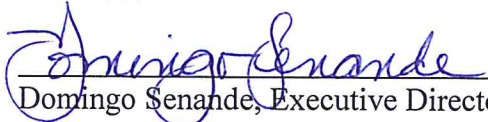
were reviewed and found acceptable as amended at the meeting.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of June 1<sup>st</sup> through 30th.

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of June.

  
Raymond Aspinwall, Chairman

ATTEST:

  
Domingo Senande, Executive Director

Chairman Raymond Aspinwall  
Vice Chairman Carla D. Jones  
Commissioner Carlos Aguila, Jr.  
Commissioner Raul Correa  
Commissioner Elisha Gurfein  
Commissioner Charles Moche

Aye  
Aye  
Aye  
Absent  
Aye  
Aye

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RESOLUTION NO. 6- 25- 2018 (5)

OFFERED BY: Commissioner Carla D. Jones

SECONDED BY: Commissioner Charles Moche

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

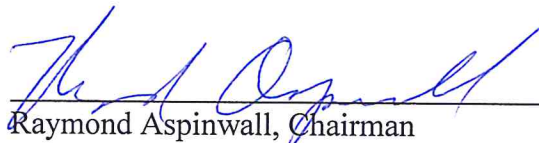
WHEREAS, the Englewood Housing Authority would like to reward several key employees with an additional one-time bonus for their service; and

WHEREAS, the Englewood Housing Authority finds it appropriate to compensate these employees with a one-time \$300 bonus; and

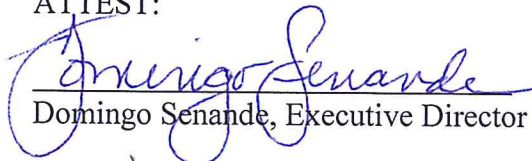
WHEREAS, the Housing Authority will deem eligible the following employees:

Sonja Alston, Tenant Liaison  
Lorrie Faison, Section 8 Tenant Advisor  
Cynthia Fisher, Section 8 Tenant Advisor  
Cynthia Pannell, Rent Collector/Waiting List Coordinator  
La'Tonia Pannell-Brown, Section 8 Tenant Advisor; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Englewood Housing Authority authorizes the additional one-time compensation of \$300.00 to the above named employees.

  
Raymond Aspinwall, Chairman

ATTEST:

  
Domingo Senande, Executive Director

Chairman Raymond Aspinwall	<u>Aye</u>
Vice Chairman Carla D. Jones	<u>Aye</u>
Commissioner Carlos Aguila, Jr.	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>