

Authority Budget of:

Englewood Housing Authority

State Filing Year

2019

For the Period:

January 1, 2019

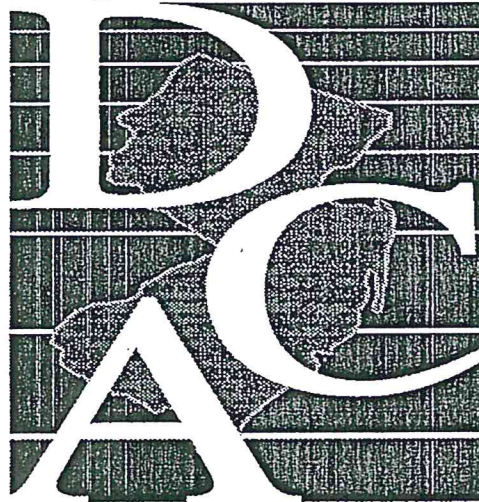
to

December 31, 2019

www.ehahousing.org

Authority Web Address

Department Of



Community
Affairs

APPROVED COPY

ADOPTED COPY

Division of Local Government Services

'19 JAN 9 12:07:26
'18 NOV 26 12:58:10

2019 HOUSING AUTHORITY BUDGET

Certification Section

2019

Englewood Housing Authority
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2019 TO December 31, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwrt CPA, RMA Date: 11/21/2018

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwrt CPA, RMA Date: 1/3/2019

2019 PREPARER'S CERTIFICATION

Englewood Housing Authority
(Name)

HOUSING AUTHORITY BUDGET

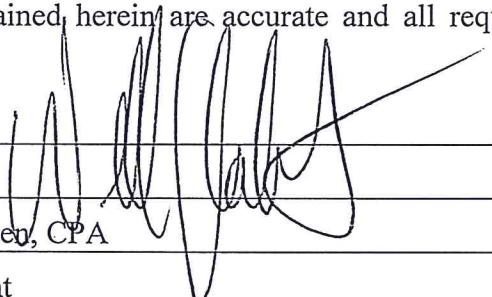
FISCAL
YEAR:

FROM:1/1/2019

TO:12/31/2019

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	William Katchen, CPA		
Title:	Fee Accountant		
Address:	Ste. 303, 596 Anderson Avenue, Cliffside Park, NJ 07010		
Phone Number:	201-943-4449	Fax Number:	201-943-5099
E-mail address	bill@katchencpa.com		

2019 APPROVAL CERTIFICATION

Englewood Housing Authority
(Name)

HOUSING AUTHORITY BUDGET

**FISCAL
YEAR:**

FROM:1/1/2019

TO:12/31/2019

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Englewood Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 29 day of October, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Domingo Senande		
Title:	Executive Director		
Address:	111 West Street, Englewood, NJ 07631		
Phone Number:	201-871-3451	Fax Number:	201-871-5908
E-mail address	dsenande@ehahousing.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.ehahousing.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ The budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- ☒ The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

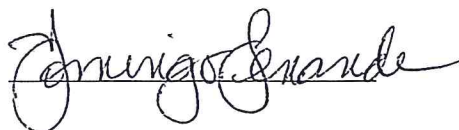
Domingo Senande

Title of Officer Certifying compliance

Executive Director

Signature

Page C-4



2019 HOUSING AUTHORITY BUDGET RESOLUTION

ENGLEWOOD HOUSING AUTHORITY

(Name)

Resolution No. 10-29-18 (3)

FISCAL

FROM: 1/1/2019

TO: 12/31/2019

YEAR:

OFFERED BY: Chairman Aspinwall

SECONDED BY: Commissioner Correa

WHEREAS, the Annual Budget and Capital Budget for the Englewood Housing Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 has been presented before the governing body of the Englewood Housing Authority at its open public meeting of October 29, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 9,140,400, Total Appropriations, including any Accumulated Deficit if any, of \$ 9,063,093 and Total Unrestricted Net Position utilized of 0 ; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$12,269 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0 ; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Englewood Housing Authority, at an open public meeting held on October 29, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Englewood Housing Authority for the fiscal year beginning, 1/1/2019 and ending, 12/31/2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Englewood Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 17, 2018.

Amirigo Serrano
(Secretary's Signature)

10/29/18
(Date)

Governing Body Member:	Recorded Vote	Abstain	Absent
	Aye	Nay	
CHAIRMAN RAYMOND ASPINWALL	Aye		
VICE CHAIRMAN CARLA D. JONES	Aye		
COMMISSIONER CARLOS AGUIA, JR.	Aye		
COMMISSIONER PAUL CORREA	Aye		
COMMISSIONER ELISHA GURFELN	Aye		
COMMISSIONER CHARLES ROCHE	Aye		

2019 ADOPTION CERTIFICATION

ENGLEWOOD

(Name)

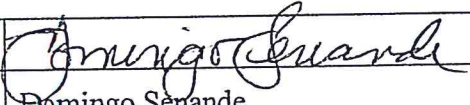
HOUSING AUTHORITY BUDGET

FISCAL
YEAR:

FROM:1/1/2019

TO:12/31/2019

hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a copy of the Budget adopted by the governing body of the Englewood Housing Authority, pursuant I.A.C. 5:31-2.3, on the 17 day of, December, 2018.

Officer's Signature:			
Name:	Domingo Senande		
Title:	Executive Director		
Address:	111 West Street, Englewood, NJ 07631		
Phone Number:	201-871-3451	Fax Number:	201-871-5908
E-mail address	dsenande@chahousing.org		

2019 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

Englewood Housing Authority
(Name)

AUTHORITY BUDGET

FISCAL
YEAR:

FROM:1/1/2019

TO:12/31/2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide documentation of how the increase occurred (Example Rate Increase authorized by resolution or by HUD). See attached.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget. **The proposed budget is not anticipated to impact revenues as the majority of rental sources are based on HUD mandated formulas.**
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **The local economy is stable and not expected to impact the proposed budget.**
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. **None expected to be utilized.**
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). **None except for annual PILOT.**
6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68, 45**) **The proposed budget anticipates a surplus in operations that will result in reducing the accumulated deficit.**

Englewood Housing Authority

Page N-1, Question 1

Revenue:

1. Dwelling rental income- The dwelling rental income reflects anticipated tenant payments. The amounts expected to be received as housing assistance payments have been moved to the line item of revenue titled HUD operating subsidy.
2. HUD operating subsidy- This amount represents expected HAP payments for the 152 units.
3. Interest income- It is expected that with the increase in interest rates that this source of income will be higher.

Appropriations:

1. Utility labor- Based on changes in maintenance staff this category of expense is expected to be shifted more towards ordinary maintenance as compared to utility efforts.
2. Debt service -Expected to be lower based on the retirement during the year of the Foti mortgage.

HOUSING AUTHORITY CONTACT INFORMATION

2019

Please complete the following information regarding this Housing Authority. All information requested below must be completed.

Name of Authority:	Englewood Housing Authority		
Federal ID Number:	22-6017828		
Address:	111 West Street		
City, State, Zip:	Englewood	NJ	07631
Phone: (ext.)	201-871-3451	Fax:	201-871-5908

Preparer's Name:	William Katchen, CPA		
Preparer's Address:	Ste. 303, 596 Anderson Avenue		
City, State, Zip:	Cliffside Park	NJ	07010
Phone: (ext.)	201-943-4449	Fax:	201-943-5099
E-mail:	bill@katchencpa.com		

Chief Executive Officer:	Domingo Senande		
Phone: (ext.)	201-871-3451	Fax:	201-871-5908
E-mail:	dsenande@ehahousing.org		

Chief Financial Officer:	Rita Estella		
Phone: (ext.)	201-871-3451	Fax:	201-871-5908
E-mail:	restella@yahoo.com		

Name of Auditor:	Anthony Giampaolo, CPA		
Name of Firm:	Hymanson, Parnes and Giampaolo		
Address:	467 Middletown Lincroft Road		
City, State, Zip:	Lincroft	NJ	07738
Phone: (ext.)	732-842-4550	Fax:	732-842-4551
E-mail:	tony@hpgnj.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

Englewood Housing Authority
(Name)

FISCAL
YEAR:

FROM:1/1/2019

TO:12/31/2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2017 or 2018**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 16
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2017 or 2018**) Transmittal of Wage and Tax Statements: 768,002
- 3) Provide the number of regular voting members of the governing body: 6
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31. 2018 or 2019 deadline has passed 2018 or 2019**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering)
Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee?
No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?
NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authorities procedures for all employees. Board review and action.***
- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," ***attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.***
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," ***attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.***
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.***
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," ***attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)***
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," ***attach explanation including amount paid.***
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," ***attach explanation including amount paid.***
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," ***attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.***
- 18) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," ***attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.***
- 19) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations ? No If "yes," ***attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.***
- 20) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No If "yes," ***attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.***

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Englewood Housing Authority
(Name)

**FISCAL
YEAR:**

FROM:1/1/2019

TO:12/31/2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019 Most recent available W-2 and 1099 should be used (**2017 or 2018 Forms**)(60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Englewood Housing Authority

to December 31, 2019

For the Period January 1, 2019

A B C D E F G H I J K L M N O P Q R S T

Reportable Compensation from Authority (W-2/ 1099)														
Position														
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Former Highest Compensated Employee	Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O
							Base Salary/ Stipend	Bonus	Other (auto allowance, expense payment in lieu of health benefits, etc.)					
1 Ray Aspinwall	Chairperson		X									None		
2 Charles Moche	Commissioner		X									None		
3 Raul Correa	Commissioner		X									None		
4 Elisha Gurfein	Commissioner		X									None		
5 Carla Jones	Commissioner		X									None		
6 Carlos Agulla, Jr.	Commissioner		X									None		
7 Domingo Senande	Executive Director			X			131,923		19,788	151,711		None		151,711
8 Rita Estella	Finance			X			54,047		16,214	70,261		None		70,261
9														
10														
11														
12														
13														
14														
15														
Total:							\$ 185,970	\$ -	\$ -	\$ 36,002	\$ 221,972		\$ -	\$ 221,972

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Englewood Housing Authority
For the Period January 1, 2019 to December 31, 2019

Annual Cost											
	# of Covered Members (Medical & Rx)	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx)	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)			
Active Employees - Health Benefits - Annual Cost											
Single Coverage	7	\$ 11,500	\$ 80,500	7	\$ 11,161	\$ 78,127	\$ 2,373	3.0%			
Parent & Child	2	20,192	40,384	2	19,604	39,208	1,176	3.0%			
Employee & Spouse (or Partner)	1	22,503	22,503	1	21,848	21,848	655	3.0%			
Family	3	32,740	98,220	3	31,786	95,358	2,862	3.0%			
Employee Cost Sharing Contribution (enter as negative -)			(26,289)			(28,007)	1,718	-6.1%			
Subtotal	13		215,318	13		206,534	8,784	4.3%			
Commissioners - Health Benefits - Annual Cost											
Single Coverage			-			-	-	#DIV/0!			
Parent & Child			-			-	-	#DIV/0!			
Employee & Spouse (or Partner)			-			-	-	#DIV/0!			
Family			-			-	-	#DIV/0!			
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!			
Subtotal	0		-	0		-	-	#DIV/0!			
Retirees - Health Benefits - Annual Cost											
Single Coverage			-			-	-	#DIV/0!			
Parent & Child			-			-	-	#DIV/0!			
Employee & Spouse (or Partner)	1	12,986	12,986	1	12,608	12,608	378	3.0%			
Family			-			-	-	#DIV/0!			
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!			
Subtotal	1		12,986	1		12,608	378	3.0%			
GRAND TOTAL											
			\$ 228,304	14	\$ 219,142			\$ 9,162	4.2%		

Is medical coverage provided by the SHBP (Yes or No)?	Yes	Yes or No
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Yes	Yes or No

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Englewood Housing Authority
For the Period January 1, 2019 to December 31, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability		Legal Basis for Benefit (check applicable items)		
		\$		Approved Labor Agreement	Resolution	Individual Employment Agreement
See attached list		\$	49,402		X	
Total liability for accumulated compensated absences at beginning of current year		\$	49,402			

The total Amount Should agree to most recently issued audit report for the Authority

ENGLEWOOD HOUSING AUTHORITY
ACCRUED VACATION & SICK TIME

[illegible]

Schedule of Shared Service Agreements

For the Period

January 1, 2019 to

Englewood Housing Authority

December 31, 2019

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

2019 HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period
January 1, 2019
Englewood Housing Authority
to
December 31, 2019

	FY 2019 Proposed Budget					FY 2018 Adopted Budget	Total All Operations	All Operations	All Operations	% Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations						
REVENUES											
Total Operating Revenues	\$ 1,230,730	\$ -	\$ 7,330,000	\$ 574,230	\$ 9,134,960	\$ 8,796,626		\$ 338,334		3.8%	
Total Non-Operating Revenues	1,440	-	3,000	1,000	5,440	4,940		500		10.1%	
Total Anticipated Revenues	1,232,170	-	7,333,000	575,230	9,140,400	8,801,566		338,834		3.8%	
APPROPRIATIONS											
Total Administration	340,800	-	479,760	231,210	1,051,770	1,031,490		20,280		2.0%	
Total Cost of Providing Services	757,051	-	6,831,000	300,790	7,888,841	7,566,389		322,452		4.3%	
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	43,853	58,112		(14,259)		-24.5%	
Total Operating Appropriations	1,097,851	-	7,310,760	532,000	8,984,464	8,655,991		328,473		3.8%	
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	42,629	43,650		(1,021)		-2.3%	
Total Other Non-Operating Appropriations	36,000	-	-	-	36,000	35,000		1,000		2.9%	
Total Non-Operating Appropriations	36,000	-	-	-	78,629	78,650		(21)		0.0%	
Accumulated Deficit	-	-	-	-	-	-		-		#DIV/0!	
Total Appropriations and Accumulated Deficit	1,133,851	-	7,310,760	532,000	9,063,093	8,734,641		328,452		3.8%	
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-		-		#DIV/0!	
Net Total Appropriations	1,133,851	-	7,310,760	532,000	9,063,093	8,734,641		328,452		3.8%	
ANTICIPATED SURPLUS (DEFICIT)	\$ 98,319	\$ -	\$ 22,240	\$ 43,230	\$ 77,307	\$ 66,925		\$ 10,382		15.5%	

Revenue Schedule

Englewood Housing Authority
For the Period January 1, 2019 to December 31, 2019

FY 2019 Proposed Budget

FY 2018 Adopted Budget
\$ Increase (Decrease) Proposed vs. Adopted
% Increase (Decrease) Proposed vs. Adopted

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES								
<i>Rental Fees</i>								
Homebuyers' Monthly Payments					\$ -	\$ -	\$ -	#DIV/0!
- Dwelling Rental	626490			113590	740,080	1,284,946	(544,866)	-42.4%
Excess Utilities					-	-	-	#DIV/0!
Non-Dwelling Rental					-	-	-	#DIV/0!
HUD Operating Subsidy	549240				549,240	-	549,240	#DIV/0!
New Construction - Acc Section 8					-	-	-	#DIV/0!
Voucher - Acc Housing Voucher			7330000		7,330,000	-	-	#DIV/0!
Total Rental Fees	1,175,730	-	7,330,000	113,590	8,619,320	8,314,946	304,374	4.3%
<i>Other Operating Revenues (List)</i>								
Late charges, laundry and mgmt. fees	55000				55,000	55,000	-	0.0%
Prorations to other programs				460640	460,640	426,680	33,960	8.0%
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	-	#DIV/0!
Total Other Revenue	55,000	-	-	460,640	515,640	481,680	33,960	7.1%
Total Operating Revenues	1,230,730	-	7,330,000	574,230	9,134,960	8,796,626	338,334	3.8%
NON-OPERATING REVENUES								
<i>Other Non-Operating Revenues (List)</i>								
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Type in					-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>								
Interest Earned	1,440		3,000	1,000	5,440	4,940	500	10.1%
Penalties					-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
Total Interest	1,440	-	3,000	1,000	5,440	4,940	500	10.1%
Total Non-Operating Revenues	1,440	-	3,000	1,000	5,440	4,940	500	10.1%
TOTAL ANTICIPATED REVENUES	\$ 1,232,170	\$ -	\$ 7,333,000	\$ 575,230	\$ 9,140,400	\$ 8,801,566	\$ 338,834	3.8%

Prior Year Adopted Revenue Schedule

Englewood Housing Authority

FY 2018 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	1,171,356			113,590	1,284,946
Excess Utilities					-
Non-Dwelling Rental					-
HUD Operating Subsidy					-
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher			7,030,000		7,030,000
Total Rental Fees	1,171,356	-	7,030,000	113,590	8,314,946
<i>Other Revenue (List)</i>					
Late charges, laundry and mgmt. fees	55000				55,000
Prorations to other programs				426,680	426,680
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	55,000	-	-	426,680	481,680
Total Operating Revenues	1,226,356	-	7,030,000	540,270	8,796,626
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
<i>Other Non-Operating Revenues</i>	-	-	-	-	-
<i>Interest on Investments & Deposits</i>					
Interest Earned	1,440		2,500	1,000	4,940
Penalties					-
Other					-
Total Interest	1,440	-	2,500	1,000	4,940
Total Non-Operating Revenues	1,440	-	2,500	1,000	4,940
TOTAL ANTICIPATED REVENUES	\$ 1,227,796	\$ -	\$ 7,032,500	\$ 541,270	\$ 8,801,566

Appropriations Schedule

Englewood Housing Authority
For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget				FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS							
<i>Administration</i>							
Salary & Wages	187,250		237,370	119,310	\$ 543,930	\$ 547,930	\$ (4,000) -0.7%
Fringe Benefits	91,350		130,000	42,400	263,750	246,760	16,990 6.9%
Legal	11,250		23,050	10,700	45,000	45,000	- 0.0%
Staff Training	2,500		6,500	1,000	10,000	10,000	- 0.0%
Travel	5,000		10,200	4,800	20,000	20,000	- 0.0%
Accounting Fees	15,000		21,000	12,000	48,000	45,000	3,000 6.7%
Auditing Fees	5,000		4,500	6,000	15,500	15,500	- 0.0%
Miscellaneous Administration*	23,450		47,140	35,000	105,590	101,300	4,290 4.2%
Total Administration	340,800	-	479,760	231,210	1,051,770	1,031,490	20,280 2.0%
<i>Cost of Providing Services</i>							
Salary & Wages - Tenant Services	30,000		12,500	14,790	57,290	55,620	1,670 3.0%
Salary & Wages - Maintenance & Operation	90,530			139,540	230,070	224,460	5,610 2.5%
Salary & Wages - Protective Services					-	-	- #DIV/0!
Salary & Wages - Utility Labor	28,000				28,000	33,500	(5,500) -16.4%
Fringe Benefits	75,940			90,100	166,040	160,760	5,280 3.3%
Tenant Services	25,000				25,000	25,000	- 0.0%
Utilities	231,371			20,000	251,371	240,059	11,312 4.7%
Maintenance & Operation	162,500			20,000	182,500	182,500	- 0.0%
Protective Services					-	-	- #DIV/0!
Insurance	62,000		18,500	7,000	87,500	85,000	2,500 2.9%
Payment in Lieu of Taxes (PILOT)	36,710			9,360	46,070	44,490	1,580 3.6%
Terminal Leave Payments					-	-	- #DIV/0!
Collection Losses	5,000				5,000	5,000	- 0.0%
Other General Expense					-	-	- #DIV/0!
Rents			6,800,000		6,800,000	6,500,000	300,000 4.6%
Extraordinary Maintenance	10,000				10,000	10,000	- 0.0%
Replacement of Non-Expendible Equipment					-	-	- #DIV/0!
Property Betterment/Additions					-	-	- #DIV/0!
Miscellaneous COPS*					-	-	- #DIV/0!
Total Cost of Providing Services	757,051	-	6,831,000	300,790	7,888,841	7,566,389	322,452 4.3%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	43,853	58,112	(14,259) -24.5%
Total Operating Appropriations	1,097,851	-	7,310,760	532,000	8,984,464	8,655,991	328,473 3.8%
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	42,629	43,650	(1,021) -2.3%
Operations & Maintenance Reserve					-	-	- #DIV/0!
Renewal & Replacement Reserve	36,000				36,000	35,000	1,000 2.9%
Municipality/County Appropriation					-	-	- #DIV/0!
Other Reserves					-	-	- #DIV/0!
Total Non-Operating Appropriations	36,000	-	-	-	78,629	78,650	(21) 0.0%
TOTAL APPROPRIATIONS	1,133,851	-	7,310,760	532,000	9,063,093	8,734,641	328,452 3.8%
ACCUMULATED DEFICIT							
					-	-	- #DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,133,851	-	7,310,760	532,000	9,063,093	8,734,641	328,452 3.8%
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	- #DIV/0!
Other					-	-	- #DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	- #DIV/0!
TOTAL NET APPROPRIATIONS	\$ 1,133,851	\$ -	\$ 7,310,760	\$ 532,000	\$ 9,063,093	\$ 8,734,641	\$ 328,452 3.8%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 54,892.55 \$ - \$ 365,538.00 \$ 26,600.00 \$ 449,223.20

Prior Year Adopted Appropriations Schedule

Englewood Housing Authority

FY 2018 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 184,130		\$ 249,270	\$ 114,530	\$ 547,930
Fringe Benefits	65,010		130,000	51,750	246,760
Legal	11,250		23,050	10,700	45,000
Staff Training	2,500		6,500	1,000	10,000
Travel	5,000		10,200	4,800	20,000
Accounting Fees	14,250		20,050	10,700	45,000
Auditing Fees	5,000		4,500	6,000	15,500
Miscellaneous Administration*	23,450		47,140	30,710	101,300
Total Administration	310,590	-	490,710	230,190	1,031,490
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	30,000		12,500	13,120	55,620
Salary & Wages - Maintenance & Operation	89,340			135,120	224,460
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor	33,500				33,500
Fringe Benefits	97,510			63,250	160,760
Tenant Services	25,000				25,000
Utilities	220,059			20,000	240,059
Maintenance & Operation	162,500			20,000	182,500
Protective Services					-
Insurance	59,500		18,500	7,000	85,000
Payment in Lieu of Taxes (PILOT)	35,130			9,360	44,490
Terminal Leave Payments					-
Collection Losses	5,000				5,000
Other General Expense					-
Rents			6,500,000		6,500,000
Extraordinary Maintenance	10,000				10,000
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	767,539	-	6,531,000	267,850	7,566,389
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	58,112
Total Operating Appropriations	1,078,129	-	7,021,710	498,040	8,655,991
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	43,650
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve	35,000				35,000
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	35,000	-	-	-	78,650
TOTAL APPROPRIATIONS	1,113,129	-	7,021,710	498,040	8,734,641
ACCUMULATED DEFICIT					
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,113,129	-	7,021,710	498,040	8,734,641
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 1,113,129	\$ -	\$ 7,021,710	\$ 498,040	\$ 8,734,641

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 53,906.45 \$ - \$ 351,085.50 \$ 24,902.00 \$ 432,799.55

Debt Service Schedule - Principal

Englewood Housing Authority

If Authority has no debt X this box

	Fiscal Year Ending in							Total Principal Outstanding
	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter
First Mortgage	\$ 40,816	\$ 25,789						
RAD Loan	17,296	18,064	18,865	19,703	20,577	21,495	22,449	845,083
Type in Issue Name								
Type in Issue Name								
TOTAL PRINCIPAL	58,112	43,853	18,865	19,703	20,577	21,495	22,449	845,083
LESS: HUD SUBSIDY								
NET PRINCIPAL	\$ 58,112	\$ 43,853	\$ 18,865	\$ 19,703	\$ 20,577	\$ 21,495	\$ 22,449	\$ 845,083
								\$ 25,789
								966,236

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	N/A	N/A	N/A
Year of Last Rating			

If no Rating type in Not Applicable

Debt Service Schedule - Interest

Englewood Housing Authority

If Authority has no debt X this box

	Adopted Budget Year 2018	Proposed Budget Year 2019	Fiscal Year Ending in					Thereafter	Total Interest Payments Outstanding
			2020	2021	2022	2023	2024		
First Mortgage	1,209	956							956
RAD Loan	42,441	41,673	40,872	40,034	39,160	38,243	37,289	468,060	705,331
Type in Issue Name									
Type in Issue Name									
TOTAL INTEREST	43,650	42,629	40,872	40,034	39,160	38,243	37,289	468,060	706,287
LESS: HUD SUBSIDY									
NET INTEREST	\$ 43,650	\$ 42,629	\$ 40,872	\$ 40,034	\$ 39,160	\$ 38,243	\$ 37,289	\$ 468,060	\$ 706,287

Net Position Reconciliation

Englewood Housing Authority

For the Period January 1, 2019

to December 31, 2019

FY 2019 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
	\$	-	\$ 342,487	\$ 2,361,285	\$ 2,703,772
				2,254,895	2,254,895
				1,209,756	1,209,756
	-	-	342,487	(1,103,366)	(760,879)
					-
					-
					-
				2,092,260	2,092,260
			611,084	918,117	1,529,201
			10,790	56,135	66,925
					-
	-	-	964,361	1,963,146	2,927,507
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	\$	\$	\$ 964,361	\$ 1,963,146	\$ 2,927,507

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

Less: Invested in Capital Assets, Net of Related Debt (1)
 Less: Restricted for Debt Service Reserve (1)
 Less: Other Restricted Net Position (1)

Total Unrestricted Net Position (1)

Less: Designated for Non-Operating Improvements & Repairs
 Less: Designated for Rate Stabilization
 Less: Other Designated by Resolution

Plus: Accrued Unfunded Pension Liability (1)

Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)

Plus: Estimated Income (Loss) on Current Year Operations (2)

Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget
 Unrestricted Net Position Utilized in Proposed Capital Budget
 Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

(4)

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019
ENGLEWOOD
HOUSING
AUTHORITY
(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

ENGLEWOOD HOUSING AUTHORITY
(Name)

FISCAL
YEAR:

FROM:1/1/2019

TO:12/31/2019

[X] It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Englewood Housing Authority, on the 29 day of October, 2018.

OR

[] It is hereby certified that the governing body of the _____ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Domingo Senande		
Title:	Executive Director		
Address:	111 West Street, Englewood, NJ 07631		
Phone Number:	201-871-3451	Fax Number:	201-871-5908
E-mail address	dsenande@ehahousing.org		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Englewood Housing Authority (Name)

FISCAL
YEAR:

FROM:1/1/2019

TO:12/31/2019

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has the Capital Budget/Program been prepared in consultation with or reviewed by, the local and county planning board(s), governing body(ies), or other affected governmental entity(ies) of the jurisdiction(s) served by the Housing Authority?

No

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

No

3. Has the Housing Authority prepared a long-term (10-20 years) infrastructure needs assessment?

Yes

4. Are any of the capital projects/project financings being undertaken in a community that has a State Plan designated center? If so, please describe the relationship of same to the center's goals and objectives.

No

5. Describe the impact on the schedule of rents and/or user charges if the proposed capital projects are undertaken. Indicate the impact on current and future year's schedules.

No impact on tenant charges. They are primarily based on HUD formula.

6. Have the projects been reviewed and approved by HUD?

Yes.

Add additional sheets if necessary.

5 Year Capital Improvement Plan

Englewood Housing Authority
For the Period January 1, 2019 to December 31, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2019	2020	2021	2022	2023	2024
<i>Public Housing Management</i>							
Various	\$ 117,065	\$ 12,269	\$ 33,588	\$ 16,000	\$ 13,213	\$ 20,995	\$ 21,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	117,065	12,269	33,588	16,000	13,213	20,995	21,000
<i>Section 8</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Housing Voucher</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Other Programs</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 117,065	\$ 12,269	\$ 33,588	\$ 16,000	\$ 13,213	\$ 20,995	\$ 21,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Englewood Housing Authority

For the Period

January 1, 2019

to

December 31, 2019

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Various	\$ 117,065		\$ 117,065			
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	117,065	-	117,065	-	-	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 117,065	\$ -	\$ 117,065	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 117,065					
Balance check	-	If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Proposed Capital Budget

Englewood Housing Authority

For the Period January 1, 2019 to December 31, 2019

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Various	\$ 12,269	\$ 12,269				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	12,269	-	12,269	-	-	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 12,269	\$ -	\$ 12,269	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.