

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel.: (201) 871-3451

Fax: (201) 871-5908

RESOLUTION NO. 3-26-2018 (1)

OFFERED BY: Commissioner Moche
SECONDED BY: Commissioner Gurfein

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the February 26, 2018 Board Meeting minutes.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Sepande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carla D. Jones
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Charles Moche
Commissioner Aguilera

Aye
Aye
Aye
Aye
Aye
Abstain

At the Board Meeting of March 26, 2018 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution March 26, 2018 (1) as carried.

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RESOLUTION NO. 03-26-18 (2)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO WILLIAM KATCHEN, C.P.A. FOR
ACCOUNTING SERVICES FOR ONE YEAR WITH THE OPTION OF AN ADDITIONAL
ONE YEAR EXTENSION

OFFERED BY: Commissioner Moche
SECONDED BY: Commissioner Correa

WHEREAS, the Housing Authority of the City of Englewood requires accounting services;
and.

WHEREAS, in accordance with its procurement policy of the Housing Authority did issue
Requests for Proposals and did receive one on Friday, March 16, 2018; and

WHEREAS, the Authority reviewed the offers and determined that **William Katchen,**
C.P.A. is a responsible firm which submitted the most advantageous offer in accordance with the
Request for Proposal; and

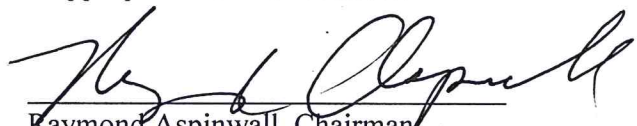
WHEREAS, based upon its evaluation and review of references the Housing Authority staff
recommends that **William Katchen, C.P.A.** be awarded a contract for a period of one year with the
option of an additional one year extension in the amount of \$48,000.00 payable in equal monthly
installments of \$4,000.00; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing
Authority of the City of Englewood, that a contract for accounting services for the Englewood
Housing Authority be awarded to **William Katchen, C.P.A.** for a period of one year with the option
of an additional one year extension in the amount of \$48,000.00 payable in equal monthly
installments of \$4,000.00; and

BE IT RESOLVED that legal counsel shall approve the appropriate form of contract.

ATTEST:


Domingo Senaride, Executive Director


Raymond Aspinwall, Chairman

Chairman Raymond Aspinwall
Vice Chairman Carla D. Jones
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Charles Moche
Commissioner Aguila

Aye
Aye
Aye
Aye
Aye
Abstain

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Resolution No. 03- 26 - 2018 (3)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO
HYMANSON, PARNES & GIAMPAOLO, C.P.A. FOR AUDITS FOR ALL
PROPERTIES

OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Correa

WHEREAS, the Housing Authority of the City of Englewood requires audits for all properties;
and

WHEREAS, in accordance with its procurement policy of the Housing Authority did issue
Requests for Proposals and did receive one on Friday, March 16, 2018; and

WHEREAS, the Authority reviewed the offer and determined that **HYMANSON, PARNES &
GIAMPAOLO, C.P.A.** is a responsible firm which submitted the most advantageous offer in
accordance with the Request for Proposal; and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff
recommended that **HYMANSON, PARNES & GIAMPAOLO, C.P.A.** be awarded a contract
for a period of one year with the option of an additional one year extension in the amount of:

E.H.M.S. -	\$ 3,510.00
Pub. Hsg./Sec. 8-	\$ 9,105.00
W.G. -	\$ 7,665.00
Total Fee:	\$20,280.00; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing
Authority of the City of Englewood, that a contract for auditing services for Englewood Housing
Authority be awarded to **HYMANSON, PARNES & GIAMPAOLO, C.P.A.** for a period of
one year with the option of an additional one year extension in the amount:

E.H.M.S. -	\$ 3,510.00
Pub. Hsg./Sec. 8-	\$ 9,105.00
W.G. -	\$ 7,665.00
Total Fee:	\$20,280.00; and

BE IT RESOLVED that legal counsel shall approve the appropriate form of contract.

ATTEST:

Domingo Senande
Domingo Senande, Executive Director

Raymond Aspinwall
Raymond Aspinwall, Chairman

Chairman Raymond Aspinwall
Vice Chairman Carla D. Jones
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Charles Moche
Commissioner Aguila

Aye
Aye
Aye
Aye
Aye
Abstain

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RESOLUTION No. 03-26-18 (4)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO BRESLIN & BRESLIN, P.A. FOR
LEGAL SERVICES FOR ONE YEAR WITH THE OPTION OF AN ADDITIONAL ONE
YEAR EXTENSION

OFFERED BY: Commissioner Moche
SECONDED BY: Commissioner Gurfein

WHEREAS, the Housing Authority of the City of Englewood requires legal services for the Englewood Housing Authority; and

WHEREAS, in accordance with its procurement policy of the Housing Authority did issue Requests for Proposals and did receive two on Friday, March 16, 2018; and

WHEREAS, the Authority reviewed the offers and determined that **Breslin & Breslin, P.A.** is a responsible firm which submitted the most advantageous offer in accordance with the Request for Proposal; and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that **Breslin & Breslin, P.A.** be awarded a contract for a period of one year with the option of an additional one year extension in the amount of \$45,600.00 payable in equal monthly installments of \$3,800.00 and non-routine litigation for all counsel for the sum of \$150.00 per hour for legal services for Englewood Housing Authority; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioner of the Housing Authority of the City of Englewood, that a contract for legal services for the Englewood Housing Authority, be awarded to **Breslin & Breslin, P.A.** for a period of one year with the option of an additional one year extension in the amount of \$45,600.00 payable in equal monthly installments of \$3,800.00 and non-routine litigation for all counsel for the sum of \$150.00 per hour; and

BE IT RESOLVED that legal counsel approve the appropriate form of contract.

ATTEST:


Domingo Serfande
Executive Director


Raymond Aspinwall, Chairman

Chairman Raymond Aspinwall
Vice Chairman Carla D. Jones
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Charles Moche
Commissioner Aguila

Aye
Aye
Aye
Aye
Aye
Abstain

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RESOLUTION NO. 3 -26 - 2018 (5)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
MARCH

OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Correa

WHEREAS, the bills and claims per the attached listing (voucher numbers through)

E.H.M.S. -	001835
EHA Operating -	1924
Foti-	1842
Section 8 -	013436
W.G. -	5035

were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of March 1st through 31st.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of March.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carla D. Jones
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Charles Moche
Commissioner Aguila

Aye
Aye
Aye
Aye
Aye
Abstain