

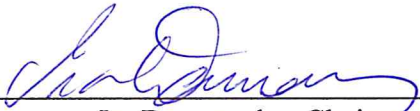
ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451
Fax: (201) 871-5908

RESOLUTION NO. 12- 19- 2016 (1)

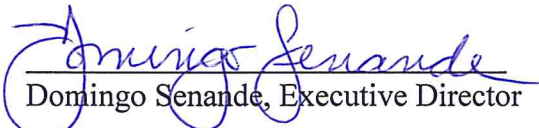
OFFERED BY: Dermansky
SECONDED BY: Jones

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the November 28, 2016 Board Meeting minutes.


Ira Dermansky, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Ira Dermansky	<u>Aye</u>
Vice Chairman Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

At the Board Meeting of December 19, 2016 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution December 19, 2016 (1) as carried.

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel.: (201) 871-3451 Fax: (201) 871-5908

TTY: (201) 871-5981

RESOLUTION NO. 12-19-16 (2)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO
ACI ELECTRICAL CONTRACTOR, INC. FOR ELECTRICAL PANEL UPGRADES
AT VINCENTE K. TIBBS SENIOR BUILDING**

OFFERED BY: Aspinwall
SECONDED BY: Bermansky

WHEREAS, the Housing Authority of the City of Englewood requires electrical panel upgrades at Vincente K. Tibbs Senior Building; and

WHEREAS, in accordance with its procurement policy the Housing Authority did advertise a request for sealed bids and did receive 9 bids on Wednesday, November 30, 2016; and

WHEREAS, ACI ELECTRICAL CONTRACTOR, INC. submitted the lowest responsible bid in the sum of :

Base Bid: Electrical Panel - \$84,840.00 plus a maximum of \$3,500 for as-needed ground bushings.

Bid Bond 10% and;

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that the contract be awarded to **ACI ELECTRICAL CONTRACTOR, INC.**

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood, that a contract for electrical panel upgrades at Vincente K. Tibbs Senior Building be awarded to **ACI ELECTRICAL CONTRACTOR, INC.** in the amount of:

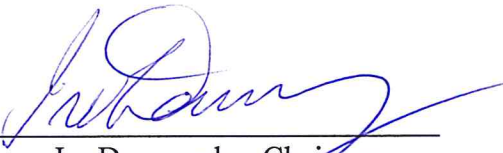
Base Bid: Electrical Panel - \$84,840.00

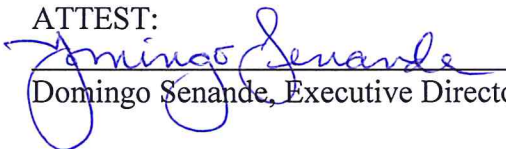
As needed grounding bushings: \$3,500

Bid Bond 10% and;

Regarding the grounding bushings, there is an existing condition wherein the EMT raceways for the apartment riser panels are not mechanically bonded together, the EMT connector at the

concentric knockouts has pushed through the riser panel. This is an unsafe condition and requires immediate attention. The plan is to install a split ring bonding bushing on the EMT connector and bond the connector/raceway to the panel. Each panel will be inspected for this condition and corrected during the panel upgrade. The Bid Form included a unit price of \$10 each for the installation of a 1/2" grounding bushing and a unit price of \$35 each for a grounding bushing larger than 1/2". A final change order can be processed at the completion of the project to represent actual field conditions.


Ira Dermansky, Chairman

ATTEST:

Domingo Senande, Executive Director

Chairman Ira Dermansky	<u>Aye</u>
Vice Chairman Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel.: (201) 871-3451

Fax: (201) 871-5908

RESOLUTION NO. 12-19-2016 (3)

OFFERED BY: Jones

SECONDED BY: Dermansky

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

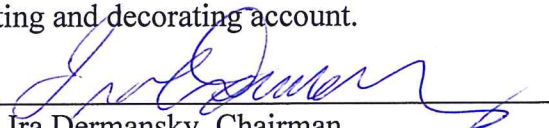
WHEREAS, the Englewood Housing Authority as managing agent for Westmoor Gardens had established an additional checking account for painting and decorating Resolution No. 12-21-15 (3); and

WHEREAS, Westmoor Gardens had established the additional checking account for this sole purpose in the amount of \$35,000.00; and

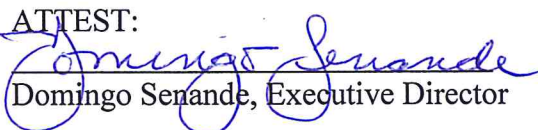
WHEREAS, it was in the best interest of Westmoor Gardens to add an additional \$35,000.00 to the checking account Resolution No.05-23-16 (4); and

WHEREAS, it would be in the best interest of Westmoor Gardens to add an additional \$30,000.00 to the checking account; and

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Englewood Housing Authority authorize establishing an additional \$30,000.00 to its checking account for Westmoor Gardens painting and decorating account.


Ira Dermansky, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Ira Dermansky	<u>Aye</u>
Vice Chairman Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

2017 ADOPTED BUDGET RESOLUTION

RESOLUTION NO. 12-19-2016 (4)

Englewood Housing Authority

(Name)

HOUSING AUTHORITY

FISCAL

FROM: 1/1/2017

TO: 12/31/2017

YEAR:

OFFERED BY: Dermansky

SECONDED BY: Jones

WHEREAS, the Annual Budget and Capital Budget/Program for the Englewood Housing Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented for adoption before the governing body of the Englewood Housing Authority at its open public meeting of December 19, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 7,988,439, Total Appropriations, including any Accumulated Deficit, if any, of \$7,980,802 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$85,000 and Total Unrestricted Net Position planned to be utilized of \$ 0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Englewood Housing Authority, at an open public meeting held on December 19, 2016 that the Annual Budget and Capital Budget/Program of the Englewood Housing Authority for the fiscal year beginning, January 1, 2017 and, ending, December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

12/28/16
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Chairman Ira Dermansky	✓			
Vice Chairman Raymond Aspinwall	✓			
Commissioner Raul Correa				✓
Commissioner Elisha Gurfein	✓			
Commissioner Jennifer Johnson-Rothman				✓
Commissioner Carla D. Jones	✓			
Commissioner Charles Moche				✓

2017 ADOPTION CERTIFICATION

Englewood Housing Authority
(Name)

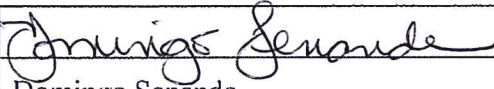
HOUSING AUTHORITY BUDGET

FISCAL
YEAR:

FROM:1/1/2017

TO:12/31/2017

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Englewood Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 19 day of, December, 2016.

Officer's Signature:			
Name:	Domingo Senande		
Title:	Executive Director		
Address:	111 West Street, Englewood, New Jersey 07631		
Phone Number:	201-871-3451	Fax Number:	201-871-5908
E-mail address	dsenande@ehahousing.org		

**STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS
NEW JERSEY STATE HEALTH BENEFITS PROGRAM
PO Box 299 Trenton, New Jersey 08625-0299**

RESOLUTION

12-19-2016 (5)

A RESOLUTION to authorize participation in the New Jersey State Health Benefits Program Act of the State of New Jersey for SHBP Dental Plan coverage.

BE IT RESOLVED:

1. The Englewood Housing Authority,
Name of Employer

a participating employer in the State Health Benefits Program, hereby elects to participate in the SHBP Employee Dental Plans provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.25 et seq.) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission.

2. As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.

3. As the employer I understand that the employer is responsible for at least 50% of the dental premium.

4. We hereby appoint the Executive Director
Title
to act as Certifying Officer in the administration of this plan.

5. This resolution shall take effect immediately and coverage shall be effective as of _____ or as soon thereafter as it may be effectuated pursuant to the statutes and regulations.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the

Englewood Housing Authority
Corporate Name of Employer

14
Number of Employees

Signature

Official Title

Englewood,	NJ	07631
City	State	ZIP Code

Area Code

Telephone

22-6017828

Employer's State Social Security Identification Number

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel.: (201) 871-3451 Fax: (201) 871-5908

TTY: (201) 871-8951

RESOLUTION NO. 12 – 19 - 2016 (6)

OFFERED BY: Dermansky
SECONDED BY: Jones

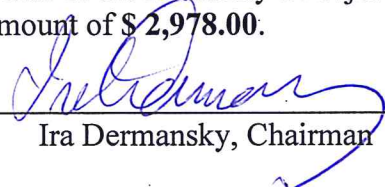
WHEREAS, the Housing Authority of the City of Englewood (“the Authority”) has conducted a review of its outstanding tenant rent receivable and has prepared a schedule of such outstanding rent; and

WHEREAS, by letter dated **December 12, 2016** the Executive Director of the Authority has requested the General Counsel for the Authority to review certain outstanding balance; and

WHEREAS, by the letter dated 12-12-2016 the General Counsel for the Authority has indicated that this outstanding balance should be written off because it would not be economical to attempt to collect or is not subject to collection.

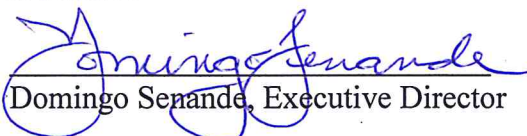
NOW, THEREFORE BE IT RESOLVED that the Authority shall write off the rent so listed as uncollectible; and

BE IT FURTHER RESOLVED that the books and records of the Authority be adjusted to reflect the write-off of such uncollectible rent in the amount of **\$ 2,978.00**.


Ira Dermansky, Chairman

Chairman Ira Dermansky	<u>Aye</u>
Vice Chairman Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

ATTEST:


Domingo Senande, Executive Director

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel. (201) 871-3451 Fax: (201) 871-5908

TTY: (201) 871-8951

RESOLUTION NO. 12-19-2016 (7)

OFFERED BY: Gurfein
SECONDED BY: Dermansky

WHEREAS, the Englewood Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its representative to said FUND; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Englewood Housing Authority does hereby appoint Domingo Senande, Executive Director as its FUND COMMISSIONERS for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2017.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF THE COMMISSIONERS OF THE ENGLEWOOD HOUSING AUTHORITY AT A MEETING HELD ON **December 19, 2016**.

ATTEST:

Domingo Senande
Domingo Senande, Executive Director

Ira Dermansky
Ira Dermansky, Chairman

Chairman Ira Dermansky	<u>Aye</u>
Vice Chairman Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D.Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451 Fax: (201) 871-5908
TTY: (201) 871-8951

RESOLUTION NO. 12 – 19 – 2016 (8)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
DECEMBER**

OFFERED BY: Dermansky
SECONDED BY: Jones

WHEREAS, the bills and claims per the attached listing (voucher numbers through)

E.H.M.S. - 001282
Foti- 001329
Tibbs - 002678
New EHA - 1008
Capital Acct. - Transfer check
Section 8 - 001902
W.G. - 003361

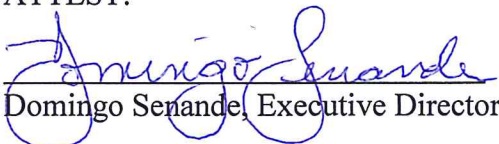
were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of December 1st through 31st.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of December.


Ira Dermansky, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Ira Dermansky	<u>Aye</u>
Vice Chairman Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Absent</u>
Commissioner Elisha Gurfein	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>