

2017 HOUSING AUTHORITY BUDGET RESOLUTION

Englewood Housing Authority

(Name)

Resolution No. 10-24-2016 (1)

FISCAL
YEAR:

FROM: 1/1/2017

TO: 12/31/2017

Offered By: Vice-Chairman Dermansky

Seconded By: Commissioner Correa

WHEREAS, the Annual Budget and Capital Budget for the Englewood Housing Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the Englewood Housing Authority at its open public meeting of October 24, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 7,988,439, Total Appropriations, including any Accumulated Deficit if any, of \$ 7,980,802 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$85,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Englewood Housing Authority, at an open public meeting held on October 24, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Englewood Housing Authority for the fiscal year beginning, 1/1/2017 and ending, 12/31/2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Englewood Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 19, 2016.

Amirio Senante
(Secretary's Signature)

10-25-16
(Date)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent
Vice Chairman Ira Dermansky	✓			
Commissioner Raymond Aspinwall	✓			
Commissioner Raul Correa	✓			
Commissioner Jennifer Johnson-Rothman				✓
Commissioner Carla Jones	✓			
Commissioner Charles Moche				✓

Board Resolution Approving the AMP Budgets
PHA Board Resolution
Approving Operating Budget

OMB No. 2577-0026 Approving
(exp. 10/31/2009)

Resolution No. 10-24-2016 (2)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Englewood Housing Authority

PHA Code: NJ055

PHA Fiscal Year Beginning: 1/1/2017

Board Resolution Number: _____

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

☒ Operating Budgets (*for COCC and all Projects*) approved by Board resolution on:

10/24/2016

☐ Operating Budget submitted to HUD, if applicable, on:

☐ Operating Budget revision approved by Board resolution on:

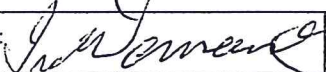
☐ Operating Budget revision submitted to HUD, if applicable, on:

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(e) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name: <u>Ira Dermansky</u>	Signature: <u></u>	Date: <u>10/25/16</u>
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ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel.: (201) 871-3451

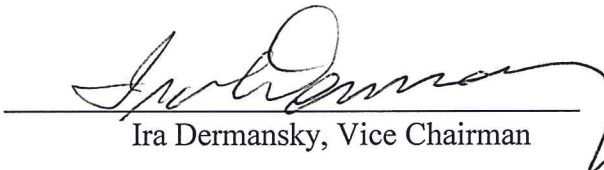
Fax: (201) 871-5908

RESOLUTION NO. 10- 24- 2016 (3)

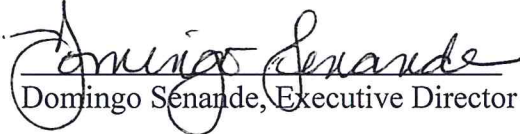
OFFERED BY: Commissioner Aspinwall
SECONDED BY: Commissioner Correa

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the Englewood Housing Management Services 2017 budget.


Ira Dermansky, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

At the Board Meeting of October 24, 2016 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution October 24, 2016 (1) as carried.

ENGLEWOOD HOUSING AUTHORITY

111 West Street

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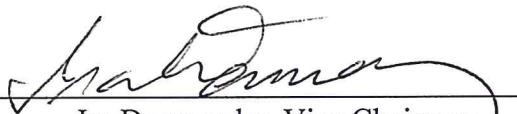
Fax: (201) 871-5908

RESOLUTION NO. 10- 24- 2016 (4)

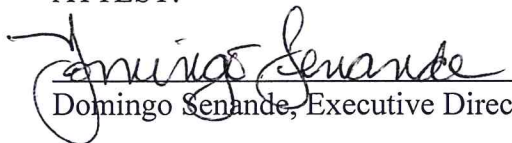
OFFERED BY: Vice Chairman Dermansky
SECONDED BY: Commissioner Aspinwall

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the Section 8 Housing Voucher 2017 budget.


Ira Dermansky, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

At the Board Meeting of October 24, 2016 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution October 24, 2016 (1) as carried.

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RESOLUTION NO. 10- 24- 2016 (5)

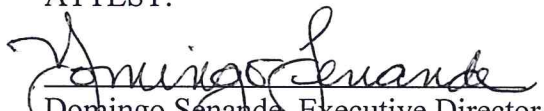
OFFERED BY: Vice-Chairman Dermansky
SECONDED BY: Commissioner Correa

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the Johns J. Foti 2017 budget.


Ira Dermansky, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

At the Board Meeting of October 24, 2016 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution October 24, 2016 (1) as carried.

ENGLEWOOD HOUSING AUTHORITY

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RESOLUTION NO. 10- 24- 2016 (6)

OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Aspinwall

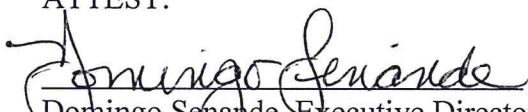
BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the Westmoor Gardens 2017 budget.



Ira Dermansky, Vice Chairman

ATTEST:



Domingo Senande, Executive Director

Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

At the Board Meeting of October 24, 2016 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution October 24, 2016 (1) as carried.

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
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TTY: (201) 871-8951

RESOLUTION NO. 10-24-16 (7)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING THE EXECUTIVE DIRECTOR TO EXTEND THE CONTRACT
WITH ACRO SERVICES CORPORATION FOR TEMPORARY STAFFING
SERVICES
(STATE CONTRACT #83534) FOR LIGHT INDUSTRIAL WORKERS FOR
WESTMOOR GARDENS

Offered by: Commissioner Correa
Seconded by: Commissioner Jones

WHEREAS, the Housing Authority of the City of Englewood as managing agent for Westmoor Gardens had been notified of their REAC physical inspection from HUD which would take place on Friday, November 18, 2016; and

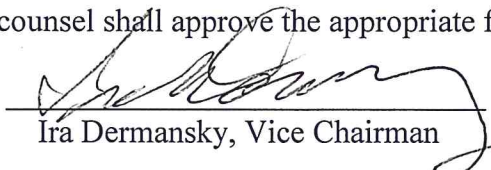
WHEREAS, to ensure that all deficiencies were corrected at Westmoor Gardens prior to the actual REAC inspection from HUD, the Director, Mr. Senande, recommended that a temporary staff service be hired at the earliest opportunity; and

WHEREAS, Mr. Senande recommended **ACRO SERVICES CORPORATION (STATE CONTRACT #83534)** be retained to provide Light Industrial Workers at an all-inclusive rate of \$18.21 an hour on as needed basis (Resolution #06-27-16 (11) not to exceed \$50,000.00); and

WHEREAS, the Authority has a new inspection date of May 20, 2017; and

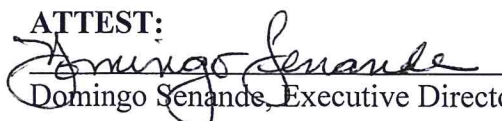
NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood authorizes the Executive Director to extend the **ACRO SERVICES CORPORATION (STATE CONTRACT #83534)** through May 20, 2017; and

BE IT FURTHER RESOLVED that legal counsel shall approve the appropriate form of contract.


Ira Dermansky, Vice Chairman

Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

ATTEST:


Domingo Senande, Executive Director

ENGLEWOOD HOUSING AUTHORITY
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RESOLUTION NO. 10- 24 - 16 (8)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO
RCO CONSTRUCTION
FOR THE REPLACEMENT OF 20 HALF BATHS AT
WESTMOOR GARDENS

OFFERED BY: Commissioner Aspinwall
SECONDED BY: Vice-Chairman Dermansky

WHEREAS, the Englewood Housing Authority as managing agent for Westmoor Gardens requires the replacement of 20 half baths at Westmoor Gardens: and

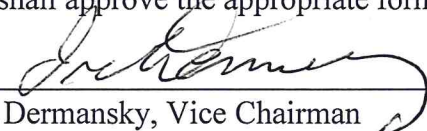
WHEREAS, in accordance with its procurement policy of the Englewood Housing Authority did solicit price quotes and did receive three quotes; and

WHEREAS, the Authority reviewed the offers and determined that **RCO CONSTRUCTION** is a responsible firm which submitted the most advantageous offer; and

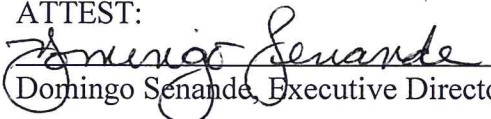
WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that **RCO CONSTRUCTION** be awarded a contract for the replacement of 20 half baths at Westmoor Gardens for a total not to exceed \$1,950.00 per bathroom; and

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Englewood hereby authorizes the Executive Director, Mr. Domingo Senande to execute a contract with **RCO CONSTRUCTION** for the replacement of 20 half baths at Westmoor Gardens for a total not to exceed \$1,950.00 per bathroom.

BE IT FURTHER RESOLVED THAT legal counsel shall approve the appropriate form of contract.


Ira Dermansky, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

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RESOLUTION NO. 10- 24 - 16 (9)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO
PAR CONSTRUCTION
FOR THE REBUILDING OF ALL CLOSET DOORS AT
WESTMOOR GARDENS

OFFERED BY: Commissioner Aspinwall
SECONDED BY: Vice Chairman Dermansky

WHEREAS, the Englewood Housing Authority as managing agent for Westmoor Gardens requires the rebuilding of all closet doors at Westmoor Gardens; and

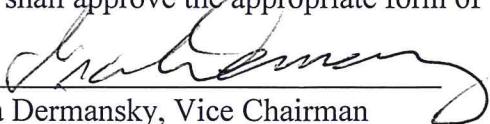
WHEREAS, in accordance with its procurement policy of the Englewood Housing Authority did solicit price quotes and did receive two quotes; and

WHEREAS, the Authority reviewed the offers and determined that **PAR CONSTRUCTION** is a responsible firm which submitted the most advantageous offer; and

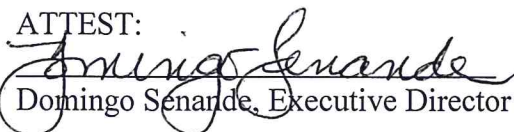
WHEREAS, based upon its evaluation and review of references the Housing Authority recommends that **PAR CONSTRUCTION** be awarded a contract for the rebuilding of all closet doors at Westmoor Gardens for \$350.00 per single door and \$400.00 per double door not to exceed \$130,000.00; and

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Englewood hereby authorizes the Executive Director, Mr. Domingo Senande to execute a contract with **PAR CONSTRUCTION** for the rebuilding of all closet doors at Westmoor Gardens for \$350.00 per single door and \$400.00 per double door not to exceed \$130,000.00.

BE IT FURTHER RESOLVED THAT legal counsel shall approve the appropriate form of contract.


Ira Dermansky, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

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RESOLUTION NO. 10- 24 - 16 (10)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO
PAR CONSTRUCTION
FOR THE CONCRETE REPAIR AT
WESTMOOR GARDENS

OFFERED BY: Commissioner Aspinwall
SECONDED BY: Commissioner Jones

WHEREAS, the Englewood Housing Authority as managing agent for Westmoor Gardens requires concrete repair at Westmoor Gardens: and

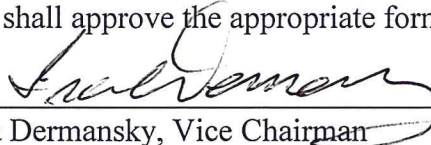
WHEREAS, in accordance with its procurement policy of the Englewood Housing Authority did solicit price quotes and did receive two quotes; and

WHEREAS, the Authority reviewed the offers and determined that **PAR CONSTRUCTION** is a responsible firm which submitted the most advantageous offer; and

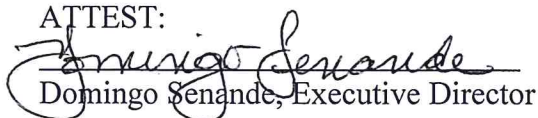
WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that **PAR CONSTRUCTION** be awarded a contract for concrete repair at Westmoor Gardens for \$13.00 a square foot; and

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Englewood hereby authorizes the Executive Director, Mr. Domingo Senande to execute a contract with **PAR CONSTRUCTION** for concrete repair at Westmoor Gardens for \$13.00 a square foot.

BE IT FURTHER RESOLVED THAT legal counsel shall approve the appropriate form of contract.


Ira Dermansky, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Absent</u>

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RESOLUTION NO. 10 – 24 – 2016 (11)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
OCTOBER**

OFFERED BY: Commissioner Aspinwall
SECONDED BY: Vice-Chairman Dermansky

WHEREAS, the bills and claims per the attached listing (voucher numbers through)

E.H.M.S. -	001265
Foti-	001308
Tibbs -	002580
Section 8 -	001868
W.G. -	003246

were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of October 1st through 31st.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of October.

Ira Dermansky
Ira Dermansky, Vice Chairman

ATTEST:

Domingo Senande
Domingo Senande, Executive Director

Vice Chairman Ira Dermansky
Commissioner Raymond Aspinwall
Commissioner Raul Correa
Commissioner Jennifer Johnson-Rothman
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Absent
Aye
Absent