

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel.: (201) 871-3451

Fax: (201) 871-5908

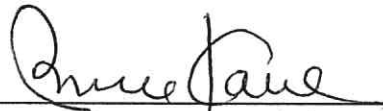
RESOLUTION NO. 01-25-2016 (1)

OFFERED BY: Chairman Bruce Kane

SECONDED BY: Vice Chairman Ira Dermansky

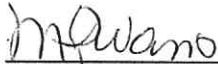
**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the December 21, 2015 Board Meeting minutes.



Bruce Kane, Chairman

ATTEST:



Maria Iwano, Executive Director

Chairman Bruce Kane

Aye

Vice Chairman Ira Dermansky

Aye

Commissioner Raymond Aspinwall

Aye

Commissioner Raul Correa

Aye

Commissioner Jennifer Johnson-Rothman

Aye

At the Board Meeting of January 25, 2016 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution January 25, 2016 (1) as carried.

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Resolution No. 1- 25 - 2016 (2)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO
HYMANSON, PARNES & GIAMPAOLO, C.P.A. FOR AUDITS FOR ALL
PROPERTIES**

OFFERED BY: Vice Chairman Ira Dermansky

SECONDED BY: Chairman Bruce Kane

WHEREAS, the Housing Authority of the City of Englewood requires audits for all properties;
and

WHEREAS, in accordance with its procurement policy of the Housing Authority did issue
Requests for Proposals and did receive one on Thursday, December 16, 2015; and

WHEREAS, the Authority reviewed the offer and determined that **HYMANSON, PARNES &
GIAMPAOLO, C.P.A.** is a responsible firm which submitted the most responsive offer in
accordance with the Request for Proposal; and

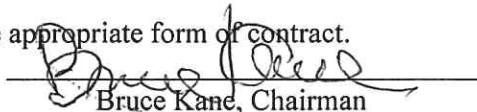
WHEREAS, based upon its evaluation and a review of references the Housing Authority staff
recommends that **HYMANSON, PARNES & GIAMPAOLO, C.P.A.** be awarded a contract for
a period of one year in the amount of:

E.H.M.S. -	\$3,025.00
Pub. Hsg./Sec. 8-	\$8,640.00
W.G. -	\$7,025.00
Total Fee:	\$18,690.00; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing
Authority of the City of Englewood be awarded to **HYMANSON, PARNES & GIAMPAOLO,
C.P.A.** that a contract for auditing services for a period of one year in the amount of:

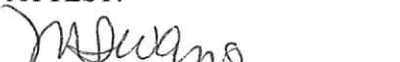
E.H.M.S. -	\$3,025.00
Pub. Hsg./Sec. 8-	\$8,640.00
W.G. -	\$7,025.00
Total Fee:	\$18,690.00; and

BE IT RESOLVED that legal counsel shall approve the appropriate form of contract.


Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

ATTEST:



Maria Iwano, Executive Director

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RESOLUTION NO. 01- 25 - 16 (3)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO
ANCHOR PEST CONTROL
FOR BEDBUG SERVICES OF ALL ENGLEWOOD HOUSING AUTHORITY
PROPERTIES**

OFFERED BY: Commissioner Raymond Aspinwall
SECONDED BY: Vice Chairman Ira Dermansky

WHEREAS, in accordance with the Procurement Policy of the Housing Authority of the City of Englewood, request for proposals for bedbug services in the Tibbs Senior Building, Westmoor Gardens, Inc., Foti Property and Morse Place were issued Tuesday December 15, 2015; and

WHEREAS, Englewood Housing Authority did receive three proposals; and

WHEREAS, based upon the evaluation and scoring system set forth in the request for proposal **Anchor Pest Control** submitted a proposal for the following amount:

	YEAR 1	YEAR 2
A. Three treatments for per infested units	\$350.00	\$350.00
B. Each surrounding units	\$75.00	\$75.00
C. Per unit for bedbug inspection (Twice a year)	\$10.00	\$10.00

which is the lowest proposal and most advantageous to the Housing Authority; and

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of Englewood hereby authorizes the Acting Executive Director to execute a contract with **Anchor Pest Control** for bedbug services in the Tibbs Senior Building, Westmoor Gardens, Inc., Foti Property and Morse Place for the following amount:

	YEAR 1	YEAR 2
A. Three treatments for per infested units	\$350.00	\$350.00
B. Each surrounding units	\$75.00	\$75.00
C. Per unit for bedbug inspection (Twice a year)	\$10.00	\$10.00

BE IT FURTHER RESOLVED THAT legal counsel shall approve the appropriate form of contract.


Bruce Kane, Chairman

ATTEST: 
Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

ENGLEWOOD HOUSING AUTHORITY
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2016 BEBUG SERVICES QUOTES/PROPOSALS

COMPANY	QUOTES
Anchor Pest Control 155 Bedford Avenue Iselin, New Jersey 08830	A. Three treatments for per infested units <u>Year 1</u> <u>Year 2</u> \$350.00 \$350.00 B. Each surrounding units <u>Year 1</u> <u>Year 2</u> \$75.00 \$75.00 C. Per unit for bedbug inspection (Twice a Year) <u>Year 1</u> <u>Year 2</u> \$10.00 \$10.00
Bug-Eliminators Termite & Pest Control 81 Franklin Street Belleville, New Jersey 07109	A. Three treatments for per infested units <u>Year 1</u> <u>Year 2</u> \$330.00 \$330.00 B. Each surrounding units <u>Year 1</u> <u>Year 2</u> \$210.00 \$210.00 C. Per unit for bedbug inspection (Twice a Year) <u>Year 1</u> <u>Year 2</u> \$7.00 \$7.00
On Point Pest Control 93B Trinity Street Newton, New Jersey 07860	A. Three treatments for per infested units <u>Year 1</u> <u>Year 2</u> \$400.00 \$400.00 B. Each surrounding units <u>Year 1</u> <u>Year 2</u> \$225.00 \$225.00 C. Per unit for bedbug inspection (Twice a Year) <u>Year 1</u> <u>Year 2</u> \$65.00 \$65.00

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RESOLUTION NO. 01-25-16 (4)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO
MAGIC TOUCH CONSTRUCTION FOR PLUMBING SERVICES**

OFFERED BY: Vice Chairman Ira Dermansky

SECONDED BY: Commissioner Raul Correa

WHEREAS, the Housing Authority of the City of Englewood requires plumbing services at all Englewood Housing Authority properties; and

WHEREAS, in accordance with its procurement policy the Housing Authority did advertise a request for sealed bids and did receive 3 bids on Tuesday, January 5, 2016; and

WHEREAS, **MAGIC TOUCH CONSTRUCTION** submitted the lowest responsible bid in the sum of:

Standard Hourly Labor Rates:

- a. The sum of \$94.60 per Plumber per hour.
- b. The sum of \$43.25 per Helper per hour.

Weekend Hourly Labor Rates:

- a. The sum of \$141.90 per Plumber per hour.
- b. The sum of \$64.87 per Helper per hour.

Holiday Hourly Labor Rates:

- a. The sum of \$189.20 per Plumber per hour.
- b. The sum of \$86.50 per Helper per hour.

Overtime Hourly Labor Rates:

- a. The sum of \$141.90 per Plumber per hour.
- b. The sum of \$64.87 per Helper per hour.

Standard Parts Markup 10% for plumbing services. In addition, **MAGIC TOUCH CONSTRUCTION** will not be paid for travel time but when they arrive; and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that the contract be awarded to **MAGIC TOUCH CONSTRUCTION**.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood, that a contract for plumbing services be awarded to **MAGIC TOUCH CONSTRUCTION** for a period of two years in the amount of:

Standard Hourly Labor Rates:

- a. The sum of \$94.60 plumber per hour.
- b. The sum of \$43.25 per Helper per hour.

Weekend Hourly Labor Rates:

- a. The sum of \$141.90 per Plumber per hour.
- b. The sum of \$64.87 per Helper per hour.

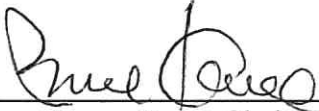
Holiday Hourly Labor Rates:

- a. The sum of \$189.20 per Plumber per hour.
- b. The sum of \$86.50 per Helper per hour.

Overtime Hourly Labor Rates:

- a. The sum of \$141.90 per Plumber per hour.
 - b. The sum of \$64.87 per Helper per hour.
- Standard Parts Markup 10% for plumbing services.

In addition, **MAGIC TOUCH CONSTRUCTION** will not be paid for travel time but when they arrive.


Bruce Kane, Chairman

ATTEST:


Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

**PLUMBING MAINTENANCE SERVICES
2016**

COMPANY	FEES
<p>F&G Mechanical 348 New County Road Secaucus, NJ 07094</p>	<p>Standard Hourly Labor Rate: <u>\$98.00</u> per plumber per hour <u>\$69.00</u> per helper per hour</p> <p>Weekend Hourly Labor Rate: <u>\$147.00</u> per plumber per hour \$ <u>103.50</u> per helper per hour</p> <p>Holiday Hourly Labor Rate: <u>\$196.00</u> per plumber per hour <u>\$138.00</u> per helper per hour</p> <p>Overtime Hourly Labor Rates: <u>\$196.00</u> per plumber per hour <u>\$138.00</u> per helper per hour</p> <p>Standard Parts Markup <u>15</u> %</p>
<p>Magic Touch Construction 59 W. Front Street Keyport, New Jersey 07735</p>	<p>Standard Hourly Labor Rate: \$ <u>94.60</u> per plumber per hour \$ <u>43.25</u> per helper per hour</p> <p>Weekend Hourly Labor Rate: <u>\$141.90</u> per plumber per hour \$ <u>64.87</u> per helper per hour</p> <p>Holiday Hourly Labor Rate: <u>\$189.20</u> per plumber per hour \$ <u>86.50</u> per helper per hour</p> <p>Overtime Hourly Labor Rates: \$ <u>141.90</u> per plumber per hour \$ <u>64.87</u> per helper per hour</p> <p>Standard Parts Markup <u>10</u> %</p>

Wichersheim & Sons
92 Fairmount Avenue
Hackensack, N.J. 07601

Standard Hourly Labor Rate:

\$100.00 per plumber per hour

\$45.00 per helper per hour

Weekend Hourly Labor Rate:

\$150.00 per plumber per hour

\$67.50 per helper per hour

Holiday Hourly Labor Rate:

\$200.00 per plumber per hour

\$ 90.00 per helper per hour

Overtime Hourly Labor Rates:

\$150.00 per plumber per hour

\$67.50 per helper per hour

Standard Parts Markup 20 %

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RESOLUTION NO. 01-25-16 (5)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO
VANORE ELECTRIC, INC. FOR ELECTRICAL MAINTENANCE SERVICES
FOR ALL PROPERTIES**

OFFERED BY: Vice Chairman Ira Dermansky
SECONDED BY: Commissioner Jennifer Johnson-Rothman

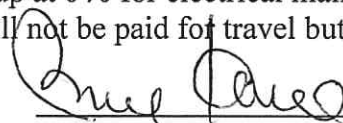
WHEREAS, the Housing Authority of the City of Englewood requires electrical maintenance services for all properties; and

WHEREAS, in accordance with its procurement policy the Housing Authority did advertise a request for sealed bids and did receive one on Thursday, January 14, 2016; and

WHEREAS, VANORE ELECTRIC, INC. submitted the only responsible bid in the amount of standard hourly rates of **\$108.56** (Electrician), **\$95.23** (Laborer) and **\$47.62** (Apprentice); overtime hourly rates of **\$162.84** (Electrician), **\$142.85** (Laborer) and **\$71.43** (Apprentice); weekend hourly rates of **\$217.12** (Electrician), **\$190.46** (Laborer) and **\$95.24** (Apprentice); holiday hourly rates of **\$217.12** (Electrician), **\$190.46** (Laborer) and **\$95.24** (Apprentice), standard parts markup at **0%** for electrical maintenance services. In addition, **VANORE ELECTRIC** will not be paid for travel but when they arrive; and


WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that a contract be awarded to **VANORE ELECTRIC, INC.**

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood, that a contract for electrical maintenance services be awarded to **VANORE ELECTRIC, INC.** for a period of two years in the amount of standard hourly rates of **\$108.56** (Electrician), **\$95.23** (Laborer) and **\$47.62** (Apprentice); overtime hourly rates of **\$162.84** (Electrician), **\$142.85** (Laborer) and **\$71.43** (Apprentice); weekend hourly rates of **\$217.12** (Electrician), **\$190.46** (Laborer) and **\$95.24** (Apprentice); holiday hourly rates of **\$217.12** (Electrician), **\$190.46** (Laborer) and **\$95.24** (Apprentice) and standard parts markup at **0%** for electrical maintenance services. In addition, **VANORE ELECTRIC** will not be paid for travel but when they arrive; and



Bruce Kane, Chairman

ATTEST:



Maira Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Ray Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

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2016 Electrical Maintenance Services

COMPANY	AMOUNT
Vanore Electric, Inc. 375 North Street, Unit Q Teterboro, New Jersey 07608-1219	<u>Standard Hourly Rate</u> Electrician – \$ 108.56 Laborer – \$ 95.23 Apprentice - \$ 47.62 <u>Overtime Hourly Rates</u> Electrician – \$ 162.84 Laborer – \$ 142.85 Apprentice –\$ 71.43 <u>Weekend Hourly Rates</u> Electrician - \$ 217.12 Laborer - \$ 190.46 Apprentice - \$ 95.24 <u>Holiday Hourly Rates</u> Electrician - \$ 217.12 Laborer - \$ 190.46 Apprentice - \$ 95.24 <u>Standard Parts Markup</u> % above purchase price – 0%

LSP Electrical Contractors. Inc.
1122B Teaneck Road
Teaneck, New Jersey 07666

Standard Hourly Rate

Electrician – \$ 135.00

Laborer – \$ 111.00

Apprentice - \$ -0-

Overtime Hourly Rates

Electrician – \$ 202.50

Laborer – \$ 166.50

Apprentice –\$ -0-

Weekend Hourly Rates

Electrician - \$ 270.00

Laborer - \$ 222.00

Apprentice - \$ -0-

Holiday Hourly Rates

Electrician - \$ 270.00

Laborer - \$ 222.00

Apprentice - \$ -0-

Standard Parts Markup

% above purchase price – 10%

2016 ADOPTED BUDGET RESOLUTION

ENGLEWOOD HOUSING AUTHORITY

Resolution 1-25-16 (6)

OFFERED BY: Vice Chairman Ira Dermansky

SECONDED BY: Commissioner Raymond Aspinwall

FISCAL YEAR: FROM: 1/1/2016 TO: 12/31/2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Englewood Housing Authority for the fiscal year beginning January 1, 2016 and ending, December 31, 2016 has been presented for adoption before the governing body of the Englewood Housing Authority at its open public meeting of November 23, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 7,584,962, Total Appropriations, including any Accumulated Deficit, if any, of \$7,569,622 and Total Unrestricted Net Position utilized of \$ -0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 85,000.00 and Total Unrestricted Net Position planned to be utilized of \$ -0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Englewood Housing Authority, at an open public meeting held on January 25, 2016 that the Annual Budget and Capital Budget/Program of the Englewood Housing Authority for the fiscal year beginning, January 1, 2016 and, ending, December 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

1/25/2016
(Date)

Governing Body
Member:

Recorded Vote

Chairman Bruce Kane
Vice Chairman Ira Dermansky
Commissioner Raymond Aspinwall
Commissioner Raul Correa
Commissioner Jennifer Johnson-Rothman

Aye	Nay	Abstain	Absent
X			
X			
X			
X			
X			

2016 ADOPTION CERTIFICATION

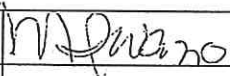
ENGLEWOOD HOUSING

AUTHORITY BUDGET

RESOLUTION NO. 01-25-16 (6)

FISCAL YEAR: FROM: 1/1/2016 TO: 12/31/16

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Englewood Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 25th day of, January, 2016.

Officer's Signature:			
Name:	Maria Iwano		
Title:	Executive Director		
Address:	111 West Street Englewood, New Jersey 07631		
Phone Number:	201-871-3451	Fax Number:	201-871-5908
E-mail address	maria.iwano@yahoo.com		

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RESOLUTION NO. 12 - 25 - 16 (7)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
JANUARY

OFFERED BY: Chairman Bruce Kane

SECONDED BY: Vice Chairman Ira Dermansky

WHEREAS, the bills and claims per the attached listing (voucher numbers through)

E.H.M.S. -	001216
Foti-	001228
Section 8 -	001763
Tibbs -	002262
Revolving -	002374
W.G. -	002817

were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of January 1st through 31st.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of January.


Bruce Kane, Chairman

ATTEST:


Maria Iwano, Executive Director

Commissioner Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>