

Minutes of the September 25, 2017 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 7:33 PM by Vice-Chairman Aspinwall at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on December 9, 2016 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board.

Roll call:

Chairman Dermansky	Absent
Vice-Chairman Aspinwall	Present
Commissioner Correa	Absent
Commissioner Jones	Present
Commissioner Moche	Present (By Phone)
Commissioner Gurfein	Present
Domingo Senande, Executive Director	Present
William Katchen, CPA	Present
Terrence Corriston, Esq.	Present

Minutes

A motion was made by Commissioner Jones and seconded by Commissioner Correa to approve the minutes of the July 24, 2017 Board Meeting. The motion carried with all in favor.

Report of the Executive Director

Fabio Agudelo, a resident of Tibbs, was arrested on September 8, 2017 by the Bergen County Prosecutor's Office on charges of Aggravated Sexual Assault, Endangering the Welfare of a Child, and Impersonation/Theft of Identity. Mr. Agudelo and his wife are voluntarily moving out of Tibbs by October 31st. Mr. Agudelo is currently still in jail.

The Englewood Housing Authority is utilizing Ms. Scales, a senior resident at Tibbs, as a temporary part-time clerical worker (not to exceed 20 hours a week at \$10 an hour) to assist with filing and to cover the reception area when needed. Ms. Scales has served in this role in the past and she is a real asset.

One of our maintenance workers received seven stiches after being cut by glass in a garage bag. Staff members have been advised again to use the safety gloves that are provided by the Englewood Housing Authority.

Regarding vacancies, as of next week, all vacancies will have been filled. The staff has worked extremely hard to fill the recent spurt of vacancies at both Tibbs and Westmoor Gardens.

The draft HCV Administrative Plan will be finalized and publicly advertised shortly.

The Englewood Housing Authority has hired Sibyl Bryant as the part-time Director of Human Resources. Ms. Bryant has extensive housing authority experience having worked at the Philadelphia Housing Authority and most recently at the Newark Housing Authority as the Chief Human Resource Officer.

Resolutions

A motion was made by Commissioner Gurfein and seconded by Commissioner Correa approving the resolution authorizing the award of a contract to Starmark Appraisals, LLC to complete a MAP appraisal which is a HUD requirement for a 20-year HAP contract renewal at Westmoor Gardens. The motion carried with all in favor.

A motion was made by Vice-Chairman Aspinwall and seconded by Commissioner Gurfein approving a resolution to join a lawsuit against HUD to potentially recover operating reserves that were not provided in 2012. Legal fees are not to exceed \$3,400. The motion carried with all in favor.

A motion was made by Vice-Chairman Aspinwall and seconded by Commissioner Jones approving the bills for the months of August and September. The motion carried with all in favor.

A motion was made by Vice-Chairman Aspinwall and seconded by Commissioner Jones to adjourn the meeting at 7:46PM. The motion carried with all in favor.

Respectfully submitted,

Domingo Senande
Executive Director