

ENGLEWOOD HOUSING AUTHORITY  
111 West Street  
Englewood, New Jersey 07631  
Tel.: (201) 871-3451  
Fax: (201) 871-5908

RESOLUTION NO. 11-24-2014 ( 1 )


OFFERED BY: Vice Chairman Dermansky  
SECONDED BY: Chairman Kane

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the October 27, 2014 Board Meeting minutes.

  
\_\_\_\_\_  
Bruce Kane, Chairman

ATTEST

  
\_\_\_\_\_  
Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

At the Board Meeting of November 24, 2014 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution November 24, 2014 (1) as carried.

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**RESOLUTION NO. 11-24-14 ( 2 )**

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF  
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO WILLIAM  
KATCHEN, C.P.A. FOR ACCOUNTING SERVICES**

**OFFERED BY:** Chairman Kane

**SECONDED BY:** Commissioner Aspinwall

**WHEREAS**, the Housing Authority of the City of Englewood requires accounting services; and

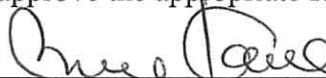
**WHEREAS**, in accordance with its procurement policy of the Housing Authority did issue Requests for Proposals and did receive two on Thursday, November 13, 2014; and

**WHEREAS**, the Authority reviewed the offers and determined that William Katchen, C.P.A. is a responsible firm which submitted the most advantageous offer in accordance with the Request for Proposal; and

**WHEREAS**, based upon its evaluation and review of references the Housing Authority staff recommends that William Katchen, C.P.A. be awarded a contract for a period of one year in the amount of \$43,200.00; and

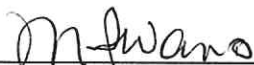
**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the City of Englewood, that a contract for accounting services for the Englewood Housing Authority be awarded to William Katchen, C.P.A. for a period of one year in the amount of \$43,200.00; and

**BE IT RESOLVED** that legal counsel shall approve the appropriate form of contract.

  
\_\_\_\_\_  
Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

ATTEST:

  
\_\_\_\_\_  
Maria Iwano, Executive Director

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**2015 FEE ACCOUNTANT**

<b>COMPANY</b>	<b>AMOUNT</b>
Farber & Company, C.P.A. 489 Bergen Boulevard Ridgefield, New Jersey 07657	\$115,000 yearly \$9,583.00 net of the discount - monthly
William Katchen, C.P.A. 596 Anderson Avenue, Suite 303 Cliffside Park, New Jersey 07010	\$43,200 yearly \$3,600.00 monthly installments

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**Resolution No. 11-24-14 ( 3 )**

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
AUTHORIZING AWARD OF A CONTRACT TO BRESLIN & BRESLIN, P.A. FOR  
LEGAL SERVICES**

**OFFERED BY:** Commissioner Johnson-Rothman  
**SECONDED BY:** Vice Chairman Dermansky

**WHEREAS**, the Housing Authority of the City of Englewood requires legal services for the Englewood Housing Authority; and

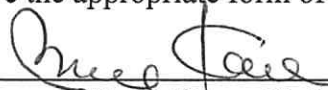
**WHEREAS**, in accordance with its procurement policy of the Housing Authority did issue Requests for Proposals and did receive one on Thursday, November 13, 2014; and

**WHEREAS**, the Authority reviewed the offers and determined that Breslin & Breslin, P.A. is a responsible firm which submitted the most advantageous offer in accordance with the Request for Proposal; and

**WHEREAS**, based upon its evaluation and a review of references the Housing Authority staff recommends that Breslin & Breslin, P.A. be awarded a contract for a period of one year in the amount of \$44,400.00 for legal services for Englewood Housing Authority.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the City of Englewood, that a contract for legal services for the Englewood Housing Authority be awarded to Breslin & Breslin, P.A. for a period of one year in the amount of \$44,400.00; and

**BE IT RESOLVED** that legal counsel shall approve the appropriate form of contract.

  
\_\_\_\_\_  
Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

ATTEST:



\_\_\_\_\_  
Maria Iwano, Executive Director

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**2015 LEGAL SERVICES**

COMPANY NAME	AMOUNT
<b>**Breslin &amp; Breslin, P.A.</b> 41 Main Street Hackensack, New Jersey 07601	\$44,400 annual fee

RESOLUTION NO. 11-24-14 ( 4 )

OFFERED BY: Commissioner Aspinwall  
SECONDED BY: Vice Chairman Dermansky

RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF  
ENGLEWOOD ADOPTING THE LATE FILING OF THE 2015 BUDGET


Whereas, the Housing Authority of Englewood is required to submit the approved Budget 60 days prior to the start of the fiscal year to the State of New Jersey, and;

Whereas, the Budget preparation was delayed pending HUD funding estimates, insurance and health benefit cost estimates and;

Whereas, the 2015 HUD operating subsidy has been anticipated as well as certain expense estimates.

Now Therefore Be It Resolved by the Commissioners of the Housing Authority of Englewood approving the late filing of the 2015 Budget.

  
\_\_\_\_\_  
Bruce Kane, Chairman

  
\_\_\_\_\_  
Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>



Demonstration of a Successful Conversion to Asset Management (Stop-Loss) Submission Kit  
RESOLUTION NO. 11-24-14 ( 5 )

Board Resolution Approving the AMP Budgets  
PHA Board Resolution  
Approving Operating Budget

OMB No. 2577-0026 Approving  
(exp. 10/31/2009)

OFFERED BY: Vice Chairman Dermansky

SECONDED BY: Chairman Kane

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Englewood Housing Authority

PHA Code: NJ055

PHA Fiscal Year Beginning: 1/1/2015

Board Resolution Number: \_\_\_\_\_

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

Operating Budgets (*for COCC and all Projects*) approved by Board resolution on:

11/24/2014

Operating Budget submitted to HUD, if applicable, on:

Operating Budget revision approved by Board resolution on:

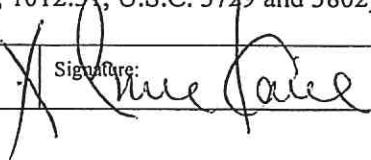
Operating Budget revision submitted to HUD, if applicable, on:

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(e) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name: <b>Bruce Kane</b>	Signature: 	Date: <b>11/24/14</b>
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**RESOLUTION NO. 11-24-14 ( 6 )**

**OFFERED BY:** Chairman Kane  
**SECONDED BY:** Vice Chairman Dermansky

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the Englewood Housing Management Services 2015 budget.

ATTEST:

  
\_\_\_\_\_  
Maria Iwano, Executive Director

  
\_\_\_\_\_  
Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

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**RESOLUTION NO. 11-24-14 ( 7 )**


**OFFERED BY:** Vice Chairman Dermansky  
**SECONDED BY:** Chairman Kane

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the John J. Foti 2015 budget.

ATTEST:

  
\_\_\_\_\_  
Maria Iwano, Executive Director

  
\_\_\_\_\_  
Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

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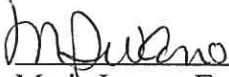
**RESOLUTION NO. 11-24-14 ( 8 )**

**OFFERED BY:** Vice Chairman Dermansky  
**SECONDED BY:** Commissioner Johnson-Rothman

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the Housing Choice Voucher Program 2015 budget.

ATTEST:

  
\_\_\_\_\_  
Maria Iwano, Executive Director

  
\_\_\_\_\_  
Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

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**RESOLUTION NO. 11-24-14 ( 9 )**

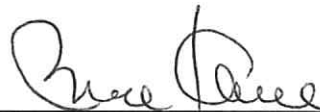
**OFFERED BY:** Vice Chairman Dermansky  
**SECONDED BY:** Chairman Kane

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the Westmoor Gardens, Inc. 2015 budget.

ATTEST:

  
\_\_\_\_\_  
Maria Iwano, Executive Director

  
\_\_\_\_\_  
Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

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RESOLUTION NO. 11-24-2014 ( 10 )

OFFERED BY: Commissioner Johnson-Rothman  
SECONDED BY: Commissioner Correa

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

WHEREAS, the Englewood Housing Authority is in the process of planning their  
staff's Christmas Party; and

WHEREAS, the Authority will permit \$35.00 per person: and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the  
Englewood Housing Authority authorize a fee not to exceed \$35.00 per person.



Bruce Kane, Chairman

ATTEST:



Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

At the Board Meeting of November 24, 2014 ( 10 ) upon roll call of  
Commissioners present, all voted "Aye" and Resolution November 24, 2014 ( 10 ) as  
carried.

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**RESOLUTION NO. 11 - 24 - 14 ( 11 )**

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD  
APPROVING BILLS AND CLAIMS FOR THE PERIOD  
OF  
NOVEMBER

**OFFERED BY:** Vice Chairman Dermansky

**SECONDED BY:** Commissioner Correa

**WHEREAS,** the bills and claims per the attached listing (voucher numbers through)

E.H.M.S. - 001174 \*  
Foti- 001145  
Section 8 - 001696  
Tibbs - 001938 \*  
Revolving - 001962 \*  
W.G. - 002196 \*

were reviewed and found acceptable as amended at the meeting.


**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of November 1<sup>st</sup> through 30<sup>th</sup>.

**BE IT FURTHER RESOLVED,** that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of November.



Bruce Kane, Chairman

ATTEST:



Maria Iwano, Executive Director

Chairman Bruce Kane

Aye

Vice Chairman Ira Dermansky

Aye

Commissioner Raymond Aspinwall

Aye

Commissioner Charles Cobb

Absent

Commissioner Raul Correa

Aye

Commissioner Jennifer Johnson-Rothman

Aye

\* Checks were added to previous list

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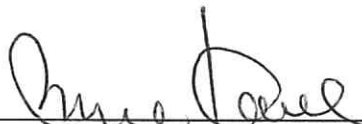
RESOLUTION NO. 11-24-2014 ( ~~12~~ )

OFFERED BY: Vice Chairman Dermansky

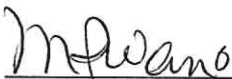
SECONDED BY: Commissioner Aspinwall

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To go into closed session at 7:51 P.M. for personnel issue.

  
\_\_\_\_\_  
Bruce Kane, Chairman

ATTEST

  
\_\_\_\_\_

Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

At the Board Meeting of November 24, 2014 (15) upon roll call of Commissioners present, all voted "Aye" and Resolution November 24, 2014 (15) as carried.



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RESOLUTION NO. 11-24-2014 ( 13 )

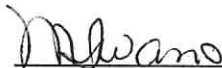
OFFERED BY: Vice Chairman Dermansky  
SECONDED BY: Commissioner Aspinwall

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING  
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To come out of closed session at 7:55 P.M..

  
\_\_\_\_\_  
Bruce Kane, Chairman

ATTEST

  
\_\_\_\_\_  
Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

At the Board Meeting of November 24, 2014 (14) upon roll call of Commissioners present, all voted "Aye" and Resolution November 24, 2014 (14) as carried.