

## Minutes of the February 27, 2023 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 7:06 PM by Vice Chairwoman Cobb at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631 via conference call and in compliance with NJ electronic meeting regulations. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on December 12, 2022 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board along with EHA's website as per electronic meeting regulations.

### Roll call:

Vice Chairwoman Cobb	Present
Commissioner Chaney	Absent
Commissioner Correa	Present
Commissioner Gurfein	Present
Commissioner Whilby	Present
Domingo Senande, Executive Director	Present
William Katchen, CPA	Absent
Terrence Corrison, Esq.	Present

### Minutes

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Correa to approve the minutes of the January 23, 2023, Board Meeting. The motion carried with all in favor.

### Executive Director's Report

- The rebuilding of 111 West Street is moving along as planned. The steel work to support the new second floor mechanical room has been delayed a month but will start in March. Once the beams are in place, the new heat and hot water systems will be delivered and installed. The bid specifications for Phase II of the reconstruction are taking more time than anticipated given the scope of the project. However, EHA is still aiming to have the Request for Proposal advertised in March.
- EHA is renewing its temporary office lease for another year under the same terms as the original lease. EHA anticipates moving back into 111 West Street by April 1, 2024.
- EHA is working to finalize plans to open the Housing Choice Voucher (Section 8) wait list this spring. Residents will be able to apply online.

### **Public Comments**

The was no one from the public present to provide public comment.

### **Resolutions**

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Correa to adopt the Group Affidavit for the EHA Financial Audit. The motion carried with all in favor.

### **Bills and Claims**

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Whilby to approve the bills and claims for the month of February. The motion carried with all in favor.

### **Old/New Business**

Not applicable.

### **Adjournment**

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Gurfein to adjourn the meeting at 7:26 PM. The motion carried with all in favor.

Respectfully submitted,

Domingo Senande  
Executive Director