

## Minutes of the July 26, 2021 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 7:03 PM by Chairman Aguila, Jr. at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631 via conference call and in compliance with NJ electronic meeting regulations. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on January 13, 2021 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board along with EHA's website as per electronic meeting regulations.

### Roll call:

Chairman Aguila, Jr.	Present
Vice Chairwoman Cobb	Present
Commissioner Chaney	Present
Commissioner Correa	Absent
Commissioner Gurfein	Present
Commissioner Whilby	Present
Domingo Senande, Executive Director	Present
William Katchen, CPA	Absent
Terrence Corriston, Esq.	Absent

### Minutes

A motion was made by Chairman Aguila, Jr. and seconded by Commissioner Gurfein to approve the minutes of the June 28, 2021 Board Meeting. The motion carried with all in favor.

### Executive Director's Report

#### Commissioner Training

- EHA Commissioners are required to complete training related to protecting children from abuse. Completion of the course provides personal protection against lawsuits. Laura Menoni has emailed all the Commissioners the available dates for the online training. EHA Management Staff must also complete the training which lasts an hour and a half.

#### Tibbs Programming

- Since the start of the pandemic, EHA has delivered weekly boxes of food to the residents of Tibbs. Maintenance staff has noticed much of the food is ending up in the garbage. EHA is therefore switching to delivering the boxes of food every two weeks.

#### Vacancy

- As of August 1<sup>st</sup>, there will be 2 vacancies at Tibbs. Both tenants are moving out via a Section 8 voucher. Both of these tenants received a Notice to Quit in recent months due to lease violations.

#### Police Department

- EHA has historically provided the Englewood Police Department with access cards to enter the Tibbs building. These cards are often misplaced and must be replaced. EHA is working with the police department to instead have the Police-issued key fobs activated in our system. We have tested the system with an officer and the initial test was successful.

### **Public Meeting**

A motion was made by Chairman Aguila, Jr. and seconded by Vice Chairwoman Cobb to open the meeting to the public. No members of the public had comments. A motion was then made by Chairman Aguila, Jr. and seconded by Commissioner Gurfein to close the meeting to the public. The motions carried with all in favor.

### **Resolutions**

A motion was made by Commissioner Whilby and seconded by Vice Chairwoman Cobb to approve the bills and claims for the month of July. The motion carried with all in favor.

### **New Business**

Not applicable.

### **Adjournment**

A motion was made by Commissioner Gurfein and seconded by Chairman Aguila, Jr. to adjourn the meeting at 7:20PM. The motion carried with all in favor.

Respectfully submitted,

Domingo Senande  
Executive Director