



BOARD MEETING AGENDA

JANUARY 25, 2021

****CALL TO ORDER****

7:00 P.M.

- December 21, 2020 minutes and resolution 01-25-21 (1)
- Executive Director Report
- Resolutions
 - 01-25-21 (2): Annual Plan
 - 01-25-21 (3): EHA Remote Meeting Resolution
 - 01-25-21 (4): Resolution Group and Affidavit for EHA Audit
- Bill and Claims
 - 01-25-21 (5): January Bills and Claims
- Old Business
- New Business
 - Reorganization
- Adjourn

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451
Fax: (201) 871-5908

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD APPROVING THE MINUTES OF THE
DECEMBER 21, 2020
BOARD OF COMMISSIONERS MEETING**

RESOLUTION NO. 01- 25- 2021 (1)

OFFERED BY: _____
SECONDED BY: _____

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the December 21, 2020 Board Meeting minutes.

Carlos Aguila, Jr., Chairman

ATTEST:

Domingo Senande, Executive Director

Chairman Carlos Aguila, Jr. _____
Vice Chairwoman Melvina Cobb _____
Commissioner Desiree Chaney _____
Commissioner Raul Correa _____
Commissioner Elisha Gurfein _____
Commissioner Alfanso Whilby _____

At the Board Meeting of January 25, 2021 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution January 25, 2021 (1) as carried.

Minutes of the December 21, 2020 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 6:03 PM by Chairwoman Aguila at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631 via conference call. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on January 13, 2020 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board.

Roll call:

Chairman Aguila, Jr.	Present
Vice Chairwoman Cobb	Present
Commissioner Chaney	Absent
Commissioner Correa	Present
Commissioner Gurfein	Present
Commissioner Whilby	Present

Domingo Senande, Executive Director	Present
William Katchen, CPA	Present
Terrence Corriston, Esq.	Present

Minutes

A motion was made by Chairman Aguila and seconded by Commissioner Gurfein to approve the minutes of the November 23, 2020 Board Meeting. The motion carried with all in favor.

Executive Director's Report

Snowstorm

- The maintenance staff worked a 12-hour day to clear the snow on Thursday. Several pieces of equipment failed which slowed the process. On Friday, maintenance staff continued to move snow and salt the property. There are no issues to report regarding the storm.

Tibbs

- As of this weekend, we know of another two residents that tested positive for Covid at 111 West Street. There are currently 3 people at the building that have recently tested positive. We know of at least 10 positive tests since March.
- We continue to deliver food to all the residents at least once a month. In addition, this week we gave out 60 gift certificates to local restaurants. The gift certificates were provided by a coalition of non-profits led by Community Chest. We will give out another 60 gift certificates the first week of January.

- All interior common area lighting at Tibbs has been upgraded over the past month to LED lighting. The upgrades were paid via a grant.
- There are 2 current vacancies. One was filled for 1/1/2020 but the tenant backed out. A family has been identified for the second vacancy. In addition, EHA anticipates an additional 2 upcoming vacancies.
- Given the cold weather season is upon us, social isolation will become a bigger issue than during the warmer season. EHA continues to call all residents on a weekly basis to ask them about their well-being and to ask if there is something we can do for them.

Westmoor Gardens

- Suez will be proactively replacing the water at Westmoor Gardens. The main runs through the center of the parking lot on Slocum Avenue. The cost of the project is covered by Suez.

Public Meeting

A motion was made by Chairman Aguila and seconded by Commissioner Whilby to open the meeting to the public. No members of the public had comments. A motion was then made by Vice Chairwoman Cobb and seconded by Commissioner Gurfein to close the meeting to the public. The motions carried with all in favor.

Resolutions

A motion was made by Chairman Aguila and seconded by Commissioner Correa to approve the adoption of EHA's state budget. The motion carried with all in favor.

A motion was made by Chairman Aguila and seconded by Commissioner Gurfein to approve the EHA financial audit. The motion carried with all in favor.

A motion was made by Commissioner Gurfein and seconded by Commissioner Correa to approve the Englewood Housing Management Services financial audit. The motion carried with all in favor.

A motion was made by Chairman Aguila and seconded by Vice Chairwoman Cobb to approve the Westmoor Gardens financial audit. The motion carried with all in favor.

A motion was made by Vice Chairwoman Cobb and seconded by Commissioner Correa to approve the Executive Director as the JIF fund commissioner. The motion carried with all in favor.

A motion was made by Chairman Aguila and seconded by Commissioner Correa to approve the bills and claims for the month of December. The motion carried with all in favor.

New Business

Not applicable.

Adjournment

A motion was made by Chairman Aguila and seconded by Commissioner Gurfein to adjourn the meeting at 6:38 PM. The motion carried with all in favor.

Respectfully submitted,

Domingo Senande
Executive Director

Executive Director Report

January 22, 2021

Tibbs

- Over the last month, at least two additional residents tested positive for Covid-19. The residents informed us themselves. In addition, their common nursing aide also tested positive for Covid-19.
- There are 2 current vacancies for which new residents have been identified.
- Spectrum has offered to sell cable and internet at a bulk rate to the residents of Tibbs. The package includes over 200 channels (including Spanish and Korean channels), 2 cable boxes, Internet and a Wifi router. The cost per resident is approximately \$34 a month (including taxes and fees). The rate will be locked in for 5 years. Currently, approximately 98 residents of Tibbs have service with Spectrum at an average cost of \$108 a month. In order to receive the bulk rate, EHA must guarantee 107 customers (i.e. we will be billed for a minimum of 107 customers). To minimize the risk to EHA, we can charge, for example, \$45 a month to the residents. The additional revenue would offset months where we did not have 107 customers. It would also cover any residents that did not pay their cable. In addition, EHA will receive approximately \$15,000 to sign up the residents which can also be escrowed to cover potential shortfalls. EHA would collect the monthly fee from the residents in a similar way to how we currently collect fees for air conditioners and extra refrigerators. Residents would be charged directly by Spectrum for any services outside the bulk package, e.g. On Demand movies, premium channels, etc. The program would provide a substantial savings to the residents. In addition, it would provide residents with connectivity. The cost of the package that is included would cost the residents more than \$180 a month if not for the bulk pricing. After the discussion at the Board meeting, if the program is acceptable to the Board, the contract with Spectrum would be on for resolution in February.

Respectfully submitted,

Domingo Senande
Executive Director

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451 Fax: (201) 871-5908
TTY: (201) 871-8951

RESOLUTION APPROVING THE 2021 FIVE YEAR PLAN

RESOLUTION NO. 01 – 25 - 21 (2)

OFFERED BY: _____

SECONDED BY: _____

WHEREAS, the Quality Housing & Work Responsibility Act of 1998 (QHWRA) mandates that public housing authorities prepare a five year plan which must be submitted to the U. S. Department of Housing & Urban Development; and

WHEREAS, the Housing Authority of the City of Englewood is required to submit their Five Year plan for the fiscal year commencing on 1/1/2021; and

WHEREAS, the Housing Authority has complied with all aspect of QHWRA with respect to developing the plan documents;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Englewood that the Five Year Plan for the fiscal year commencing 1/1/2021 be hereby approved; and

BE IT FURTHER RESOLVED that the Chairperson and Executive Director and hereby authorized to execute the attached certification concerning compliance with applicable plan regulations.

Chairman Carlos Aguila, Jr _____
Vice Chairwoman Melvina Cobb _____
Commissioner. Desiree Chaney _____
Commissioner Raul Correa _____
Commissioner Elisha Gurfein _____
Commissioner Alfanso Whilby _____

I, Domingo Senande, duly appointed
Executive Director of the Housing Authority
of the City of Englewood do hereby certify
that the forgoing is a true and correct copy of
resolution adopted at a regular meeting of the
Housing Authority held on January 25,
2021 at 7:00 P.M.

Domingo Senande
Executive Director



Englewood Housing Authority

111 West Street
Englewood, New Jersey 07631
Phone: 201-871-3451
Fax: 201-871-5908
TTY: 201-871-8951

January 17, 2021

US Department of HUD
Division of Public Housing
Attn: Martha Viera
One Newark Center
Newark, NJ 07102

Dear Ms. Viera:

Enclosed please find the resolution and original signature pages for the 2021 Annual Plan. Should have you any questions or require further information, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads 'Domingo Senande'.

Domingo Senande
Executive Director



Englewood Housing Authority

111 West Street
Englewood, New Jersey 07631
Phone: 201-871-3451
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Table of Contents

- 1.) Annual PHA Plan Form
- 2.) Certification of Compliance with PHA Plans and Related Regulations
- 3.) Civil Rights Certification
- 4.) Certification of Consistency with the Consolidated Plan
- 5.) VAWA Policy
- 6.) Resolution approving the Annual Plan

**Streamlined Annual
PHA Plan
(High Performer PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires: 02/29/2016

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-HP is to be completed annually by **High Performing PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

Definitions.

- (1) **High-Performer PHA** - A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

A. PHA Information.

A.1 PHA Name: Englewood Housing Authority PHA Code: NJ055
 PHA Type: Small High Performer
 PHA Plan for Fiscal Year Beginning: (MM/YYYY): 01/2021
 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above)
 Number of Public Housing (PH) Units 0 Number of Housing Choice Vouchers (HCVs) 858
 Total Combined 858
 PHA Plan Submission Type: Annual Submission Revised Annual Submission

Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.

PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)

Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	
				PH	HCV
Lead PHA:					

B.	Annual Plan Elements
B.1	<p>Revision of PHA Plan Elements.</p> <p>(a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission? Y N</p> <ul style="list-style-type: none"> <input type="checkbox"/> <input checked="" type="checkbox"/> Statement of Housing Needs and Strategy for Addressing Housing Needs. <input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. <input type="checkbox"/> <input checked="" type="checkbox"/> Financial Resources. <input type="checkbox"/> <input checked="" type="checkbox"/> Rent Determination. <input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs. <input type="checkbox"/> <input checked="" type="checkbox"/> Safety and Crime Prevention. <input type="checkbox"/> <input checked="" type="checkbox"/> Pet Policy. <input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation. <input type="checkbox"/> <input checked="" type="checkbox"/> Significant Amendment/Modification <p>(b) The PHA must submit its Deconcentration Policy for Field Office Review.</p> <p>(c) If the PHA answered yes for any element, describe the revisions for each element below:</p>
B.2	<p>New Activities.</p> <p>(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year? Y N</p> <ul style="list-style-type: none"> <input type="checkbox"/> <input checked="" type="checkbox"/> Hope VI or Choice Neighborhoods. <input type="checkbox"/> <input checked="" type="checkbox"/> Mixed Finance Modernization or Development. <input type="checkbox"/> <input checked="" type="checkbox"/> Demolition and/or Disposition. <input type="checkbox"/> <input checked="" type="checkbox"/> Conversion of Public Housing to Tenant Based Assistance. <input type="checkbox"/> <input checked="" type="checkbox"/> Conversion of Public Housing to Project-Based Assistance under RAD. <input type="checkbox"/> <input checked="" type="checkbox"/> Project Based Vouchers. <input type="checkbox"/> <input checked="" type="checkbox"/> Units with Approved Vacancies for Modernization. <input type="checkbox"/> <input checked="" type="checkbox"/> Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants). <p>(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project based units and general locations, and describe how project basing would be consistent with the PHA Plan.</p>
B.3	<p>Progress Report.</p> <p>Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan.</p> <p>The mission of the Englewood Housing Authority (EHA) is to provide decent, safe, and sanitary housing and housing opportunities to all low income families.</p> <p>EHA will apply for additional rental vouchers when opportunities arises. EHA added 110 additional new Project Based Voucher (PBVs) which were assigned by HUD to a low-income housing site within the City of Englewood.</p>

B.4.	<p>Most Recent Fiscal Year Audit.</p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N <input type="checkbox"/> <input type="checkbox"/></p> <p>(b) If yes, please describe:</p>
Other Document and/or Certification Requirements.	
C.1	<p>Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan</p> <p><i>Form 50077-ST-HCV-HP, Certification of Compliance with PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan.</i></p>
C.2	<p>Civil Rights Certification.</p> <p><i>Form 50077-ST-HCV-HP, Certification of Compliance with PHA Plans and Related Regulations, must be submitted by the PHA as an electronic attachment to the PHA Plan.</i></p>
C.3	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) provide comments to the PHA Plan?</p> <p>Y N <input type="checkbox"/> <input type="checkbox"/></p> <p>If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
C.4	<p>Certification by State or Local Officials.</p> <p><i>Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan.</i></p>
D	<p>Statement of Capital Improvements. Required in all years for all PHAs completing this form that administer public housing and receive funding from the Capital Fund Program (CFP).</p>
D.1	<p>Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD.</p> <p>Not applicable.</p>

Instructions for Preparation of Form HUD-50075-HP Annual Plan for High Performing PHAs

A. PHA Information. All PHAs must complete this section.

A.1 Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), PHA Inventory, Number of Public Housing Units and or Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. (24 CFR §903.23(4)(e))

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

B. Annual Plan.

B.1 Revision of PHA Plan Elements. PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no."

Statement of Housing Needs and Strategy for Addressing Housing Needs. Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA's strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA's public housing and Section 8 tenant-based assistance waiting lists. 24 CFR §903.7(a)(1) and 24 CFR §903.12(b). Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA's public housing and Section 8 tenant-based assistance waiting lists. 24 CFR §903.7(a)(2)(ii) and 24 CFR §903.12(b).

Deconcentration and Other Policies that Govern Eligibility, Selection and Admissions. Describe the PHA's admissions policy for deconcentration of poverty and income mixing of lower-income families in public housing. The Deconcentration Policy must describe the PHA's policy for bringing higher income tenants into lower income developments and lower income tenants into higher income developments. The deconcentration requirements apply to general occupancy and family public housing developments. Refer to 24 CFR §903.2(b)(2) for developments not subject to deconcentration of poverty and income mixing requirements. 24 CFR §903.7(b) Describe the PHA's procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists. 24 CFR §903.7(b) A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV. (24 CFR §903.7(b) Describe the unit assignment policies for public housing. 24 CFR §903.7(b)

Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA operating, capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c))

Rent Determination. A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units, including applicable public housing flat rents, minimum rents, voucher family rent contributions, and payment standard policies. (24 CFR §903.7(d))

Homeownership Programs. A description of any homeownership programs (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent that the PHA participates in homeownership programs under section 8(y) of the 1937 Act. (24 CFR §903.7(k) and 24 CFR §903.12(b).

Safety and Crime Prevention (VAWA). A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families. (24 CFR §903.7(m)(5))

Pet Policy. Describe the PHA's policies and requirements pertaining to the ownership of pets in public housing. (24 CFR §903.7(n))

Substantial Deviation. PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i))

Significant Amendment/Modification. PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. Should the PHA fail to define 'significant amendment/modification', HUD will consider the following to be 'significant amendments or modifications': a) changes to rent or admissions policies or organization of the waiting list; b) additions of non-emergency public housing CFP work items (items not included in the current CFP Annual Statement or CFP 5-Year Action Plan); or c) any change with regard to demolition or disposition, designation, homeownership programs or conversion activities. See guidance on HUD's website at: Notice PIH 1999-51. (24 CFR §903.7(r)(2)(ii))

If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.

PHAs must submit a Deconcentration Policy for Field Office review. For additional guidance on what a PHA must do to deconcentrate poverty in its development and comply with fair housing requirements, see 24 CFR 903.2. (24 CFR §903.23(b))

B.2 New Activities. If the PHA intends to undertake any new activities related to these elements or discretionary policies in the current Fiscal Year, mark “yes” for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark “no.”

Hope VI. 1) A description of any housing (including project name, number (if known) and unit count) for which the PHA will apply for HOPE VI; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI is a separate process. See guidance on HUD’s website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. (Notice PIH 2010-30)

Mixed Finance Modernization or Development. 1) A description of any housing (including name, project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD’s website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. (Notice PIH 2010-30)

Demolition and/or Disposition. Describe any public housing projects owned by the PHA and subject to ACCs (including name, project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD’s website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm. (24 CFR §903.7(h))

Conversion of Public Housing. Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD’s website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>. (24 CFR §903.7(i))

Project-Based Vouchers. Describe any plans to use HCVs for new project-based vouchers. (24 CFR §983.57(b)(1)) If using project-based vouchers, provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.

Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

B.3 Progress Report. For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.7(r)(1))

B.4 Most Recent Fiscal Year Audit. If the results of the most recent fiscal year audit for the PHA included any findings, mark “yes” and describe those findings in the space provided. (24 CFR §903.7(p))

C. Other Document and/or Certification Requirements

C.1 Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077 SM-HP.

C.2 Civil Rights Certification. Form HUD-50077 SM-HP, *PHA Certifications of Compliance with the PHA Plans and Related Regulation*, must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction’s initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR §903.7(o))

C.3 Resident Advisory Board (RAB) comments. If the RAB provided comments to the annual plan, mark “yes,” submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA’s decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19)

C.4 Certification by State or Local Officials. Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15)

D. Statement of Capital Improvements. PHAs that receive funding from the Capital Fund Program (CFP) must complete this section. (24 CFR 903.7 (g))

D.1 Capital Improvements. In order to comply with this requirement, the PHA must reference the most recent HUD approved Capital Fund 5 Year Action Plan. PHAs can reference the form by including the following language in Section C. 8.0 of the PHA Plan Template: “See HUD Form 50075.2 approved by HUD on XX/XX/XXXX.”

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families.

Public reporting burden for this information collection is estimated to average 16.64 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning 1/1/2021, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Englewood Housing Authority

NJ055

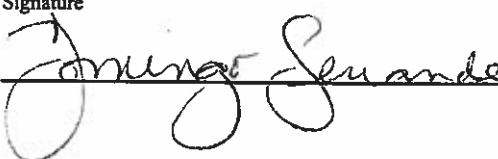
PHA Name

PHA Number/HA Code

____ 5-Year PHA Plan for Fiscal Years 20____ - 20____

X
____ Annual PHA Plan for Fiscal Years 2021 - 2021

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)**

Name of Authorized Official	Title
Domingo Senande	Executive Director
Signature	Date
	1/17/2021

Civil Rights Certification
(Qualified PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB Approval No. 2577-0226
Expires 02/29/2016

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

Englewood Housing Authority

PHA Name

NJ055

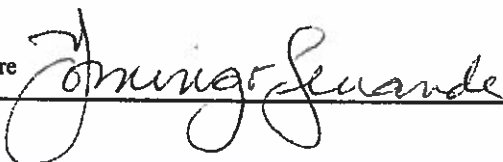
PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official
Domingo Senande

Title
Executive Director

Signature



Date 1/17/2021

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan or
State Consolidated Plan
(All PHAs)**

U. S Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 2/29/2016

**Certification by State or Local Official of PHA Plans
Consistency with the Consolidated Plan or State Consolidated Plan**

I, Robert G. Esposito, Director of the Bergen County Division of Community Development
Official's Name *Official's Title*

certify that the 5-Year PHA Plan and/or Annual PHA Plan of the

Englewood Housing Authority
PHA Name

is consistent with the Consolidated Plan or State Consolidated Plan and the Analysis of
Impediments (AI) to Fair Housing Choice of the

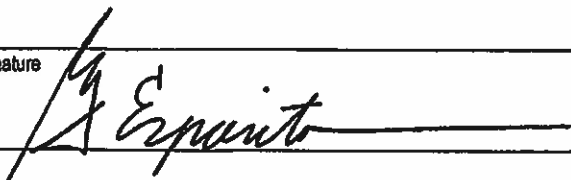
City of Englewood
Local Jurisdiction Name

pursuant to 24 CFR Part 91.

Provide a description of how the PHA Plan is consistent with the Consolidated Plan or State
Consolidated Plan and the AI.

The Englewood Housing Authority continues to provide decent, safe, affordable housing and
suitable living environments for persons of low and moderate income in conformity with
HUD guidelines.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will
prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Robert G. Esposito	Title Director, Bergen County Division of Community Development
Signature 	Date October 15, 2019



2020 Annual Plan:

Violence Against Women Act (VAWA) Policy

Englewood Housing Authority's goals, objectives, policies and programs that will enable the Authority to serve the needs of adult and child victims of domestic violence, dating violence, stalking, and sexual assault include:

The Englewood Housing Authority (EHA) implemented VAWA to insure that victims of these crimes could either maintain their current housing with EHA or to be provided with alternative affordable housing opportunities that best fit the needs of the victim(s). EHA employs various solutions within the guidelines set forth in the Admission and Continued Occupancy Policies (ACOP) for Public Housing and the Administrative Plan for the Section 8 Rental Assistance Programs. Some of these solutions are:

- Eviction from Public Housing or termination of Section 8 assistance for perpetrators of such acts so the victim(s) may remain in their home.
- Make administrative transfers of the victim(s) from Public Housing to the Housing Choice Voucher (HCV) program so the victim(s) can find safe housing at an undisclosed location away from public housing.
- Allow for portability of Voucher assistance provide mobility of the victim(s) to an undisclosed location in other cities, countries and states throughout the country.

These solutions are often supported through and with cooperation of various agencies (such as the Center for Hope and Safety) that play an important role to insure the victim(s) remain safe by helping them implement their legal and security options and receive medical, counseling, and/or emergency housing services as needed. Section 8 staff members also work closely with other housing authorities to accept the portability of HCV assistance for victims who need to relocate to other jurisdictions.

EHA works diligently to reduce and prevent acts of domestic and sexual violence. When such acts occur, PHA reacts quickly and proactively to insure the safety and well-being of their housing residents and clients.

EHA regularly updates VAWA related policies to reflect changes in Federal, State, and/or local law that provide greater protection for victims of domestic violence, dating violence, stalking, or sexual assault.

As required by the VAWA Act of 2013, PHA provides and informing notice and HUD Form 50066 to every new admission and with every notice of denial or termination of assistance or tenancy.

EHA has made regulatory changes to the ACOP, Administrative Plan and this statement based on the Violence Against Women Act of 2013.

**RESOLUTION OF THE ENGLEWOOD HOUSING AUTHORITY ADOPTING A
REMOTE MEETING POLICY PURSUANT TO N.J.A.C. 5:39-1 ET SEQ.**

RESOLUTION NO. 01/25/2021 (3)

OFFERED BY: _____
SECONDED BY: _____

WHEREAS, the Englewood Housing Authority (the "Authority") is obligated to comply with N.J.A.C 5:39-1 et seq. known as the Emergency Remote Meeting Protocol for Local Public Bodies (the "Regulation") which regulates the conduct and protocol of noticing and conducting remote public meetings; and

WHEREAS, in accordance with the Regulation, the Authority must adopt standard procedures and requirements for public comments made during a remote public meeting as well as for public comment submitted in writing ahead of the remote public meeting. The procedures are to include standards of conduct to be followed by members of the public when making comment.

WHEREAS, the Authority has prepared the attached Remote Meeting Procedures Policy which addresses the standard procedures and requirements for public comment and includes, among other things, the notice requirements, the availability of agenda and documents prior to the meeting and statements of adequate notice and public comment required by the Regulations.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Englewood Housing Authority that the Authority hereby approves and adopts the Remote Meeting Procedures in the form attached hereto as Exhibit A.

Carlos Aguila, Jr., Chairman

ATTEST:

Domingo Senande
Executive Director/Secretary

Chairman Aguila, Jr. _____
Vice Chairwoman Cobb _____
Commissioner Chaney _____
Commissioner Correa _____
Commissioner Gurfein _____
Commissioner Whilby _____

ANNUAL AND ELECTRONIC NOTICE OF 2021 REGULAR MEETINGS

**ENGLEWOOD HOUSING AUTHORITY
111 West Street, Englewood, New Jersey 07631**

In accordance with the Open Public Meetings Act, N.J.S.A 10:4-6 and the Emergency Remote Meetings Protocol for Public Bodies, NJAC 5:39-1 et seq., annual notice of the schedule of meetings of the Englewood Housing Authority, County of Bergen, State of New Jersey for the year 2021 is hereby provided.

Due to the COVID-19 pandemic, meetings are scheduled to be held remotely until it has been determined to safely return to public meetings.

All meetings commence at 7:00 p.m. prevailing time, except the December 20th meeting, which will be held at 6:00 P.M. The schedule of meetings is as follows:

January 25, 2021	
February 22, 2021	
March 22, 2021	
April 26, 2021	
May 24, 2021	
June 28, 2021	
July 26, 2021	
August 2021	No meeting
September 27, 2021	
October 25, 2021	
November 22, 2021	
December 20, 2021	3rd Monday at 6:00 P.M.

Interested parties are welcome to attend by joining the meeting as follows:

To access the Meeting by smart phone:

**Dial in number: 646-558-8656
Meeting ID: 358-995-9111
Passcode: 1234**

The agenda, related documents and any change in meeting access information, will be posted at least forty-eight (48) hours prior to the meeting, on the housing authority's website at: www.ehahousing.org

Interested parties are invited to attend the virtual meetings and make public comments or ask questions during the designated time on the Meeting Agenda.

Public comments or questions may also be submitted to the Board, forty-eight (48) hours prior to the meeting. They should be sent by e-mail to lmemoni@ehahousing.org or by mail addressed to:

**Laura Menoni
Englewood Housing Authority
111 West Street
Englewood, New Jersey 07631**

**DOMINGO SENANDE
Executive Director
Englewood Housing Authority**

Dated: January 22, 2021

**ENGLEWOOD HOUSING AUTHORITY
REMOTE MEETING PROCEDURES POLICY**

In accordance with N.J.A.C. 5:39-1(h) the Englewood Housing Authority (the "Authority") hereby adopts the following remote meeting procedures.

I. MEETINGS OPEN TO THE PUBLIC

The public shall be invited to attend all remote public meetings at no cost. Notice providing the date, place and time of all remote meetings shall be listed on the Authority's website and shall include a link or phone number to access the remote public meeting.

The notice shall also provide that the public may participate in the meeting during the "public comments" portion of the agenda.

The Board shall provide the public with similar access to the meeting as members of the Board, the Authority Staff and any individuals seeking approval of the Board. If the meeting is held by audio and video, the public must be permitted to participate via both audio and video. An in-person meeting of the Board shall not exclude members of the public from attending in person.

II. AGENDA AND DOCUMENTS

Forty-eight hours prior to the meeting, the Agenda of the meeting shall be available for download on the Authority's website through an internet link either on the meeting notice or near the posting of the meeting notice on the Authority's website.

In addition, any presentation or documents that would otherwise be viewed or made available to members of the public at an in-person meeting shall be made visible on a video broadcast of the remote public meeting or made available on the Authority's website for download in advance of the meeting through an internet link appearing either on the meeting notice, or near the posting of the meeting notice both on the website and at the building where the meeting would otherwise be held.

III. PUBLIC PARTICIPATION

In addition to the foregoing, the notice of the meeting shall also advise members of the public that they may submit written comments or questions to the Board by mail or email addressed to: Laura Menoni, Administrative Assistant, Englewood Housing Authority, 111 West Street, Englewood, NJ 07631 (LMenoni@ehahousing.org).

All such written comments or questions must be submitted forty-eight hours before the meeting, in which event they shall be read aloud and addressed during the meeting in a manner audible to all meeting participants and the public. The reading of all written comments shall be subject to the same time limitations imposed on in-person participation. Each comment shall be read from the beginning until the time limit is reached. The Board may pass over duplicate comments however, each duplicate comment shall be noted for the record with the content summarized. If

the Board elects to summarize certain duplicative comments it must not summarize certain duplicative comments while reading others individually.

The public shall also be permitted to make public comments during the designated time on the meeting Agenda. The public comment time limits applicable to in-person meetings shall be applicable to remote meetings. The Board shall facilitate a dialogue with the commenter to the extent permitted by the electronics communication technology employed.

IV. STANDARDS OF CONDUCT

Members of the public shall address the Board only when they are recognized by the Chair or his/her designee. They shall not speak out of turn or disrupt the meeting. Disruptive conduct includes sustained inappropriate behaviors such as, but not limited to, shouting, interruption and use of profanity. Speakers shall abide by the time limitations imposed by the Authority for in-person meetings.

In the event a member of the public becomes disruptive during the meeting, the Chair or his/her designee shall mute or continue muting the disruptive member of the public and warn that continued disruption may result in their being unable to participate in, or attend the meeting.

If the member of the public persists in disturbing the meeting after being given a warning he or she may be muted while other members of the public continue with public comments or questions. If time permits, the disruptive individual shall be permitted to speak after all other members of the public have finished. Should said person remain disruptive, he/she may be muted for the remainder of the meeting or removed from the public meeting.

V. COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT (“OPMA”)

In addition to providing the date, time and place of the meeting in accordance with the Open Public Meetings Act, the remote meeting notice must state:

- 1) How to access the meeting;
- 2) The means for making public comment (included in a link in the notice); and
- 3) Where relevant documents will be made available (included in a link in the notice).

VI. ELECTRONIC NOTICE

The Board shall also provide an electronic notice of the remote public meeting, the means for making public comment and where relevant documents may be made available.

The aforesaid electronic notice shall be:

- 1) Posted on the Authority’s website; and
 - 2) Posted on the main access door of the building where the meeting was scheduled to be held
- Notice must be visible from outside of building and also posted on any handicap entrance, visible from outside building.

Where the Board expects to continue remote public meetings, the annual notice must be revised at least seven days before the next meeting and contain clear and concise instructions for

accessing the meeting, the means for making public comment and where relevant documents will be made available. In addition to the notice required by OPMA, the annual notice shall be posted on the Authority's website and posted on the door where the meeting is usually held and on any handicap accessible entrance. Notice must be viewable from outside.

Where an in-person meeting has been changed to a remote meeting, the Board shall issue adequate and electronic notice for the meeting with access instructions and means for public comment as described above.

VII. STATEMENT OF ADEQUATE NOTICE

At the commencement of every remote public meeting the chair or his/her designee shall cause to be entered into the minutes a statement to the effect that:

- 1) Both adequate and electronic notice of this meeting has been provided, specifying the time, place and manner in which such notice was provided; or
- 2) That only electronic notice of the meeting has been provided, specifying the time, place and manner in which such notice was provide and that discussion and effectuation of public business shall be limited only to those matters:
 - a. necessary for the continuing operation of government and which relate to the applicable emergency declaration; or
 - b. requiring decision during the remote public meeting due to imminent time constraints; or
- 3) That adequate notice and electronic notice was not provided, in which case such announcement shall state:
 - a. the reason or reasons why the matter or matters discussed are of such urgency and importance as contemplated under N.J.S.A. 10:4-9(b)(1), and the nature of the substantial harm to the public interest likely to result from a delay in the holding of the meeting;
 - b. that the remote public meeting will be limited to discussion of and acting with respect to such matters of urgency and importance;
 - c. the time, place, and manner in which notice of the meeting was provided; and
 - d. either that the need for such meeting could not reasonably have been foreseen at a time when adequate notice and/or electronic notice could have been provided, in which event, such announcement shall specify the reason why such need could not reasonably have been foreseen; or that such need could reasonably have been foreseen at a time when adequate notice and/or electronic notice could have been provided, but such notice was not provided, in which event the announcement shall specify the reason why adequate notice and/or electronic notice was not provided.

VIII. PUBLIC COMMENT

Members of the public shall be free to speak on any subject on or off the Agenda. [As is the case for in-person meetings all speakers will be limited to 5 minutes.] Members of the public shall be muted until public discussion, at which time they may ask to be recognized.

Participants may not speak out of turn or disrupt the meeting. Disruptive conduct includes sustained inappropriate behaviors such as but not limited to shouting, interruption and use of profanity. The Chair or his/her designee shall mute or continue muting any disruptive member of the public and warn him or her that continued disruption may result in their being unable to participate in, or attend the meeting.

Any member of the public who persists in disturbing the meeting after being given a warning may be muted while other members of the public continue with public comments or questions. If time permits, the disruptive individual shall be permitted to speak after all other members of the public have finished. Should said person remain disruptive, he/she may be muted for the remainder of the meeting or removed from the public meeting.

At the conclusion of comments from those attending remotely, the Board will address comments or questions which were submitted in writing forty-eight hours before the meeting. All submissions shall be read aloud and addressed during the meeting in a manner audible to all meeting participants and the public. The reading of all written comments shall be subject to the same time limitations imposed on in-person participation. Each comment shall be read from the beginning until the time limit is reached. The Board may pass over duplicate comments however, each duplicate comment shall be noted for the record with the content summarized. If the Board elects to summarize certain ay comments it must not summarize certain duplicative comments while reading others individually.”

STATEMENT REGARDING PUBLIC COMMENT

At the commencement of each meeting the Chair or his/her designee shall read the following statement:

“At the designated time on the Agenda, members of the public may speak [for up to 5 minutes]. Until then, members of the public shall be muted. Once the public comment session begins, members of the public will be unmuted and may ask to be recognized.

Please do not speak out of turn or disrupt the meeting by shouting, interrupting or using profanity. Any person who persists in such conduct may be muted and will be warned that if such conduct continues he or she may be muted or removed from the meeting.

At the conclusion of comments from those attending remotely, the Board will address comments or questions which were submitted in writing forty-eight hours before the meeting.”

IX. EXECUTIVE OR CLOSED SESSION

Upon adoption of motion to enter into closed or executive session, the Chair or his/her designee shall terminate the participation of all meeting attendees who are not authorized to attend that portion of the meeting. They shall be readmitted at the conclusion of the closed session. Alternatively, the Board may establish a separate nonpublic conference line or platform employed for this purpose.

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
TRANSMITTAL FORM**

Resolution 1-25-21 (4)

**LOCAL AUTHORITIES
BOARD RESOLUTION**

OFFERED BY: _____ SECONDED BY: _____

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and WHEREAS, the annual audit report for the fiscal year ended **December 31, 2019** has been completed and filed with the Local Finance Board of the State of New Jersey pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, the Annual Report of Audit for the year ending December 31, 2019 has been filed by a Certified Public Accountant with the pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the **Housing Authority of the City of Englewood** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended **December 31, 2019**, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JANUARY 25, 2021.

Secretary

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
TRANSMITTAL FORM**

**LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of Housing Authority of the City of Englewood being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of Housing Authority of the City of Englewood, in the County of Bergen.
2. In performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of our Annual Housing Authority Audit files with the Clerk pursuant to N.J.S.A. 40A:5.6 for the year ending December 31, 2019.
3. We certify, that we have each reviewed the annual report for the fiscal year ended December 31, 2019 and specifically the section of the audit report entitled "Notes to Financial Statements", "Supplemental Information" and "Findings and General Comments and Recommendations".

NAME

SIGNATURE

CHAIRMAN CARLOS AGUIA, JR.	_____
VICE CHAIRMAN MELVINA COBB	_____
COMMISSIONER DESIREE HANEY	_____
COMMISSIONER PAUL ORDEA	_____
COMMISSIONER LISHA JURFEIN	_____
COMMISSIONER ALFANZO WHILBY	_____

Sworn to and subscribed before me
this 25th day of JANUARY 2021

Notary Public of New Jersey

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451 Fax: (201) 871-5908
TTY: (201) 871-8951

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
JANUARY

RESOLUTION NO. 01-25-2021 (5)

OFFERED BY: _____
SECONDED BY: _____

WHEREAS, the bills and claims per the attached listing (voucher numbers through)

EHA Operating -	3255
Foti-	
Section 8 -	14254
W.G. -	6534

were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of January 1st through 31st.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of January.

Carols Aguila, Jr., Chairman

ATTEST:

Domingo Senande, Executive Director

Chairman Carlos Aguila, Jr.	_____
Vice Chairwoman Melvina Cobb	_____
Commissioner Desire Chaney	_____
Commissioner Raul Correa	_____
Commissioner Elisha Gurfein	_____
Commissioner Alfanso Whilby	_____

**Housing Authority City of Englewood
Vendor Accounting Cash Payment/Receipt Register
Tibbs/RAD**

Filter Criteria Includes: 1) Project: All, 2) Payment Date: All, 3) Financial Period: January 2021, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: Yes, 11) Order By: Payment/Receipt Number

Bank: ConnectOne Bank, Bank Account: 0702002256, GL Account: 1111.11

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
3255	01/20/2021	No	CHK	Mazteck Corp	telephone	No	\$428.89
						Cleared: 0	\$0.00
						Uncleared: 1	\$428.89
						Total Payments: 1	\$428.89

Project Summary

Bank: ConnectOne Bank, Bank Account: 0702002256, GL Account: 1111.11

<u>Program - Project</u>	<u>Payments</u>	<u>Deposits</u>
Tibbs/RAD - Tibbs/RAD	\$428.89	\$0.00
Total:	\$428.89	\$0.00

Type Summary

Bank: ConnectOne Bank, Bank Account: 0702002256, GL Account: 1111.11

<u>Document Type</u>	<u>Count</u>	<u>Amount</u>
Check (CHK)	1	\$428.89
Total:	1	\$428.89

**Housing Authority City of Englewood
Vendor Accounting Cash Payment/Receipt Register
Voucher**

Filter Criteria Includes: 1) Project: All, 2) Payment Date: All, 3) Financial Period: January 2021, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: Yes, 11) Order By: Payment/Receipt Number

Bank: ConnectOne Bank, Bank Account: 0702000029, GL Account: 1111.17

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
14254	01/20/2021	No	CHK	Mazteck Corp	telephone	No	\$995.01
						Cleared: 0	\$0.00
						Uncleared: 1	\$995.01
						Total Payments: 1	\$995.01

Project Summary

Bank: ConnectOne Bank, Bank Account: 0702000029, GL Account: 1111.17

<u>Program - Project</u>	<u>Payments</u>	<u>Deposits</u>
Voucher - Voucher	\$995.01	\$0.00
Total:	\$995.01	\$0.00

Type Summary

Bank: ConnectOne Bank, Bank Account: 0702000029, GL Account: 1111.17

<u>Document Type</u>	<u>Count</u>	<u>Amount</u>
Check (CHK)	1	\$995.01
Total:	1	\$995.01

End of Report

**Housing Authority City of Englewood
Vendor Accounting Cash Payment/Receipt Register
Westmoor Gardens, Inc**

Filter Criteria Includes: 1) Project: All, 2) Payment Date: All, 3) Financial Period: January 2021, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: Yes, 11) Order By: Payment/Receipt Number

Bank: ConnectOne Bank, Bank Account: 0702000012, GL Account: 1111.10

Posted Payments

<i>Doc Num</i>	<i>Payment Date</i>	<i>Voided</i>	<i>Type</i>	<i>Document Recipient</i>	<i>Document Description</i>	<i>Cleared</i>	<i>Amount</i>
6534	01/20/2021	No	CHK	Mazteck Corp	telephone	No	\$291.64
						Cleared: 0	\$0.00
						Uncleared: 1	\$291.64
						Total Payments: 1	\$291.64

Project Summary

Bank: ConnectOne Bank, Bank Account: 0702000012, GL Account: 1111.10

<i>Program - Project</i>	<i>Payments</i>	<i>Deposits</i>
Westmoor Gardens, Inc - Westmoor Gardens, Inc	\$291.64	\$0.00
Total:	\$291.64	\$0.00

Type Summary

Bank: ConnectOne Bank, Bank Account: 0702000012, GL Account: 1111.10

<i>Document Type</i>	<i>Count</i>	<i>Amount</i>
Check (CHK)	1	\$291.64
Total:	1	\$291.64