

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451
Fax: (201) 871-5908

LEGAL ADVERTISEMENT

REQUEST FOR PROPOSAL - AUDIT: ENGLEWOOD HOUSING AUTHORITY:
INCLUDING
ENGLEWOOD HOUSING MANAGEMENT SERVICES, INC.
PUBLIC HOUSING/SECTION 8
WESTMOOR GARDENS, INC.

The Housing Authority of the City of Englewood, New Jersey will accept proposals for its Annual Financial Audit for the fiscal year ending 12/31/2019. It is the Housing Authority's desire to retain and employ a duly qualified independent Public Auditor (I.P.A.) in order to audit the books and accounts with the existing rules, orders, directives, regulations and handbooks promulgated by the United States Department of Housing and Urban Development and requirements of the State of New Jersey to encompass each of the Housing Authority's programs separately (including, but not limited to: Public Housing converted to RAD, (152 units), Section 8 Vouchers plus Mod. Rehab (575 units + 13 units), the Comprehensive Grant Program, Westmoor Gardens, Inc. (64 units of Multi-Family Housing), Englewood Housing Management Services, Inc. 4 units and John Foti Property (9 units owned by the Housing Authority). Public Housing/Section 8; Westmoor Gardens and Englewood Housing Management Services should be separate proposals. The successful qualified independent Public Auditor (I.P.A.) shall sign a contract for a year with the option of an additional one year extension.

Proposals can be obtained by calling Englewood Housing Authority (201) 871-3451. Proposals are due back Wednesday, March 18, 2020 by 11:00 P.M.

E.O.E.

LEGAL REQUEST FOR PROPOSAL

The Housing Authority of the City of Englewood (hereafter called the Authority) is hereby soliciting proposals for **Legal Services** for a period of from April 1, 2020 - March 31, 2021 with option of an additional one-year extension. Proposals will be to render **Legal Services** which the Authority may require in the operation and management of all its projects and programs.

The Authority presently administers the following:

Section 8 RAD Housing	152 units
Section 8, Certifications, Vouchers	575 units
Plus mod rehab voucher program	13 units
Section 8 New Construction - Westmoor Gardens	64 units
EHMS, Inc. - Morse Place	4 units
John J. Foti building	9 units
Section 8 Project-Based Vouchers	108 units

Proposals must include cost information detailing fee structure for all services to be performed, a statement of qualifications which should include experience in Landlord/Tenant actions and experience in legal matters related to the operations and management of HUD programs.

All proposals must be submitted by Wednesday, March 18, 2020 at 11:00 A.M. to the Housing Authority of the City of Englewood, 111 West Street, Englewood, New Jersey 07631, Attention: Domingo Senande, Executive Director. **NO LATE PROPOSALS WILL BE ACCEPTED.**

Interested firms should contact the Authority at the above address or by calling (201) 871-3451 to obtain all necessary information for submitting a proposal.

This contract is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A - 20.4 4 et. Seq.