

*Authority Budget of:*

ADOPTED COPY

*Englewood Housing Authority*

NOV 21 2019

State Filing Year

2020

*For the Period:*

*January 1, 2020*

*to*

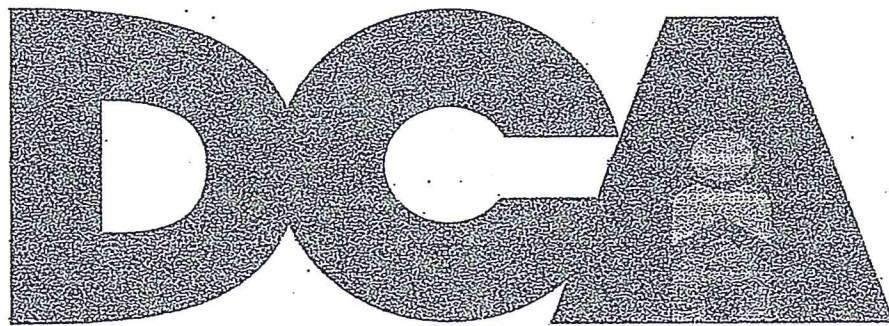
*December 31, 2020*

[www.ehahousing.org](http://www.ehahousing.org)

Authority Web Address

APPROVED COPY

DEC 17 2019



NJ DEPARTMENT OF  
**Community Affairs**

*Division of Local Government Services*

# **2020 (2020-2021) HOUSING AUTHORITY BUDGET**

## **Certification Section**

2020 (2020-2021)

ENGLEWOOD HOUSING AUTHORITY  
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2020 TO December 31, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Paul D. Cwest CPA, RMA Date: 11/18/2019

CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Paul D. Cwest CPA, RMA Date: 12/10/2019

# 2020 (2020-2021) PREPARER'S CERTIFICATION

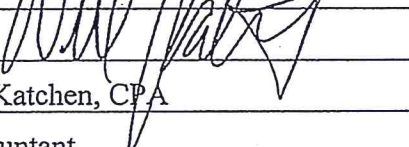
ENGLEWOOD HOUSING AUTHORITY  
(Name)

## HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM:1/1/2020 TO:12/31/2020

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	William Katchen, CPA		
Title:	Fee Accountant		
Address:	596 Anderson Avenue, suite 303, Cliffside Park, NJ 07010		
Phone Number:	201-943-4449	Fax Number:	201-943-5099
E-mail address	bill@katchencpa.com		



# 2020 (2020-2021) APPROVAL CERTIFICATION

## ENGLEWOOD HOUSING AUTHORITY (Name)

### HOUSING AUTHORITY BUDGET

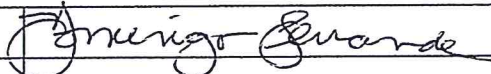
FISCAL  
YEAR:

FROM:1/1/2020

TO:12/31/2020

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Englewood Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 21 day of October, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Domingo Senande		
Title:	Executive Director		
Address:	111 West Street, Englewood, New Jersey 07631		
Phone Number:	201-871-3451	Fax Number:	201-871-5908
E-mail address	dsenande@ehahousing.org		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.ehahousing.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ The budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority)
- ☒ The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- ☐ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☐ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

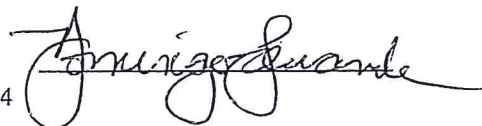
Domingo Senande

Title of Officer Certifying compliance

Executive Director

Signature

Page C-4





# 2020 (2020-2021) HOUSING AUTHORITY BUDGET RESOLUTION

## ENGLEWOOD HOUSING AUTHORITY

(Name)

Resolution No. 10-21-2019 (4)

FISCAL

FROM: 1/1/2020

TO: 12/31/2020

YEAR:

OFFERED BY: Chairman Aspinwall SECONDED BY: Commissioner Whilby

WHEREAS, the Annual Budget and Capital Budget for the Englewood Housing Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 has been presented before the governing body of the Englewood Housing Authority at its open public meeting of October 21, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 9,314,545, Total Appropriations, including any Accumulated Deficit if any, of \$ 9,210,097 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$33,588 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Englewood Housing Authority, at an open public meeting held on October 21, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Englewood Housing Authority for the fiscal year beginning, 1/1/2020 and ending, 12/31/2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Englewood Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 16, 2019.

[Signature]  
(Secretary's Signature)

10/21/19  
(Date)

Governing Body  
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

Note Fill in the name of Each Commissioner and indicate their recorded Vote

CHAIRMAN ASPINWALL  
VICE CHAIRMAN AQUILA, JR.  
COMMISSIONER HANEY  
COMMISSIONER COBB  
COMMISSIONER CORREA  
COMMISSIONER GURFEIN  
COMMISSIONER WHILBY

Aye

Absent

Aye

Aye

Aye

Absent

Page C-5 Aye

# 2020 (2020-2021) ADOPTION CERTIFICATION

## ENGLEWOOD HOUSING AUTHORITY (Name)

### HOUSING AUTHORITY BUDGET

FISCAL  
YEAR:

FROM:1/1/2020

TO:12/31/2020

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Englewood Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 25 day of, November, 2019.

Officer's Signature:			
Name:	Domingo Senande		
Title:	Executive Director		
Address:	111 West Street, Englewood, NJ 07631		
Phone Number:	201-871-3451	Fax Number:	201-871-5908
E-mail address	dsenande@ehahousing.org		



# 2020 (2020-2021) ADOPTED BUDGET RESOLUTION

Important --The Amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted

## Resolution 11-25-19 (2) ENGLEWOOD HOUSING AUTHORITY (Name)

### HOUSING AUTHORITY

OFFERED BY: Chairman Aspinwall

FISCAL  
YEAR: FROM: 1/1/2020

SECONDED BY: Commissioner Correa  
TO: 12/31/2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Englewood Housing Authority for the fiscal year beginning January 1, 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Englewood Housing Authority at its open public meeting of November 25, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 9,314,545, Total Appropriations, including any Accumulated Deficit, if any, of \$9,210,097 and Total Unrestricted Net Position utilized of \$ \_\_\_\_\_ 0 \_\_\_\_\_; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$33,588 and Total Unrestricted Net Position planned to be utilized of \$ \_\_\_\_\_ 0 \_\_\_\_\_; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Englewood Housing Authority, at an open public meeting held on November 25, 2019 that the Annual Budget and Capital Budget/Program of the Englewood Housing Authority for the fiscal year beginning, 1/1/2020 and, ending, 12/31/2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Amirgo Senade  
(Secretary's Signature)

11-25-19  
(Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	

Note Fill in the name of Each Commissioner and indicate their recorded Vote

CHAIRMAN ASPINWALL	Aye
VICE CHAIRMAN AGUILA, JR.	Absent
COMMISSIONER HANEY	Absent
COMMISSIONER ORB	Aye
COMMISSIONER CORREA	Aye
COMMISSIONER TURFEN	Aye
COMMISSIONER WALBY	Aye

# **2020 (2020-2021) HOUSING AUTHORITY BUDGET**

## **Narrative and Information Section**

**2020(2020-2021) HOUSING AUTHORITY BUDGET**  
**MESSAGE & ANALYSIS**  
**ENGLEWOOD HOUSING AUTHORITY**  
(Name)

**AUTHORITY BUDGET**

**FISCAL  
YEAR:**

**FROM:1/1/2020**

**TO:12/31/2020**

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each *Revenues and Appropriations*. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD).

See attached narrative providing explanation of variances.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. Example would be effect on a recession in the economy on the housing Authority The local economy is stable and not expected to impact the proposed budget.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. It is not anticipated that unrestricted net position will be utilized.

4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- Housing Authorities cannot transfer Unrestricted Net Position (i.e.: to balance the County/Municipality budget, etc.). The Authority only transferred the required PILOT to the City of Englewood for the fiscal year ended December 31, 2018.

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. The Authority anticipates a surplus in operations in the proposed budget that will reduce the accumulated deficit balance identified at the end of the prior fiscal year.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75).



Englewood Housing Authority

Page N-1, Question 1

**Revenue:**

1. Late charges, laundry and management fee revenue- the proposed budget is increased to include projections and consideration of prior year actual amounts.

**Appropriations:**

1. Administrative salaries- Based on Board approved increases and increasing part time staff to fulltime.
2. Administrative Fringe Benefits- Increased to consider conversion of part time staff to full time and projected increases in costs.
3. Utility labor- increased to include in house staff efforts to maintain the utility systems.
4. Maintenance and Operations- Increased to reflect projections of related costs during the proposed budget year in consideration of current and prior year's actual results.
5. Principal payments on debt- Reduced to reflect retirement of a 20 year mortgage in the current year.



# HOUSING AUTHORITY CONTACT INFORMATION

## AUTHORITY CONTACT INFORMATION

### 2020 (2020-2021)

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Englewood Housing Authority		
<b>Federal ID Number:</b>	22-6017828		
<b>Address:</b>	111 West Street		
<b>City, State, Zip:</b>	Englewood	NJ	07631
<b>Phone: (ext.)</b>	201-871-3451	<b>Fax:</b>	201-871-5908

<b>Preparer's Name:</b>	William Katchen, CPA		
<b>Preparer's Address:</b>	596 Anderson Avenue, Suite 303		
<b>City, State, Zip:</b>	Cliffside Park	NJ	07010
<b>Phone: (ext.)</b>	201-943-4449	<b>Fax:</b>	201-943-5099
<b>E-mail:</b>	bill@katchencpa.com		

<b>Chief Executive Officer:(1)</b>	Domingo Senande		
(1) Or person who performs these functions under another Title			
<b>Phone: (ext.)</b>	201-871-3451	<b>Fax:</b>	201-871-5908
<b>E-mail:</b>	dsenande@ehahousing.org		

<b>Chief Financial Officer(1)</b>	Rita Estella		
(1) Or person who performs these functions under another Title			
<b>Phone: (ext.)</b>	201-871-3451	<b>Fax:</b>	201-871-5908
<b>E-mail:</b>	restella@yahoo.com		

<b>Name of Auditor:</b>	Anthony Giampaolo, CPA		
<b>Name of Firm:</b>	Hymanson, Parnes and Giampaolo		
<b>Address:</b>	467 Middletown Lincroft Road		
<b>City, State, Zip:</b>	Lincroft	NJ	07738
<b>Phone: (ext.)</b>	732-842-4550	<b>Fax:</b>	732-842-4551
<b>E-mail:</b>	tony@hpgnj.com		

# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

ENGLEWOOD HOUSING AUTHORITY  
(Name)

FISCAL  
YEAR:

FROM:1/1/2020

TO:12/31/2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2018 or 2019) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 17
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2018 or 2019) Transmittal of Wage and Tax Statements: \$800,199
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2). Board review and  
action.



- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed. \$404, 4/2019 for Executive Director.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel No
  - b. Travel for companions No
  - c. Tax indemnification and gross-up payments No
  - d. Discretionary spending account No
  - e. Housing allowance or residence for personal use No
  - f. Payments for business use of personal residence No
  - g. Vehicle/auto allowance or vehicle for personal use No
  - h. Health or social club dues or initiation fees No
  - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.



**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
ENGLEWOOD HOUSING AUTHORITY  
(Name)**

**FISCAL  
YEAR:**

**FROM:1/1/2020**

**TO:12/31/2020**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2018 or 2019. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.



Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Englewood Housing Authority

For the Period January 1, 2020 to December 31, 2020

Reportable Compensation from Authority (W-2/ 1099)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
Position			Average Hours per Week Dedicated to Position			Highest Compensated Employee			Former			Commissioner																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/Slipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
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Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Page N-5

# Statement of Accumulated Liability for Compensated Absences

Englewood Housing Authority  
 For the Period January 1, 2020 to December 31, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit		Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability		Legal Basis for Benefit (check applicable items)		
					Approved Labor Agreement	Resolution	Individual Employment Agreement
Various-listing attached			\$	54,087			X
Total liability for accumulated compensated absences at beginning of current year			\$	54,087			

The total Amount Should agree to most recently issued audit report for the Authority







## Englewood Housing Authority

For the Period

January 1, 2020

to

December 31, 2020

**If No Shared Services X this Box**

☒

**Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.**

[illegible]

# **2020 (2020-2021) HOUSING AUTHORITY BUDGET**

## **Narrative and Information Section**

**2020(2020-2021) HOUSING AUTHORITY BUDGET**  
**MESSAGE & ANALYSIS**  
**ENGLEWOOD HOUSING AUTHORITY**  
(Name)

**AUTHORITY BUDGET**

**FISCAL  
YEAR:**

**FROM:1/1/2020**

**TO:12/31/2020**

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each *Revenues and Appropriations*. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

(Example Rate Increase authorized by resolution or by HUD).

See attached narrative providing explanation of variances.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. Example would be effect on a recession in the economy on the housing Authority The local economy is stable and not expected to impact the proposed budget.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. It is not anticipated that unrestricted net position will be utilized.

4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- Housing Authorities cannot transfer Unrestricted Net Position (i.e.: to balance the County/Municipality budget, etc.). The Authority only transferred the required PILOT to the City of Englewood for the fiscal year ended December 31, 2018.

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. The Authority anticipates a surplus in operations in the proposed budget that will reduce the accumulated deficit balance identified at the end of the prior fiscal year.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75).



Englewood Housing Authority

Page N-1, Question 1

**Revenue:**

1. Late charges, laundry and management fee revenue- the proposed budget is increased to include projections and consideration of prior year actual amounts.

**Appropriations:**

1. Administrative salaries- Based on Board approved increases and increasing part time staff to fulltime.
2. Administrative Fringe Benefits- Increased to consider conversion of part time staff to full time and projected increases in costs.
3. Utility labor- increased to include in house staff efforts to maintain the utility systems.
4. Maintenance and Operations- Increased to reflect projections of related costs during the proposed budget year in consideration of current and prior year's actual results.
5. Principal payments on debt- Reduced to reflect retirement of a 20 year mortgage in the current year.

# HOUSING AUTHORITY CONTACT INFORMATION

## AUTHORITY CONTACT INFORMATION

### 2020 (2020-2021)

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Englewood Housing Authority		
<b>Federal ID Number:</b>	22-6017828		
<b>Address:</b>	111 West Street		
<b>City, State, Zip:</b>	Englewood	NJ	07631
<b>Phone: (ext.)</b>	201-871-3451	<b>Fax:</b>	201-871-5908

<b>Preparer's Name:</b>	William Katchen, CPA		
<b>Preparer's Address:</b>	596 Anderson Avenue, Suite 303		
<b>City, State, Zip:</b>	Cliffside Park	NJ	07010
<b>Phone: (ext.)</b>	201-943-4449	<b>Fax:</b>	201-943-5099
<b>E-mail:</b>	bill@katchencpa.com		

<b>Chief Executive Officer:(1)</b>	Domingo Senande		
(1) Or person who performs these functions under another Title			
<b>Phone: (ext.)</b>	201-871-3451	<b>Fax:</b>	201-871-5908
<b>E-mail:</b>	dsenande@ehahousing.org		

<b>Chief Financial Officer(1)</b>	Rita Estella		
(1) Or person who performs these functions under another Title			
<b>Phone: (ext.)</b>	201-871-3451	<b>Fax:</b>	201-871-5908
<b>E-mail:</b>	restella@yahoo.com		

<b>Name of Auditor:</b>	Anthony Giampaolo, CPA		
<b>Name of Firm:</b>	Hymanson, Parnes and Giampaolo		
<b>Address:</b>	467 Middletown Lincroft Road		
<b>City, State, Zip:</b>	Lincroft	NJ	07738
<b>Phone: (ext.)</b>	732-842-4550	<b>Fax:</b>	732-842-4551
<b>E-mail:</b>	tony@hpgnj.com		



# HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

ENGLEWOOD HOUSING AUTHORITY  
(Name)

FISCAL  
YEAR:

FROM:1/1/2020

TO:12/31/2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2018 or 2019) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 17
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2018 or 2019) Transmittal of Wage and Tax Statements: \$800,199
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2). Board review and action.*



- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed. \$404, 4/2019 for Executive Director.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel No
  - b. Travel for companions No
  - c. Tax indemnification and gross-up payments No
  - d. Discretionary spending account No
  - e. Housing allowance or residence for personal use No
  - f. Payments for business use of personal residence No
  - g. Vehicle/auto allowance or vehicle for personal use No
  - h. Health or social club dues or initiation fees No
  - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.



*(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
ENGLEWOOD HOUSING AUTHORITY  
(Name)**

**FISCAL  
YEAR:**

**FROM:1/1/2020**

**TO:12/31/2020**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2018 or 2019. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Englewood Housing Authority  
For the Period January 1, 2020 to December 31, 2020

Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/1099)		Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/Stipend	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)							
1 Raymond Aspinwall	Chairperson		X								None					
2 Carlos Agulla, Jr.	Vice Chairperson		X								None					
3 Desiree Chaney	Commissioner		X								None					
4 Milvina Cobb	Commissioner		X								None					
5 Raul Correa	Commissioner		X								None					
6 Elisha Gurfeln	Commissioner		X								None					
7 Alfonso Wilby	Commissioner		X								None					
8 Domingo Senande	Executive Director			X				137,552	20,633	158,185	None					158,185
9 Rita Estella	Finance			X				56,559	18,664	75,223	None					75,223
10																
11																
12																
13																
14																
15																
Total:									39,297	233,408						233,408

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity



Inout- X - in Box Below IF this Page is Non-Applicable

Yes	Yes or No
Yes	Yes or No

Page N-5

# Schedule of Accumulated Liability for Compensated Absences

Englewood Housing Authority

For the Period January 1, 2020 to December 31, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit		Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability		Legal Basis for Benefit (check applicable items)			
					Approved Labor Agreement	Resolution	Individual Employment Agreement	
Various-listing attached			\$	54,087			X	
Total liability for accumulated compensated absences at beginning of current year			\$	54,087				

The total Amount Should agree to most recently issued audit report for the Authority



[illegible]



December 31, 2020

to

January 1, 2020

**If No Shared Services X this Box**

☒

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

# **2020 (2021) HOUSING AUTHORITY BUDGET**

## **Financial Schedules Section**

# SUMMARY

For the Period **Englewood Housing Authority** January 1, 2020 to December 31, 2020

	<i>FY 2020 Proposed Budget</i>				<i>FY 2019 Adopted Budget</i>		<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
<b>REVENUES</b>								
Total Operating Revenues	\$ 1,268,515	\$ -	\$ 7,460,000	\$ 580,590	\$ 9,309,105	\$ 9,134,960	\$ 174,145	1.9%
Total Non-Operating Revenues	1,440	-	3,000	1,000	5,440	5,440	-	0.0%
Total Anticipated Revenues	1,269,955	-	7,463,000	581,590	9,314,545	9,140,400	174,145	1.9%
<b>APPROPRIATIONS</b>								
Total Administration	363,300	-	566,400	237,290	1,166,990	1,051,770	115,220	11.0%
Total Cost of Providing Services	803,110	-	6,833,860	309,500	7,946,470	7,888,841	57,629	0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	18,865	43,853	(24,988)	-57.0%
Total Operating Appropriations	1,166,410	-	7,400,260	546,790	9,132,325	8,984,464	147,861	1.6%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	40,872	42,629	(1,757)	-4.1%
Total Other Non-Operating Appropriations	36,900	-	-	-	36,900	36,000	900	2.5%
Total Non-Operating Appropriations	36,900	-	-	-	77,772	78,629	(857)	-1.1%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	1,203,310	-	7,400,260	546,790	9,210,097	9,063,093	147,004	1.6%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	1,203,310	-	7,400,260	546,790	9,210,097	9,063,093	147,004	1.6%
ANTICIPATED SURPLUS (DEFICIT)	\$ 66,645	\$ -	\$ 62,740	\$ 34,800	\$ 104,448	\$ 77,307	\$ 27,141	35.1%



# Revenue Schedule

Englewood Housing Authority  
For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget				FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
<b>OPERATING REVENUES</b>							
<i>Rental Fees</i>							
Homebuyers' Monthly Payments					\$ -	\$ -	#DIV/0!
Dwelling Rental	641,650			110,160	751,810	740,080	11,730 1.6%
Excess Utilities					-	-	#DIV/0!
Non-Dwelling Rental					-	-	#DIV/0!
HUD Operating Subsidy	561,865				561,865	549,240	12,625 2.3%
New Construction - Acc Section 8					-	-	#DIV/0!
Voucher - Acc Housing Voucher			7,460,000		7,460,000	7,330,000	130,000 1.8%
Total Rental Fees	1,203,515	-	7,460,000	110,160	8,773,675	8,619,320	154,355 1.8%
<i>Other Operating Revenues (List)</i>							
Late charges, laundry and mgmt. fees	65,000				65,000	55,000	10,000 18.2%
Prorations to other programs				470,430	470,430	460,640	9,790 2.1%
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Type in (Grant, Other Rev)					-	-	#DIV/0!
Total Other Revenue	65,000	-	-	470,430	535,430	515,640	19,790 3.8%
Total Operating Revenues	1,268,515	-	7,460,000	580,590	9,309,105	9,134,960	174,145 1.9%
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
Type in					-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments &amp; Deposits (List)</i>							
Interest Earned	1,440		3,000	1,000	5,440	5,440	- 0.0%
Penalties					-	-	#DIV/0!
Other					-	-	#DIV/0!
Total Interest	1,440	-	3,000	1,000	5,440	5,440	- 0.0%
Total Non-Operating Revenues	1,440	-	3,000	1,000	5,440	5,440	- 0.0%
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 1,269,955</b>	<b>\$ -</b>	<b>\$ 7,463,000</b>	<b>\$ 581,590</b>	<b>\$ 9,314,545</b>	<b>\$ 9,140,400</b>	<b>\$ 174,145 1.9%</b>

# Prior Year Adopted Revenue Schedule

Englewood Housing Authority

## FY 2019 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>OPERATING REVENUES</b>					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	626,490			113,590	740,080
Excess Utilities					-
Non-Dwelling Rental					-
HUD Operating Subsidy	549,240				549,240
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher			7,330,000		7,330,000
Total Rental Fees	1,175,730	-	7,330,000	113,590	8,619,320
<i>Other Revenue (List)</i>					
Late charges, laundry and mgmt. fees	55,000				55,000
Prorations to other programs				460,640	460,640
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	55,000	-	-	460,640	515,640
Total Operating Revenues	1,230,730	-	7,330,000	574,230	9,134,960
<b>NON-OPERATING REVENUES</b>					
<i>Other Non-Operating Revenues (List)</i>					
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
<i>Other Non-Operating Revenues</i>					
	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>					
Interest Earned	1,440		3,000	1,000	5,440
Penalties					-
Other					-
Total Interest	1,440	-	3,000	1,000	5,440
Total Non-Operating Revenues	1,440	-	3,000	1,000	5,440
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 1,232,170	\$ -	\$ 7,333,000	\$ 575,230	\$9,140,400

# Appropriations Schedule

Englewood Housing Authority  
For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget				FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration</i>							
Salary & Wages	208,750		300,610	122,790	\$ 632,150	\$ 543,930	\$ 88,220 16.2%
Fringe Benefits	92,350		153,400	45,000	290,750	263,750	27,000 10.2%
Legal	11,250		23,050	10,700	45,000	45,000	- 0.0%
Staff Training	2,500		6,500	1,000	10,000	10,000	- 0.0%
Travel	5,000		10,200	4,800	20,000	20,000	- 0.0%
Accounting Fees	15,000		21,000	12,000	48,000	48,000	- 0.0%
Auditing Fees	5,000		4,500	6,000	15,500	15,500	- 0.0%
Miscellaneous Administration*	23,450		47,140	35,000	105,590	105,590	- 0.0%
Total Administration	363,300	-	566,400	237,290	1,166,990	1,051,770	115,220 11.0%
<i>Cost of Providing Services</i>							
Salary & Wages - Tenant Services	30,000		15,360	14,790	60,150	57,290	2,860 5.0%
Salary & Wages - Maintenance & Operation	98,530			144,850	243,380	230,070	13,310 5.8%
Salary & Wages - Protective Services					-	-	#DIV/0!
Salary & Wages - Utility Labor	35,000				35,000	28,000	7,000 25.0%
Fringe Benefits	83,940			87,500	171,440	166,040	5,400 3.3%
Tenant Services	25,000				25,000	25,000	- 0.0%
Utilities	233,860			20,000	253,860	251,371	2,489 1.0%
Maintenance & Operation	182,500			20,000	202,500	182,500	20,000 11.0%
Protective Services					-	-	#DIV/0!
Insurance	62,000		18,500	13,000	93,500	87,500	6,000 6.9%
Payment in Lieu of Taxes (PILOT)	37,280			9,360	46,640	46,070	570 1.2%
Terminal Leave Payments					-	-	#DIV/0!
Collection Losses	5,000				5,000	5,000	- 0.0%
Other General Expense					-	-	#DIV/0!
Rents			6,800,000		6,800,000	6,800,000	- 0.0%
Extraordinary Maintenance	10,000				10,000	10,000	- 0.0%
Replacement of Non-Expendible Equipment					-	-	#DIV/0!
Property Betterment/Additions					-	-	#DIV/0!
Miscellaneous COPS*					-	-	#DIV/0!
Total Cost of Providing Services	803,110	-	6,833,860	309,550	7,946,470	7,888,841	57,629 0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	18,865	43,853	(24,988) -57.0%
Total Operating Appropriations	1,166,410	-	7,400,260	546,790	9,132,325	8,984,464	147,861 1.6%
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	40,872	42,629	(1,757) -4.1%
Operations & Maintenance Reserve					-	-	#DIV/0!
Renewal & Replacement Reserve	36,900				36,900	36,000	900 2.5%
Municipality/County Appropriation					-	-	#DIV/0!
Other Reserves					-	-	#DIV/0!
Total Non-Operating Appropriations	36,900	-	-	-	77,772	78,629	(857) -1.1%
TOTAL APPROPRIATIONS	1,203,310	-	7,400,260	546,790	9,210,097	9,063,093	147,004 1.6%
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,203,310	-	7,400,260	546,790	9,210,097	9,063,093	147,004 1.6%
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation					-	-	#DIV/0!
Other					-	-	#DIV/0!
Total Unrestricted Net Position Utilized					-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 1,203,310	\$ -	\$ 7,400,260	\$ 546,790	\$ 9,210,097	\$ 9,063,093	\$ 147,004 1.6%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 58,320.50 \$ - \$ 370,013.00 \$ 27,339.50 \$ 456,616.25



# Prior Year Adopted Appropriations Schedule

## Englewood Housing Authority

### FY 2019 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
<b>OPERATING APPROPRIATIONS</b>					
<i>Administration</i>					
Salary & Wages	\$ 187,250		\$ 237,370	\$ 119,310	\$ 543,930
Fringe Benefits	91,350		130,000	42,400	263,750
Legal	11,250		23,050	10,700	45,000
Staff Training	2,500		6,500	1,000	10,000
Travel	5,000		10,200	4,800	20,000
Accounting Fees	15,000		21,000	12,000	48,000
Auditing Fees	5,000		4,500	6,000	15,500
Miscellaneous Administration*	23,450		47,140	35,000	105,590
Total Administration	340,800	-	479,760	231,210	1,051,770
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	30,000		12,500	14,790	57,290
Salary & Wages - Maintenance & Operation	90,530			139,540	230,070
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor	28,000				28,000
Fringe Benefits	75,940			90,100	166,040
Tenant Services	25,000				25,000
Utilities	231,371			20,000	251,371
Maintenance & Operation	162,500			20,000	182,500
Protective Services					-
Insurance	62,000		18,500	7,000	87,500
Payment in Lieu of Taxes (PILOT)	36,710			9,360	46,070
Terminal Leave Payments					-
Collection Losses	5,000				5,000
Other General Expense					-
Rents			6,800,000		6,800,000
Extraordinary Maintenance	10,000				10,000
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	757,051	-	6,831,000	300,790	7,888,841
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	43,853
Total Operating Appropriations	1,097,851	-	7,310,760	532,000	8,984,464
<b>NON-OPERATING APPROPRIATIONS</b>					
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	42,629
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve	36,000				36,000
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	36,000	-	-	-	78,629
<b>TOTAL APPROPRIATIONS</b>	<b>1,133,851</b>	<b>-</b>	<b>7,310,760</b>	<b>532,000</b>	<b>9,063,093</b>
<b>ACCUMULATED DEFICIT</b>					-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>1,133,851</b>	<b>-</b>	<b>7,310,760</b>	<b>532,000</b>	<b>9,063,093</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>					
Municipality/County Appropriation					-
Other					-
Total Unrestricted Net Position Utilized					-
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 1,133,851</b>	<b>\$ -</b>	<b>\$ 7,310,760</b>	<b>\$ 532,000</b>	<b>\$ 9,063,093</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 54,892.55	\$ -	\$ 365,538.00	\$ 26,600.00	\$ 449,223.20
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# Debt Service Schedule - Principal

Englewood Housing Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Principal Outstanding
RAD Loan	\$ 18,064	\$ 18,865	\$ 19,703	\$ 20,577	\$ 21,495	\$ 22,449	\$ 23,445	\$ 821,771	\$ 948,305
First Mortgage	25,789								
Type in Issue Name									
Type in Issue Name									
TOTAL PRINCIPAL	43,853	18,865	19,703	20,577	21,495	22,449	23,445	821,771	948,305
LESS: HUD SUBSIDY									
NET PRINCIPAL	\$ 43,853	\$ 18,865	\$ 19,703	\$ 20,577	\$ 21,495	\$ 22,449	\$ 23,445	\$ 821,771	\$ 948,305

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	N/A	N/A	N/A
Year of Last Rating			
If no Rating type in Not Applicable			



# Debt Service Schedule - Interest

Englewood Housing Authority

If Authority has no debt X this box

☐

	Adopted Budget Year 2019	Proposed Budget Year 2020	Fiscal Year Ending in					Thereafter	Total Interest Payments Outstanding
			2021	2022	2023	2024	2025		
RAD Loan	41,673	40,872	40,034	39,160	38,243	37,289	36,292	430,812	662,702
First Mortgage	956	-	-	-	-	-	-	-	-
Type in Issue Name									
Type in Issue Name									
TOTAL INTEREST	42,629	40,872	40,034	39,160	38,243	37,289	36,292	430,812	662,702
LESS: HUD SUBSIDY									
NET INTEREST	\$ 42,629	\$ 40,872	\$ 40,034	\$ 39,160	\$ 38,243	\$ 37,289	\$ 36,292	\$ 430,812	\$ 662,702

# Net Position Reconciliation

Englewood Housing Authority

For the Period January 1, 2020

to

December 31, 2020

## FY 2020 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
	\$	-	\$ 93,496	\$ 1,838,413	\$ 1,931,909
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)				2,213,739	2,213,739
Less: Invested in Capital Assets, Net of Related Debt (1)				-	146,632
Less: Restricted for Debt Service Reserve (1)			146,632		
Less: Other Restricted Net Position (1)				1,249,665	1,249,665
Total Unrestricted Net Position (1)	-	-	(53,136)	(1,624,991)	(1,678,127)
Less: Designated for Non-Operating Improvements & Repairs					-
Less: Designated for Rate Stabilization					-
Less: Other Designated by Resolution					-
Plus: Accrued Unfunded Pension Liability (1)				2,127,155	2,127,155
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)			1,256,340	1,645,746	2,902,086
Plus: Estimated Income (Loss) on Current Year Operations (2)			22,240	55,067	77,307
Plus: Other Adjustments (attach schedule)					-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	-	-	1,225,444	2,202,977	3,428,421
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	\$	-	\$ 1,225,444	\$ 2,202,977	\$ 3,428,421

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 58,321 \$ - \$ 370,013 \$ 27,340 \$ 456,616

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020 (2020-2021)

ENGLEWOOD HOUSING AUTHORITY  
(Name)

HOUSING  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM



# 2020 (2020-2021) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

ENGLEWOOD HOUSING AUTHORITY  
(Name)

FISCAL  
YEAR:

FROM:1/1/2020

TO:12/31/2020

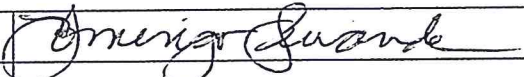
[ x ] enter X to the left if this paragraph is applicable

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Englewood Housing Authority, on the 21 day of October, 2019.

OR

[ ] enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the \_\_\_\_\_ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Domingo Senande		
Title:	Executive Director		
Address:	111 West Street, Englewood, NJ 07631		
Phone Number:	201-871-3451	Fax Number:	201-871-5908
E-mail address	dsenande@ehahousing.org		

# 2020 (2020-2021) CAPITAL BUDGET/PROGRAM MESSAGE

## Englewood Housing Authority (Name)

FISCAL  
YEAR:

FROM:1/1/2020

TO:12/31/2020

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

No

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources)

N/A

5. Have the current capital projects been reviewed and approved by HUD?

Yes

*Add additional sheets if necessary.*

# Proposed Capital Budget

Englewood Housing Authority  
For the Period January 1, 2020 to December 31, 2020

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>Public Housing Management</b>						
Various Improvements	\$ 33,588	\$ 33,588				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	33,588	-	33,588	-	-	-
<b>Section 8</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>Housing Voucher</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>Other Programs</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 33,588	\$ -	\$ 33,588	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



# 5 Year Capital Improvement Plan

Englewood Housing Authority  
For the Period January 1, 2020 to December 31, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
<b>Public Housing Management</b>							
Various Improvements	\$ 128,796	\$ 33,588	\$ 16,000	\$ 13,213	\$ 20,995	\$ 21,000	\$ 24,000
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	128,796	33,588	16,000	13,213	20,995	21,000	24,000
<b>Section 8</b>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>Housing Voucher</b>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>Other Programs</b>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 128,796</b>	<b>\$ 33,588</b>	<b>\$ 16,000</b>	<b>\$ 13,213</b>	<b>\$ 20,995</b>	<b>\$ 21,000</b>	<b>\$ 24,000</b>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

## 5 Year Capital Improvement Plan Funding Sources

Englewood Housing Authority  
For the Period January 1, 2020 to December 31, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>Public Housing Management</b>						
Various Improvements	\$ 128,796		\$ 128,796			
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	128,796	-	128,796	-	-	-
<b>Section 8</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>Housing Voucher</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>Other Programs</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 128,796</b>	<b>\$ -</b>	<b>\$ 128,796</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	\$ 128,796					
Balance check	-	If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.