

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451
Fax: (201) 871-5908

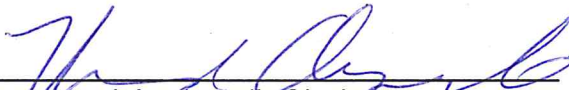
RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING THE MINUTES OF THE
SEPTEMBER 23, 2019
BOARD OF COMMISSIONERS MEETING

RESOLUTION NO. 10- 21- 2019 (1)

OFFERED BY: Chairman Aspinwall
SECONDED BY: Commissioner Correa

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the September 23, 2019 Board Meeting minutes.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Absent
Aye
Aye
Aye
Absent
Aye

At the Board Meeting of October 21, 2019 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution October 21, 2019 (1) as carried.

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TTY: (201) 871-8951

RESOLUTION APPROVING THE 2020 ANNUAL PLAN AND FIVE YEAR
PLAN

RESOLUTION NO. 10 – 21 - 2019 (2)

OFFERED BY: Commissioner Cobb
SECONDED BY: Commissioner Correa

WHEREAS, the Quality Housing & Work Responsibility Act of 1998 (QHWRA) mandates that public housing authorities prepare a Annual Plan and Five Year Plan which must be submitted to the U. S. Department of Housing & Urban Development; and

WHEREAS, the Housing Authority of the City of Englewood is required to submit their Annual Plan and Five Year Plan for the fiscal year commencing on 1/1/2020; and

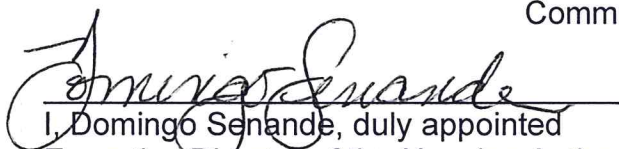
WHEREAS, the Housing Authority has complied with all aspect of QHWRA with respect to developing the plan documents;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Englewood that the Annual Plan and Five Year Plan for the fiscal year commencing 1/1/2020 be hereby approved; and

BE IT FURTHER RESOLVED that the Chairperson and Executive Director and hereby authorized to execute the attached certification concerning compliance with applicable plan regulations.

Commissioner Raymond Aspinwall
Vice Chairwoman Carlos Aguila, Jr
Commissioner. Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Absent
Aye
Aye
Aye
Absent
Aye


Domingo Senande, duly appointed

Executive Director of the Housing Authority
of the City of Englewood do hereby certify
that the forgoing is a true and correct copy of
resolution adopted at a regular meeting of the
Housing Authority held on October 21,
2019 at 7:00 P.M.

Domingo Senande
Executive Director

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TTY: (201) 871-8951

RESOLUTION NO. 10 - 21- 2019 (3)

**RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE ENGLEWOOD
HOUSING AUTHORITY AUTHORIZING A 3.1% RENT INCREASE FOR
APARTMENTS AT THE TIBBS SENIOR CITIZEN BUILDING LOCATED AT 111
WEST STREET, ENGLEWOOD, NEW JERSEY 07631**

Offered by: Commissioner Correa Seconded by: Commissioner Cobb

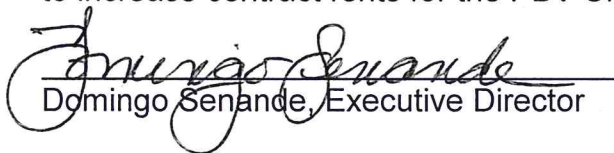
WHEREAS, as a result of the conversion from public housing to project based vouchers, **Englewood Housing Management Services, Inc.** has been contracted to manage the Tibbs Senior Citizen building (the "PBV Units") in accordance with applicable HUD Rules and Regulations; and

WHEREAS, the United States Department of Housing and Urban Development ("HUD") has authorized contract rent increases of up to 3.1% for project based Vouchers; and

WHEREAS, in accordance with applicable regulations, by letter dated October 15, 2019 E.H.M.S., Inc. submitted a survey of comparable units to support the requested increase; and

WHEREAS, the request submitted by E.H.M.S., Inc. is reasonable in light of the comparable rents.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood hereby approves the E.H.M.S., Inc. request to increase contract rents for the PBV Units by 3.1%.


Domingo Senande, Executive Director


Raymond Aspinwall, Chairman

Chairman Raymond Aspinwall	<u>Aye</u>
Vice Chairman Carlos Aguila, Jr.	<u>Absent</u>
Commissioner Desiree Chaney.	<u>Aye</u>
Commissioner Melvina Cobb	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Elisha Gurfein	<u>Absent</u>
Commissioner Alfanso Whilby	<u>Aye</u>

2020 (2020-2021) HOUSING AUTHORITY BUDGET RESOLUTION

ENGLEWOOD HOUSING AUTHORITY

(Name)

Resolution No. 10-21-2019 (4)

FISCAL

FROM: 1/1/2020

TO: 12/31/2020

YEAR:

OFFERED BY: Chairman Aspinwall SECONDED BY: Commissioner Whilby

WHEREAS, the Annual Budget and Capital Budget for the Englewood Housing Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 has been presented before the governing body of the Englewood Housing Authority at its open public meeting of October 21, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 9,314,545, Total Appropriations, including any Accumulated Deficit if any, of \$ 9,210,097 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$33,588 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Englewood Housing Authority, at an open public meeting held on October 21, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Englewood Housing Authority for the fiscal year beginning, 1/1/2020 and ending, 12/31/2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Englewood Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 16, 2019.

[Signature]
(Secretary's Signature)

10/21/19
(Date)

Governing Body	Recorded Vote				
Member:	Aye	Nay	Abstain	Absent	

Note Fill in the name of Each Commissioner and indicate their recorded Vote

CHAIRMAN ASPINWALL	Aye	
VICE CHAIRMAN AQUILA, JR.		Absent
COMMISSIONER CHANEY	Aye	
COMMISSIONER COBB	Aye	
COMMISSIONER CORREA	Aye	
COMMISSIONER GURFEIN		Absent
COMMISSIONER WHILBY	Aye	

Resolution No. 10-21-19 (5)

OFFERED BY: Chairman Aspinwall

SECONDED BY: Commissioner Correa

Demonstration of a Successful Conversion to Asset Management (Stop-Loss) Submission Kit

Board Resolution Approving the AMP Budgets
PHA Board Resolution
Approving Operating Budget

OMB No. 2577-0026 Approving
(exp. 10/31/2009)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Englewood Housing Authority

PHA Code: NJ055

PHA Fiscal Year Beginning: 1/1/2020

Board Resolution Number: _____

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

☒ Operating Budgets (for COCC and all Projects) approved by Board resolution on: _____

10/21/2019

☐ Operating Budget submitted to HUD, if applicable, on: _____

☐ Operating Budget revision approved by Board resolution on: _____

☐ Operating Budget revision submitted to HUD, if applicable, on: _____

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(e) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name: <u>Raymond Aspinwall</u>	Signature: <u>Raymond Aspinwall</u>	Date: <u>10/21/19</u>
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Previous editions are obsolete form

HUD-52574 (08/2005)

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RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD APPROVING THE ENGLEWOOD HOUSING
MANAGEMENT SERVICES, INC. 2020 BUDGET

RESOLUTION NO. 10- 29- 2019 (6)

OFFERED BY: Commissioner Whilby
SECONDED BY: Commissioner Cobb

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the Englewood Housing Management Services 2020 budget.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Absent
Aye
Aye
Aye
Absent
Aye

At the Board Meeting of October 21, 2019 (6) upon roll call of
Commissioners present, all voted "Aye" and Resolution October 21, 2019 (6) as
carried.

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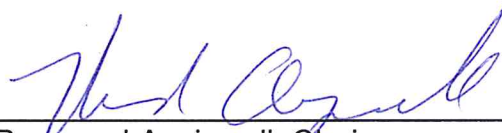
RESOLUTION OF THE HOUSING AUTHORITY OF THE
CITY OF ENGLEWOOD APPROVING THE JOHN J. FOTI 2020 BUDGET

RESOLUTION NO. 10- 21- 2019 (7)

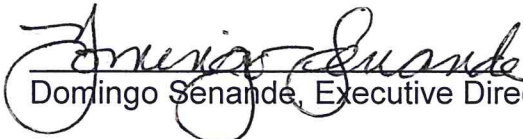
OFFERED BY: Chairman Aspinwall
SECONDED BY: Commissioner Chaney

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the John J. Foti 2020 budget.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Absent
Aye
Aye
Aye
Absent
Aye

At the Board Meeting of October 21, 2019 (7) upon roll call of
Commissioners present, all voted "Aye" and Resolution October 21, 2019 (7) as
carried.

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

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Fax: (201) 871-5908

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD APPROVING THE WESTMOOR GARDENS, INC
2020 BUDGET

RESOLUTION NO. 10- 21- 2019 (8)

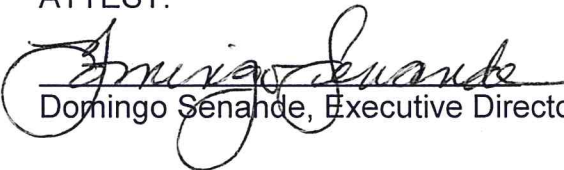
OFFERED BY: Commissioner Whilby
SECONDED BY: Commissioner Cobb

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the Westmoor Gardens, Inc. 2020 budget.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Absent
Aye
Aye
Aye
Absent
Aye

At the Board Meeting of October 21, 2019 (8) upon roll call of Commissioners
present, all voted "Aye" and Resolution October 21, 2019 (8) as carried.

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TTY: (201) 871-8951

RESOLUTION NO. 10-21-19 (9)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE THE TORO
GROUNDMASTER 7210 MODEL #30695 FROM STORR TRACTOR COMPANY AT A
BERGEN CO-OP PRICE

Offered by: Chairman Aspinwall
Seconded by: Commissioner Cobb

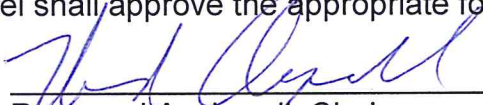
WHEREAS, the Housing Authority of the City of Englewood requires the purchase of a snow removal vehicle; and

WHEREAS, pursuant to N.J.S.A. 40A:11 – 12a the Housing Authority is authorized to purchase a snow removal vehicle at a Bergen Co-Op price and;

WHEREAS, it is in the best interest of the Authority to purchase the Toro Groundmaster 7210 Model #30695 from **STORR TRACTOR COMPANY** under at the Bergen Co-Op price in the amount of \$57,045.55 (Fifty Seven Thousand Forty Five and 55/100 Dollars); and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood authorizes the Executive Director to purchase the Toro Groundmaster 7210 Model #30695 from **STORR TRACTOR COMPANY** at a Bergen Co-op Price in the amount of \$57,045.55; (Fifty Seven Thousand Forty Five and 55/100 Dollars) and

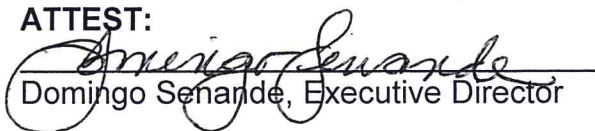
BE IT FURTHER RESOLVED that legal counsel shall approve the appropriate form of contract.

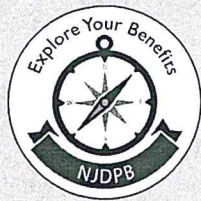

Raymond Aspinwall, Chairman

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Absent
Aye
Aye
Aye
Absent
Aye

ATTEST:


Domingo Senande, Executive Director



State of New Jersey • Division of Pensions & Benefits (NJDPB)

STATE HEALTH BENEFITS PROGRAM

P.O. BOX 299 TRENTON, NEW JERSEY 08625-0299

RESOLUTION

Resolution No. 10-21-19 (10)
 OFFERED BY: Commissioner Correa SECONDED BY: Commissioner Whilby
 A RESOLUTION for Local Employers to offer a modified incentive under the State Health Benefits Program.

BE IT RESOLVED:

The ENGLEWOOD HOUSING AUTHORITY 138200
Corporate Name of Employer *SHBP Employer Location Number*

We agree to voluntarily participate in the modified Financial Incentive Program granting financial incentives to subscribers who select enrollment into tiered-network medical plan otherwise known as Horizon Blue Cross Blue Shield of New Jersey's OMNIA Plan. We agree that the management and administration of this incentive program shall be solely our responsibility.

The terms of the Incentive Program described above shall include:

- The Incentive Program shall be available to subscribers who are first time enrollees in a tiered-network medical plan beginning Plan Year 2020 and continuing for one plan year through December 31, 2020;
- The Incentive Program does not extend to participants enrolled under P.L. 2005, c. 375 (certain over-age adult children) and COBRA;
- Participation is voluntary at the option of the employer;
- The financial incentive for eligible employees shall be: \$1,000 at any level of coverage (Single, Member/Spouse, Family, Parent/Child) when changing to a tiered-network plan.
- The incentive amount shall be paid within the first quarter of Plan Year 2020 and is reportable income; and
- The incentive shall be forfeited and returned to the employer if the subscriber fails to remain enrolled for at least one plan year, except that if a subscriber is made ineligible for healthcare through layoff, involuntary separation, reduction to part-time status, or classification into an ineligible position. If a subscriber voluntarily retires or changes health plans due to a catastrophic or emergency health need as determined by the employer within the year, then the incentive shall be forfeited on a pro-rata basis.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by

the: ENGLEWOOD HOUSING AUTHORITY on the 21st day of OCTOBER, 2019.
Corporate Name of Employer

[Signature]
Signature

EXECUTIVE DIRECTOR
Official Title

111 WEST STREET
Street Address

ENGLEWOOD
City

NEW JERSEY 07631
State Zip Code

201-871-3451
Area Code Telephone Number

226017828
Employer's State Social Security Identification Number

15
Number of Employees

ENGLEWOOD HOUSING AUTHORITY

111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451
Fax: (201) 871-5908

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING THE STAFF'S YEAR-END CELEBRATION

RESOLUTION NO. 10-21-2019 (11)

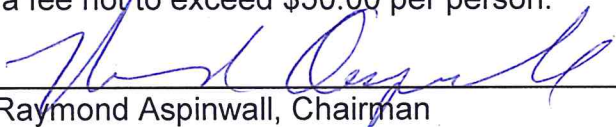
OFFERED BY: Chairman Aspinwall
SECONDED BY: Commissioner Correa

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

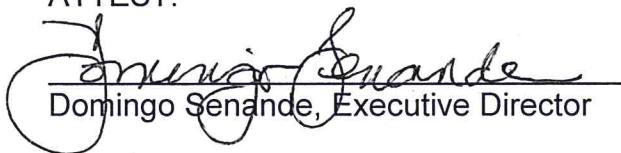
WHEREAS, the Englewood Housing Authority is in the process of planning their staff's year-end celebration; and

WHEREAS, the Authority will only permit \$50.00 per person to be paid via non-federal funds; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Englewood Housing Authority authorizes a fee not to exceed \$50.00 per person.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Absent
Aye
Aye
Aye
Absent
Aye

At the Board Meeting of 10-21-2019 (11) upon roll call of Commissioners present, all voted "Aye" and Resolution October 21, 2019 (11) as carried.

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RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
OCTOBER

RESOLUTION NO. 10-21-2019 (12)

OFFERED BY: Chairman Aspinwall
SECONDED BY: Commissioner Correa

WHEREAS, the bills and claims per the attached listing (voucher numbers through)

EHA Operating -	2715
E.H.M.S. -	1973
Foti-	2000
Section 8 -	5858
W.G. -	5954

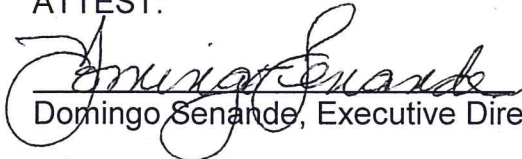
were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of October 1st through 31st.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of October.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desire Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Absent
Aye
Aye
Aye
Absent
Aye