

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel.: (201) 871-3451

Fax: (201) 871-5908

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD APPROVING THE MINUTES OF THE
JULY 15, 2019
BOARD OF COMMISSIONERS MEETING**

RESOLUTION NO. 9- 23- 2019 (1)

OFFERED BY: Commissioner Aguila
SECONDED BY: Commissioner Cobb

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the July 15, 2019 Board Meeting minutes.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Aye
Absent
Aye
Absent
Aye
Absent

At the Board Meeting of September 23, 2019 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution September 23, 2019 (1) as carried.

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RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO UNITED FEDERATED SYSTEMS,
INC. FOR ADDITIONAL NEW SECURITY CAMERA SYSTEM AT THE VINCENT K.
TIBBS SENIOR CITIZEN PROPERTY

RESOLUTION NO. 9 - 23 - 2019 (2)

OFFERED BY: Commissioner Gurfein
SECONDED BY: Chairman Aspinwall

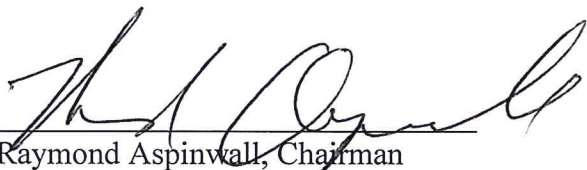
WHEREAS, the Housing Authority of the City of Englewood requires the installation of additional new security camera system at the Vincent K. Tibbs Senior Citizen property; and

WHEREAS, in accordance with its procurement policy the Housing Authority did advertise a request for sealed bids and did receive 3 on Tuesday, September 18, 2019; and

WHEREAS, United Federated Systems, Inc. submitted the lowest responsible bid in the sum of \$59,000.00 (Fifty Nine Thousand and 00/100Dollars);

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that the contract be awarded to United Federated Systems, Inc.; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood, that a contract for additional new security camera system be awarded to United Federated Systems, Inc. in the sum of \$59,000.00 (Fifty Nine Thousand and 00/100 Dollars).


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Aye
Absent
Aye
Absent
Aye
Absent

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RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD APPROVING THE ANNUAL AUDIT FOR FISCAL YEAR
12/31/2018

RESOLUTION NO. 09 – 23 - 19 (3)

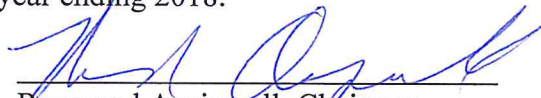
OFFERED BY: Chairman Aspinwall
SECONDED BY: Commissioner Cobb

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

WHEREAS, the Englewood Housing Authority audit per the attached copy was
reviewed and was acceptable.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the
Housing Authority of the City of Englewood approve the audit.

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the
City of Englewood approve the audit for the fiscal year ending 2018.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Aye
Absent
Aye
Absent
Aye
Absent

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RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD APPROVING THE ANNUAL AUDIT FOR ENGLEWOOD
HOUSING MANAGEMENT SERVICES FOR FISCAL YEAR 12/31/2018

RESOLUTION NO. 09 – 23 - 19 (4)

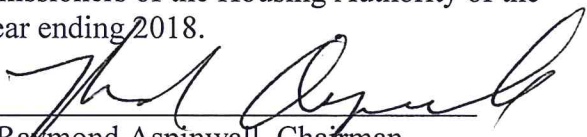
OFFERED BY: Commissioner Aguila
SECONDED BY: Commissioner Cobb

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

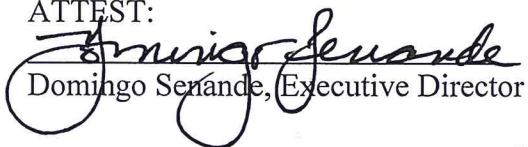
WHEREAS, the Englewood Housing Management Services audit per the attached copy
was reviewed and was acceptable.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the
Housing Authority of the City of Englewood approve the audit.

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the
City of Englewood approve the audit for the fiscal year ending 2018.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senánde, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Aye
Absent
Aye
Absent
Aye
Absent

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RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD APPROVING THE ANNUAL AUDIT FOR WESTMOOR
GARDENS, INC. FOR FISCAL YEAR 12/31/2018

RESOLUTION NO. 09 – 23 - 19 (5)

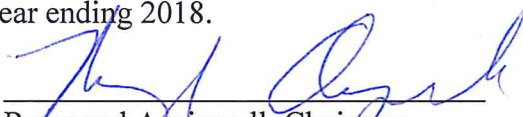
OFFERED BY: Chairman Aspinwall
SECONDED BY: Commissioner Cobb

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

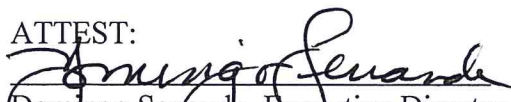
WHEREAS, the Westmoor Gardens audit per the attached copy was reviewed and was acceptable.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve the audit.

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve the audit for the fiscal year ending 2018.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Serande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Aye
Absent
Aye
Absent
Aye
Absent

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
TRANSMITTAL FORM**

**LOCAL AUTHORITIES
BOARD RESOLUTION**

Resolution No. 9-23-19 (6)

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and WHEREAS, the annual audit report for the fiscal year ended **December 31, 2018** has been completed and filed with the Local Finance Board of the State of New Jersey pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, the Annual Report of Audit for the year ending December 31, 2018 has been filed by a Certified Public Accountant with the pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

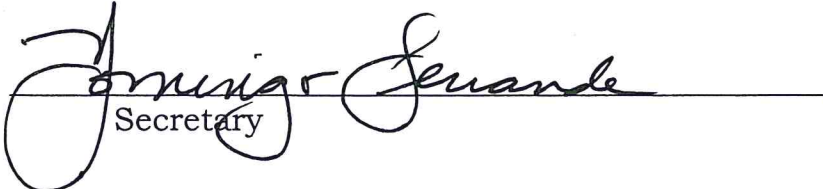
WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the **Housing Authority of the City of Englewood** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended **December 31, 2018**, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON SEPTEMBER 23, 2019.


Secretary

**HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
TRANSMITTAL FORM**

**LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of Housing Authority of the City of Englewood being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of Housing Authority of the City of Englewood, in the County of Bergen.
2. In performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of our Annual Housing Authority Audit files with the Clerk pursuant to N.J.S.A. 40A:5.6 for the year ending December 31, 2018.
3. We certify, that we have each reviewed the annual report for the fiscal year ended December 31, 2018 and specifically the section of the audit report entitled "Notes to Financial Statements", "Supplemental Information" and "Findings and General Comments and Recommendations".

NAME	SIGNATURE
CHAIRMAN <u>RAYMOND ASPINWALL</u>	<u>[Signature]</u>
VIC CHAIRMAN <u>CARLOS AGUILAR JR.</u>	<u>[Signature]</u>
COMMISSIONER <u>DESIREE CHANEY</u>	<u>[Signature]</u>
COMMISSIONER <u>MELVINA COBB</u>	<u>[Signature]</u>
COMMISSIONER <u>PAUL CORDEA</u>	<u>[Signature]</u>
COMMISSIONER <u>ELISHA GURZEEIN</u>	<u>[Signature]</u>
COMMISSIONER <u>ALFANZO WALLIS</u>	<u>[Signature]</u>

Sworn to and subscribed before me
this 23RD day of SEPTEMBER 2019

[Signature]
Notary Public of New Jersey

Laura Menoni
Notary Public
New Jersey
Commission Expires 3-21-22
No. 2096205

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RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD APPROVING THE LONGEVITY PAY OF CYNTHIA
PANNELL FOR HER FIFTEEN YEARS OF CONTINUOUS WORK
SERVICE

Resolution No. 9-23-2019 (7)

OFFERED BY: Commissioner Aguila
SECONDED BY: Commissioner Gurfein


WHEREAS, the Englewood Housing Authority's Personnel Policy compensates employees after fifteen years of continuous work service in a one-time lump sum longevity pay; and

WHEREAS, the employee Cynthia Pannell, Waiting List Coordinator/Rent Collector will be compensated a one-time lump sum longevity pay in the amount of \$1,500.00; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Englewood Housing Authority authorize the approval of one-time lump sum longevity pay in the amount of \$1,500.00 to Cynthia Pannell, Waiting List Coordinator/Rent Collector.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Commissioner Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Aye
Absent
Aye
Absent
Aye
Absent

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RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
AUGUST

RESOLUTION NO. 9-23-2019 (8)

OFFERED BY: Commissioner Aguila
SECONDED BY: Commissioner Cobb

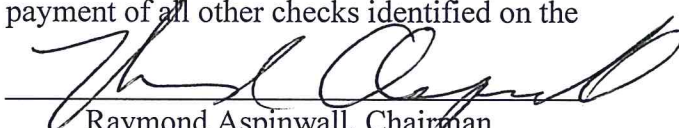
WHEREAS, the bills and claims per the attached listing (voucher numbers through)

EHA Operating -	2635
E.H.M.S. -	1959
Foti-	1987
Section 8 -	13734
W.G. -	5858


were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of August 1st through 31st.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of August.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desire Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Aye
Absent
Aye
Absent
Aye
Absent

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RESOLUTION NO. 9 -23 - 2019 (9)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
SEPTEMBER**

OFFERED BY: Commissioner Aguila
SECONDED BY: Commissioner Cobb

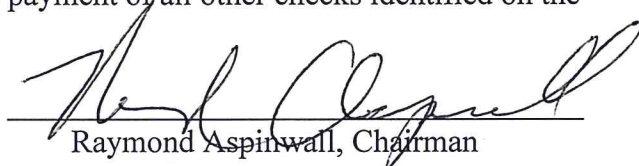
WHEREAS, the bills and claims per the attached listing (voucher numbers through)

EHA Operating –	2662
E.H.M.S. –	1962
Foti -	1992
Section 8 -	13748
W.G. -	5882

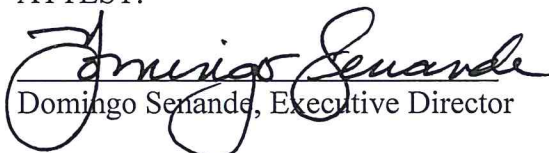
were reviewed and found acceptable as amended at meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of September 1st through 30th.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of September.


Raymond Aspinwall, Chairman

ATTEST:


Domingo Senande, Executive Director

Chairman Raymond Aspinwall
Vice Chairman Carlos Aguila, Jr.
Commissioner Desiree Chaney
Commissioner Melvina Cobb
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Alfanso Whilby

Aye
Aye
Absent
Aye
Absent
Aye
Absent