

Minutes of the February 25, 2019 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 7:03 PM by Chairman Aspinwall at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on December 1, 2018 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board.

Commissioner Melvina Cobb was sworn in by Mr. Terrence Corrison as a Commissioner.

Roll call:

Chairman Aspinwall	Present
Commissioner Correa	Present
Commissioner Gurfein	Present
Commissioner Aguila	Present
Commissioner Chaney	Present
Commissioner Cobb	Present

Domingo Senande, Executive Director	Present
William Katchen, CPA	Present
Terrence Corrison, Esq.	Present

Minutes

A motion was made by Commissioner Aguila and seconded by Commissioner Chaney to approve the minutes of the January 28, 2019 Board Meeting. The motion carried with all in favor.

Report of the Executive Director

The Englewood Housing Authority's first annual Super Bowl party for the residents of Tibbs was a success -- approximately 25 residents participated. In addition to the food and drink provided by EHA, residents also brought items to share with their neighbors.

At Westmoor Gardens, EHA has begun the replacement of 16 kitchens (including cabinets, countertops, sinks, faucet, painted backsplashes, etc.). The majority of the materials were purchased in 2018 as part of the capital expenditure plan. Installation is being performed by staff via overtime on weekends at a rate of one kitchen per weekend. The total labor cost for the installation is approximately \$800-\$1,000 per kitchen.

On Tuesday, March 26th, EHA will hold a Town Hall-style meeting at City Hall to educate the residents of Englewood about our various programs. The PowerPoint presentation will be provided to the Commissioners prior to the event for your review and comment.

Resolutions

A motion was made by Commissioner Gurfein and seconded by Commissioner Correa to approve the one year extension of the accounting contract with William Katchen CPA. The motion carried with all in favor.

A motion was made by Chairman Aspinwall and seconded by Commissioner Correa to approve the one-year extension of the legal services contract with Breslin & Breslin, P.A. The motion carried with all in favor.

A motion was made by Commissioner Aguila and seconded by Commissioner Gurfein to revise the deferred compensation plan contract with Lincoln Financial in order to comply with the IRS code. The motion carried with all in favor.

A motion was made by Commissioner Correa and seconded by Commissioner Chaney to approve the bills and claims for the month of February. The motion carried with all in favor.

Adjournment

A motion was made by Commissioner Gurfein and seconded by Chairman Aspinwall to adjourn the meeting at 7:20 PM. The motion carried with all in favor.

Respectfully submitted,

Domingo Senande
Executive Director