

Minutes of the March 26, 2018 Board Meeting

The Regular Meeting of the Englewood Housing Authority was called to order at 7:07 PM by Chairman Aspinwall at the offices of the Englewood Housing Authority, 111 West Street, Englewood, NJ 07631. The Executive Director complied with the Open Public Meetings Act and stated that adequate notice of this meeting was provided in the following manner: on January 8, 2018 a notice of the date, time and place of this meeting was sent to the Bergen Record and Star Ledger newspapers and a copy was sent to the City Clerk and also posted on the City's officially designated bulletin board.

Roll call:

Chairman Aspinwall	Present
Vice Chairwoman Jones	Present
Commissioner Correa	Present
Commissioner Moche	Present
Commissioner Gurfein	Present
Commissioner Aguila	Present
Domingo Senande, Executive Director	Present
William Katchen, CPA	Present
Terrence Corriston, Esq.	Present

Minutes

Mr. Carlos Aguila was sworn in as a Commissioner of the Englewood Housing Authority by EHA's General Counsel, Terrence Corriston.

Minutes

A motion was made by Commissioner Moche and seconded by Commissioner Gurfein to approve the minutes of the February 26, 2018 Board Meeting. The motion carried with all in favor except for Commissioner Aguila who abstained.

Report of the Executive Director

Regarding staffing, we have two employees going out on medical leave beginning in March. The maintenance staff employee will be out of work potentially for over three months. The HCV staff employee will be out for a month and then will return to work on a part-time basis. We have hired a maintenance staff person that will begin work in April which will alleviate our staffing shortage. We are hiring the employee through a Department of Labor program.

Regarding vacancies, we have selected tenants for all of our vacancies at Tibbs. All vacancies should be filled by April 1st. There are no vacancies at Westmoor. At Foti, we are still gathering quotes to gut the vacant apartment. In addition, we will have

another vacancy at the end of March. This apartment will also be substantially rehabilitated, e.g. new bathroom, flooring, kitchen cabinets, etc.

The Englewood Housing Authority will be going out to bid for the Housing Quality Standard (HQS) inspections and also for Quality Control reviews of the HCV files.

Resolutions

A motion was made by Commissioner Moche and seconded by Commissioner Correa to appoint William Katchen, CPA as the fee accountant and QPA. The motion carried with all in favor except for Commissioner Aguila who abstained.

A motion was made by Commissioner Jones and seconded by Commissioner Correa to appoint Hymanson, Parnes and Giampaolo, CPA as the auditor. The motion carried with all in favor except for Commissioner Aguila who abstained.

A motion was made by Commissioner Moche and seconded by Commissioner Gurfein to appoint Breslin & Breslin as general counsel. The motion carried with all in favor except for Commissioner Aguila who abstained.

A motion was made by Commissioner Jones and seconded by Commissioner Correa to approve the bills and claims for the month of March. The motion carried with all in favor except for Commissioner Aguila who abstained.

Adjournment

A motion was made by Commissioner Jones and seconded by Commissioner Correa to adjourn the meeting at 7:32 PM. The motion carried with all in favor.

Respectfully submitted, _____

Domingo Senande
Executive Director