

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel.: (201) 871-3451


Fax: (201) 871-5908

RESOLUTION NO. 11- 27- 2017 (1)


OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Gurfein

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the October 23, 2017 Board Meeting minutes.


Raymond Aspinwall, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent

At the Board Meeting of November 27, 2017 (1) upon roll call of Commissioners
present, all voted "Aye" and Resolution November 27, 2017 (1) as carried.

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Tel: (201) 871-3451 Fax: (201) 871-59085
TTY: (201) 871-8951

RESOLUTION NO. 11-27-17 (2)

OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Correa

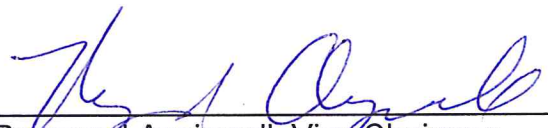
**RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF
ENGLEWOOD APPROVING THE LATE FILING OF THE 2018 BUDGET**

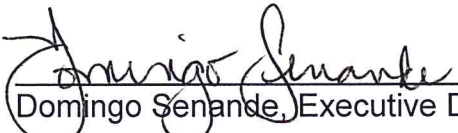
Whereas, the Housing Authority of Englewood is required to submit the approved Budget 60 days prior to the start of the fiscal year to the State of New Jersey, and;

Whereas, the Budget preparation was delayed due to estimates for health insurance and NJJIF 2018 premiums, and;

Whereas, the 2018 has now been prepared.

Now Therefore Be It Resolved by the Commissioners of the Housing Authority of Englewood approving the late filing of the 2018 Budget.


Raymond Aspinwall, Vice Chairman


Domingo Senande, Executive Director

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent

2018 HOUSING AUTHORITY BUDGET RESOLUTION

Englewood Housing Authority

RESOLUTION NO. 11-27-17 (3)

OFFERED BY: Commissioner Jones

SECONDED BY: Commissioner Correa

FISCAL
YEAR:

FROM: 1/1/2018

TO: 12/31/2018

WHEREAS, the Annual Budget and Capital Budget for the Englewood Housing Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 has been presented before the governing body of the Englewood Housing Authority at its open public meeting of November 27, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 8,801,566, Total Appropriations, including any Accumulated Deficit if any, of \$ 8,734,641 and Total Unrestricted Net Position utilized of _____ 0 _____; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$569,120 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ _____ 0 _____; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Englewood Housing Authority, at an open public meeting held on November 27, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Englewood Housing Authority for the fiscal year beginning, 1/1/2018 and ending, 12/31/2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Englewood Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 22, 2018.

Amir S. Senande
(Secretary's Signature)

November 27, 2017
(Date)

Governing Body
Member:

Recorded Vote

Aye ☒

Nay ☐

Abstain ☐

Absent ☐

☒ Vice Chairman Raymond Aspinwall
☒ Commissioner Raul Correa
☒ Commissioner Elisha Gurfein
☒ Commissioner Carla D. Jones
☒ Commissioner Charles Moche

Absent

Board Resolution Approving the AMP Budgets
PHA Board Resolution
Approving Operating Budget

OMB No. 2577-01126 Approving
(exp. 10/31/2009)

Resolution No. 11-27-17 (4)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Englewood Housing Authority
PHA Fiscal Year Beginning: 1/1/2018

PHA Code: NJ055

Board Resolution Number: _____

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

☒ Operating Budgets (for COCC and all Projects) approved by Board resolution on:

11/27/2017

☐ Operating Budget submitted to HUD, if applicable, on:

☐ Operating Budget revision approved by Board resolution on:

☐ Operating Budget revision submitted to HUD, if applicable, on:

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(e) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name: Raymond Aspinwall	Signature: 	Date: 11/27/17
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Vice Chairman

Previous editions are obsolete form

HUD-52574 (08/2005)

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RESOLUTION NO. 11- 27- 2017 (5)

OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Correa

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the Section 8 Housing Choice Voucher 2018 budget.


Raymond Aspinwall, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent

At the Board Meeting of November 27, 2017 (5) upon roll call of Commissioners present, all voted "Aye" and Resolution November 27, 2017 (5) as carried.

ENGLEWOOD HOUSING AUTHORITY

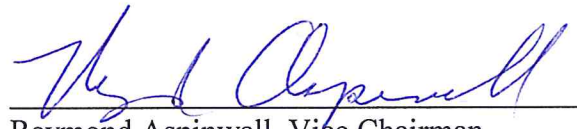
**111 West Street
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RESOLUTION NO. 11- 27- 2017 (6)

OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Correa

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the John J. Foti 2018 budget.


Raymond Aspinwall, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent

At the Board Meeting of November 27, 2017 (6) upon roll call of Commissioners present, all voted "Aye" and Resolution November 27, 2017 (6) as carried.

ENGLEWOOD HOUSING AUTHORITY

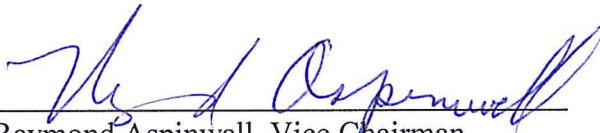
**111 West Street
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RESOLUTION NO. 11- 27- 2017 (7)

OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Correa

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the Englewood Housing Management Services 2018 budget.


Raymond Aspinwall, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent

At the Board Meeting of November 27, 2017 (7) upon roll call of Commissioners present, all voted "Aye" and Resolution November 27, 2017 (7) as carried.

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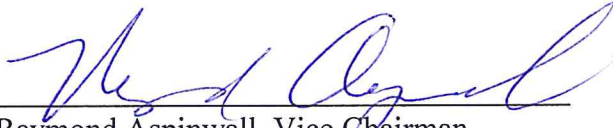
Fax: (201) 871-5908

RESOLUTION NO. 11- 27- 2017 (8)

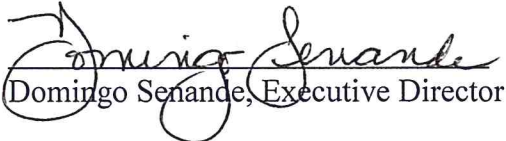
OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Correa

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the Westmor Gardens 2018 budget.


Raymond Aspinwall, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent

At the Board Meeting of November 27, 2017 (8) upon roll call of Commissioners
present, all voted "Aye" and Resolution November 27, 2017 (8) as carried.

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RESOLUTION NO. 11 - 27 - 17 (9)
APPROVAL OF ANNUAL PLAN

OFFERED BY: Commissioner Jones
SECONDED BY: Commissioner Gurfein

WHEREAS, the Quality Housing & Work Responsibility Act of 1998 (QHWRA) mandates that public housing authorities prepare an annual and five year plan which must be submitted to the U. S. Department of Housing & Urban Development; and

WHEREAS, the Housing Authority of the City of Englewood is required to submit their annual plan for the fiscal year commencing on 1/1/2018; and

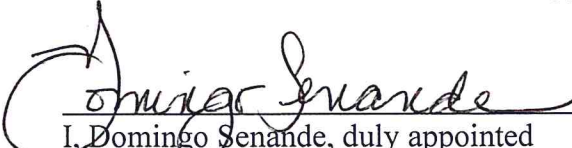
WHEREAS, the Housing Authority has complied with all aspect of QHWRA with respect to developing the plan documents;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Englewood that the Annual Plan for the fiscal year commencing 1/1/2018 be hereby approved; and

BE IT FURTHER RESOLVED that the Chairperson and Executive Director and hereby authorized to execute the attached certification concerning compliance with applicable plan regulations.

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent


I, Domingo Senande, duly appointed
Executive Director of the Housing Authority
of the City of Englewood do hereby certify
that the forgoing is a true and correct copy of
resolution adopted at a regular meeting of the
Housing Authority held on November 27,
2017 at 7:00 P.M.



Domingo Senande
Executive Director

ENGLEWOOD HOUSING AUTHORITY

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RESOLUTION NO. 11-27-2017 (10)

OFFERED BY: Commissioner Gurfein
SECONDED BY: Commissioner Correa

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

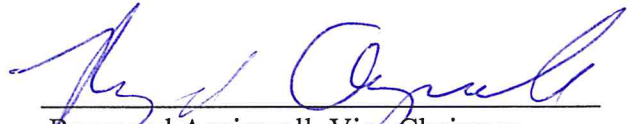
WHEREAS, the Englewood Housing Authority and Fort Lee Housing Authority have a mutual need for supplementing maintenance and repair services; and

WHEREAS, both the Englewood Housing Authority and the Fort Lee Housing Authority find it beneficial to sign an intergovernmental service agreement; and

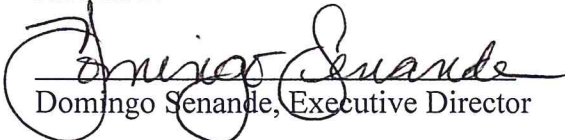
WHEREAS, the terms of the attached shared services agreement include repair services, plumbing services, hours for such services, maintaining a log and/or time record, invoicing and payments; and

WHEREAS, this agreement will be effective from December 1, 2017 through November 30, 2019; and

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Englewood Housing Authority authorize the Executive Director, to execute the intergovernmental service agreement with the Fort Lee Housing Authority in the attached hereto.


Raymond Aspinwall, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent

At the Board Meeting of November 27, 2017 (10) upon roll call of Commissioners present, all voted "Aye" and Resolution November 27, 2017 (10) as carried.

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RESOLUTION NO. 11-27-2017 (11)


OFFERED BY: Vice Chairman Aspinwall
SECONDED BY: Commissioner Jones

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

WHEREAS, the Englewood Housing Authority is in the process of planning their staff's year-end celebration; and

WHEREAS, the Authority will only permit \$40.00 per person to be paid via non-federal funds; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Englewood Housing Authority authorizes a fee not to exceed \$40.00 per person.


Raymond Aspinwall, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent

At the Board Meeting of 11-27-2017 (11) upon roll call of Commissioners present, all voted "Aye" and Resolution November, 27 2017 (11_) as carried.

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RESOLUTION NO. 11 – 27 – 2017 (12)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
NOVEMBER

OFFERED BY: Vice-Chairman Aspinwall
SECONDED BY: Commissioner Jones

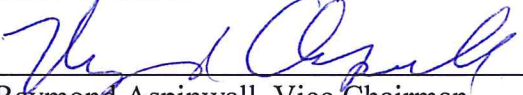
WHEREAS, the bills and claims per the attached listing (voucher numbers through)

E.H.M.S. -	001801
EHA Operating -	1752
Foti-	1796
Section 8 -	013362
W.G. -	4822

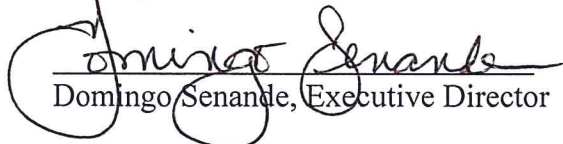
were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of November 1st through 30th.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of November.


Raymond Aspinwall, Vice Chairman

ATTEST:


Domingo Senande, Executive Director

Vice Chairman Raymond Aspinwall
Commissioner Raul Correa
Commissioner Elisha Gurfein
Commissioner Carla D. Jones
Commissioner Charles Moche

Aye
Aye
Aye
Aye
Absent