

ENGLEWOOD HOUSING AUTHORITY

111 West Street

Englewood, New Jersey 07631

Tel.: (201) 871-3451

Fax: (201) 871-5908

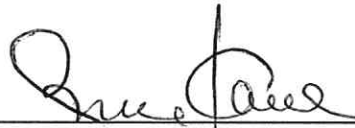
RESOLUTION NO. 03-28-2016 (1)

OFFERED BY: Commissioner Raymond Aspinwall

SECONDED BY: Commissioner Raul Correa

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

To approve the February 22, 2016 Special Board Meeting minutes.



Bruce Kane, Chairman

ATTEST:



Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>

At the Board Meeting of March 28, 2016 (1) upon roll call of Commissioners present,
all voted "Aye" and Resolution March 28, 2016 (1) as carried.

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RESOLUTION NO. 03-28-2016 (2)

OFFERED BY: Commissioner Raymond Aspinwall

SECONDED BY: Commissioner Charles Moche


BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the March 1, 2016 Special Board Meeting minutes.



Bruce Kane, Chairman

ATTEST:



Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>

At the Board Meeting of March 28, 2016 (2) upon roll call of Commissioners present,
all voted "Aye" and Resolution March 28, 2016 (2) as carried.

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111 WEST STREET
ENGLEWOOD, NEW JERSEY 07631
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TTY:(201) 871-8951

RESOLUTION NO. 3-28-2016 (3)

OFFERED BY: Commissioner Charles Moche

SECONDED BY: Commissioner Carla D. Jones

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD AUTHORIZING THE
RETIREMENT COMPENSATION FOR MARIA IWANO, EXECUTIVE DIRECTOR

WHEREAS, the Executive Director, Maria Iwano of the Housing Authority of the City of Englewood has completed the required number of years and has reached the required age for retirement; and

WHEREAS, in accordance to the Personnel Policy gave proper notice on January 25, 2016 Board Meeting to all of the Housing Authority of the City of Englewood Board of Commissioners; and

WHEREAS, any unused vacation time will be reimbursed to the employee at time of retirement; and

WHEREAS, the Executive Director, Maria Iwano's unused vacation time has been calculated at a total of \$7,739.55; and

WHEREAS, any accumulated unused sick time will be paid for one-half of their total accumulation or six months' salary, whichever is less, at the time the employee retires from employment but not more than \$15,000.00; and

WHEREAS, according to Ms. Iwano's unused sick time has been calculated at a total of \$6,779.98; and

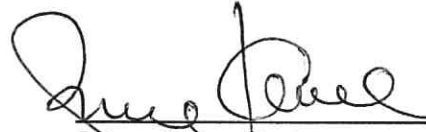
NOW THEREFORE BE IT RESOLVED, by the Board of Commissioner of the Housing Authority of the City of Englewood that reimbursement for unused vacation and sick time to the Executive Director, Maria Iwano at the sum of \$14,519.53 be approved at the time of her retirement.

April 1st 2016

ATTEST:



Maria Iwano, Executive Director



Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>

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RESOLUTION NO. 03 - 28 - 16 (4)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
AUTHORIZING AWARD OF A CONTRACT TO
EFA RENTAL RESOURCES, LLC FOR INSPECTION SERVICES FOR ITS SECTION 8
EXISTING UNITS

OFFERED BY: Chairman Bruce Kane
SECONDED BY: Commissioner Carla D. Jones

WHEREAS, the Housing Authority of the City of Englewood requires inspection services for its existing units;

WHEREAS, in accordance with the procurement policy of the Housing Authority did issue Request for Proposal and did receive 1 on Wednesday, March 9, 2016; and

WHEREAS, the Authority reviewed the offers and determined that **EFA RENTAL RESOURCES, LLC** is a responsible firm which submitted the most responsive offer in accordance with the Request for Proposal; and

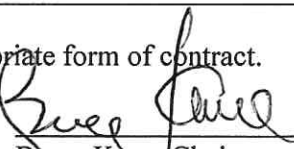
WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that **EFA RENTAL RESOURCES, LLC** be awarded a contract for a period of two years in the amount of:

YEAR 1	YEAR 2
\$39.00 - Initials \$20.00 - Reinspections/No Shows ✓	\$40.00 - Initials \$20.00 - Reinspections/No Shows ✓

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioner of the Housing Authority of the City of Englewood, that a contract for inspection services for its Section 8 existing units be awarded to **EFA RENTAL RESOURCES, LLC** for a period of two years in the amount of:

YEAR 1	YEAR 2
\$39.00 - Initials \$20.00 - Reinspections/No Shows	\$40.00 - Initials \$20.00 - Reinspections/No Shows

BE IT RESOLVED that legal counsel shall approve the appropriate form of contract.


Bruce Kane, Chairman

ATTEST:

M. Iwano

Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>

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RESOLUTION NO. 03-28-16 (5)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO
BILL'S LANDSCAPING & DESIGN, INC. FOR LANDSCAPING WORK AT ALL
PROPERTIES**

OFFERED BY: Commissioner Ira Dermansky

SECONDED BY: Commissioner Raymond Aspinwall

WHEREAS, the Housing Authority of the City of Englewood requires a Service Agreement for two years for landscaping work at all properties in Englewood, New Jersey; and

WHEREAS, in accordance with its procurement policy the Housing Authority did advertise a request for sealed bids and did receive 5 bids on March 8, 2016; and

WHEREAS, **BILL'S LANDSCAPING & DESIGN, INC.** submitted the lowest responsible bid in the sum of :

COMPANY	10 MONTH TOTAL COST	COST TO CUT LAWN ONLY	TIBBS FENCED IN AREA ONE TIME COST
	Bid price for both 2016/217		
Bill's Landscaping & Design, Inc. 654 Maple Avenue Ridgefield, N. J. 07657	Tibbs - \$ 4,950.00 W.G. - \$ 7,500.00 Foti - \$ 1,600.00 Morse - \$ 1,000.00	\$65.00 \$78.00 \$30.00 \$20.00	\$340.00 (2016/2017)

; and

WHEREAS, based upon its evaluation and a review of references the Housing Authority staff recommends that the contract be awarded to **BILL'S LANDSCAPING & DESIGN, INC.**

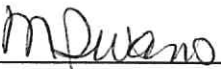
NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Englewood, that a contract for landscaping service

be awarded to **BILL'S LANDSCAPING & DESIGN, INC.** for a period of two years
in the amount of:

COMPANY	10 MONTH TOTAL COST	COST TO CUT LAWN ONLY	TIBBS FENCED IN AREA ONE TIME COST
	Bid price for both 2016/217		
Bill's Landscaping & Design, Inc. 654 Maple Avenue Ridgefield, N. J. 07657	Tibbs - \$ 4,950.00 W.G. - \$ 7,500.00 Foti - \$ 1,600.00 Morse - \$ 1,000.00	\$65.00 \$78.00 \$30.00 \$20.00	\$340.00 (2016/2017)


Bruce Kane, Chairman

ATTEST:


Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>

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2016 LANDCSAPING BID

COMPANY	10 MONTH TOTAL COST	COST TO CUT LAWN ONLY	TIBBS FENCED IN AREA ONE TIME COST
	Bid price for both 2016/2017		
Bill's Landscaping & Design, Inc. 654 Maple Avenue Ridgefield, N. J. 07657	Tibbs - \$ 4,950.00 W.G. - \$ 7,500.00 Foti - \$ 1,600.00 Morse - \$ 1,000.00	\$65.00 \$78.00 \$30.00 \$20.00	\$340.00 (2016/2017)
	Bid price for both 2016/2017		
D'Onofrio & Son, Inc. 453 Hillside Avenue Hillside, N. J. 07205	Tibbs - \$ 6,700.00 W.G. - \$ 10,500.00 Foti - \$ 1,600.00 Morse - \$1,000.00	\$200.00 \$500.00 \$55.00 \$35.00	\$1,250.00 (2016) \$950.00 (2017)
	Bid price for both 2016/2017		
Pat Scanlan Landscaping P.O. Box 1136 New City, N.Y. 10956	Tibbs - \$ 5,800.00 W.G. - \$ 7,600.00 Foti - \$ 1,700.00 Morse - \$ 1,200.00	\$60.00 \$70.00 \$50.00 \$20.00	\$250.00 (2017) (Bidder omitted 2017 price)
	Bid price for both 2016/2017		
Picture Perfect Landscape & Design 146 Fern Street	Tibbs - \$8,640.00 W.G. - \$30,318.00 Foti - \$2,095.00	\$4,500.00 \$18,000.00 1,200.00	\$400.00 (2016/2017)

Tw. of Washington, N. J. 07676	Morse - \$1,916.00	\$1,200.00 \$1,200.00	
	Bid price for both 2016/2017		
RCO Construction LLC 612 Locust Street Roselle Park, N. J. 07204	Tibbs - \$6,050.00 W.G. - \$8,250.00 Foti - \$1,760.00 Morse - \$1,100.00	\$66.00 \$77.00 \$33.00 \$22.00	\$198.00 (2016/2017)

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RESOLUTION NO. 03 – 28 - 2016 (6)

OFFERED BY: Commissioner Raymond Aspinwall

SECONDED BY: Chairman Bruce Kane

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

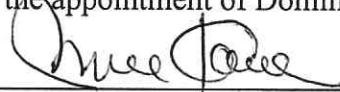
WHEREAS, the Executive Director, Maria Iwano, will retire effective April 1, 2016; and

WHEREAS, the Housing Authority did advertise and did receive multiple applicants; and

WHEREAS, the Authority's Personnel Committee did interview applicants; and

WHEREAS, based on the Committee's evaluation of applicants the Committee recommends that Domingo Senande be appointed Executive Director and

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Englewood Housing Authority authorizes the appointment of Domingo Senande as Executive Director.



Bruce Kane, Chairman

ATTEST:



Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>

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RESOLUTION NO. 3 – 28 – 16 (7)

RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
MARCH

OFFERED BY: Commissioner Ira Dermansky

SECONDED BY: Chairman Bruce Kane

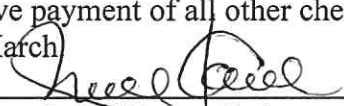
WHEREAS, the bills and claims per the attached listing (voucher numbers through)

E.H.M.S. –	001221
Foti-	001241
Section 8 -	001771
Tibbs –	002313
Revolving -	002425
W.G. -	002907

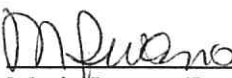
were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of March 1st through 31st.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of March


Bruce Kane, Chairman

ATTEST:


Maria Iwano, Executive Director

Commissioner Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Absent</u>
Commissioner Carla D. Jones	<u>Aye</u>
Commissioner Charles Moche	<u>Aye</u>