

ENGLEWOOD HOUSING AUTHORITY
111 West Street
Englewood, New Jersey 07631
Tel.: (201) 871-3451
Fax: (201) 871-5908

RESOLUTION NO. 2 – 5 - 2015 (1)

OFFERED BY: Chairman Bruce Kane

SECONDED BY: Commissioner Raymond Aspinwall


BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the December 15, 2014 Board Meeting minutes.



Bruce Kane, Chairman

ATTEST



Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

At the Board Meeting of February 5, 2015 (1) upon roll call of Commissioners present, all voted "Aye" and Resolution February 5, 2015 (1) as carried.

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RESOLUTION NO. 2 – 5 - 2015 (2)

OFFERED BY: Commissioner Raymond Aspinwall

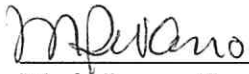
SECONDED BY: Vice Chairman Ira Dermansky

BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:

To approve the December 23, 2014 Special Board Meeting minutes.


Bruce Kane, Chairman

ATTEST


Maria Iwano, Executive Director

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

At the Board Meeting of February 5, 2015 (2) upon roll call of Commissioners present, all voted "Aye" and Resolution February 5, 2015 (2) as carried.

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RESOLUTION NO. 02-5-15 (3)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
ENGLEWOOD AUTHORIZING AWARD OF A CONTRACT TO
RT GENERAL CONSTRUCTION, LLC FOR ROOFING REPLACEMENT AT
THE FOTI PROPERTY**

OFFERED BY: Vice Chairman Ira Dermansky
SECONDED BY: Chairman Bruce Kane

WHEREAS, the Housing Authority of the City of Englewood requires roofing replacement for the Foti Property; and

WHEREAS, in accordance with its procurement policy of the Housing Authority did advertise for sealed bids and did receive 4 on Thursday, January 8, 2015; and

WHEREAS, the Authority reviewed the offers and determined that **RT GENERAL CONSTRUCTION, LLC** submitted the most advantageous offer in accordance with the bid; and

WHEREAS, based upon its evaluation and a review of references the **MINERVINI VANDERMARK ARCHITECTURE** recommends that **RT GENERAL CONSTRUCTION, LLC** be awarded a contract in the amount of \$ 29,400.00 base bid for roofing replacement and \$4,800.00 for additional alternate #1 (gutter and leader replacement); and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioner of the Housing Authority of the City of Englewood, that a contract for roof replacement at the Foti Property be awarded to **RT GENERAL CONSTRUCTION, LLC** in the sum of \$ 29,400.00 base bid for roofing replacement and \$4,800.00 for additional alternate #1 (gutter and leader replacement).


Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

ATTEST:


Maria Iwano, Executive Director

ENGLEWOOD HOUSING AUTHORITY

January 8, 2015

BID OPENING RESULTS

Roofing Replacement at the Foti Property

Time: 11:00 A.M.

Name	Address	Amount
Arch Concept Construction	351 West Clinton Street Haledon, New Jersey 07508	Base bid – Roofing replacement \$33,211.00 Additional alternate #1 \$7,500.00 Gutter & leader replacement
NJK Contracting	50 Bay 7 th Street Brooklyn, New York 11228	Base bid – Roofing replacement \$59,000.00 Additional alternate #1 \$3,500.00 Gutter & leader replacement
Northeast Roof Maintenance	649 Catherine Street Perth Amboy, New Jersey 08861	Base bid – Roofing replacement \$32,339.00 Additional alternate #1 \$15,900.00 Gutter & leader replacement
RT General Construction, LLC	111 Buck Rd. Unit 300, Suite 4 Huntingdon Valley, PA 19006	Base bid – Roofing replacement \$29,400.00 Additional alternate #1 \$4,800.00 Gutter & leader replacement

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Resolution No. 2 – 5 - 2015 (4)

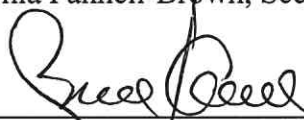
OFFERED BY: Vice Chairman Ira Dermansky
SECONDED BY: Commissioner Jennifer Johnson-Rothman

**BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE CITY OF ENGLEWOOD AS FOLLOWS:**

WHEREAS, the Englewood Housing Authority's Personnel Policy compensates employees after fifteen years of continuous work service in a one-time lump sum longevity pay; and

WHEREAS, the employee, La'Tonia Pannell-Brown, Section 8 Tenant Advisor will be compensated a one-time lump sum longevity pay in the amount of \$1,500.00; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Englewood Housing Authority authorize the approval of one-time lump sum longevity pay in the amount of \$1,500.00 to La'Tonia Pannell-Brown, Section 8 Tenant Advisor.



Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

ATTEST:



Maria Iwano, Executive Director

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RESOLUTION NO. 02 – 5 - 2015 (5)

OFFERED BY: Vice Chairman Ira Dermansky
SECONDED BY: Commissioner Raul Correa

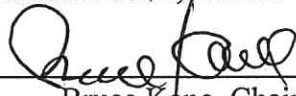
WHEREAS, the Housing Authority of the City of Englewood (“the Authority”) has conducted a review of its outstanding tenant rent receivable and has prepared a schedule of such outstanding rent; and

WHEREAS, by letter dated **January 16, 2015** the Executive Director of the Authority has requested the General Counsel for the Authority to review certain outstanding balance; and

WHEREAS, by the letter dated 01-16-15 the General Counsel for the Authority has indicated that this outstanding balance should be written off because it would not be economical to attempt to collect or is not subject to collection.

NOW, THEREFORE BE IT RESOLVED that the Authority shall write off the rent so listed as uncollectible; and

BE IT FURTHER RESOLVED that the books and records of the Authority be adjusted to reflect the write-off of such uncollectible rent in the amount of \$2,258.00.



Bruce Kane, Chairman

Chairman Bruce Kane	<u>Aye</u>
Vice Chairman Ira Dermansky	<u>Aye</u>
Commissioner Raymond Aspinwall	<u>Aye</u>
Commissioner Charles Cobb	<u>Absent</u>
Commissioner Raul Correa	<u>Aye</u>
Commissioner Jennifer Johnson-Rothman	<u>Aye</u>

ATTEST:


Maria Iwano, Executive Director

At the Board Meeting of February 5, 2015 upon roll call of Commissioners present, all voted “Aye” and Resolution 02-5-15 (5) was carried.

LAW OFFICES

BRESLIN AND BRESLIN, P.A.

41 MAIN STREET

HACKENSACK, N.J. 07601-7087

(201) 342-4014

FAX (201) 342-0068/3077

2305 GRAND AVENUE

BALDWIN, N.Y. 11510

(914) 686-1533

www.breslinandbreslin.com

TERRENCE J. CORRISTON *

KEVIN C. CORRISTON *

KAREN BOE GATLIN

E. CARTER CORRISTON, JR. *

JOHN J. BRESLIN, JR. (1935 - 1987)

JAMES A. BRESLIN (1969 - 1980)

ANGELO A. BELLO (1985 - 2007)

Reply to Hackensack

E. CARTER CORRISTON *
DONALD A. CAMINITI ■ ♦ †

■ Certified by the Supreme Court of New Jersey as
a Civil Trial Attorney

♦ Certified by the National Board of Trial
Advocacy as a Civil Trial Advocate

* N.J. & N.Y. Bars

† N.J., N.Y. & D.C. Bars

January 29, 2015

Ms. Maria Iwano, Executive Director
Englewood Housing Authority
111 West Street
Englewood, NJ 07631

Re: Writeoff of Tenant Account Receivables

Dear Ms. Iwano:

As set forth on the attached summary, the tenant account receivables for former tenant Maggie Terry is still on the Authority's rent roll. For reasons of economy related to the cost of litigation, I recommend it should be written off in the form of a resolution of the Board of Commissioners at the next meeting.

Please note that the last writeoff was done on January 27, 2014. If a collection agent should become able to collect any of the debts in the future the Authority can credit them to the account.

Very truly yours,

BRESLIN AND BRESLIN, P.A.

Terrence J. Corrison

TJC:jab

2014 Write - Offs

	A	B	C	D	E
1		Westmoor Gardens			
2					
3	Tenant	Address	Due	Reason	
4					
5					
6					
7			Total: \$0		
8					
9					
10		Tibbs			
11					
12					
13	Tenant	Address	Due	Reason	
14					
15	Maggie Terry	#5H	\$2,258.00	Tenant abandoned unit	
16					
17					
18					
19					
20					
21					
22					
23			Total : \$2,258.00		

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RESOLUTION NO. 02 – 5 – 15 (6)

**RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF ENGLEWOOD
APPROVING BILLS AND CLAIMS FOR THE PERIOD
OF
JANUARY**

OFFERED BY: Commissioner Raymond Aspinwall

SECONDED BY: Commissioner Jennifer Johnson-Rothman

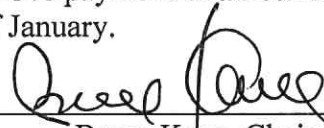
WHEREAS, the bills and claims per the attached listing (voucher numbers through)

Foti-	001157
Section 8 -	001707
Tibbs –	001981
Revolving -	002023
W.G. -	002271

were reviewed and found acceptable as amended at the meeting.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve disbursement and payment of all checks on the attached listing for the period of January 1st through 31st.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Englewood approve payment of all other checks identified on the attached listing for the period of January.



Bruce Kane, Chairman

ATTEST:



Maria Iwano, Executive Director

Chairman Bruce Kane

Aye

Vice Chairman Ira Dermansky

Aye

Commissioner Raymond Aspinwall

Aye

Commissioner Charles Cobb

Absent

Commissioner Raul Correa

Aye

Commissioner Jennifer Johnson-Rothman

Aye

2015 ADOPTED BUDGET RESOLUTION

RESOLUTION 02 - 05 - 15 (7)

Englewood Housing Authority

(Name)

HOUSING AUTHORITY

FISCAL YEAR: **FROM:** **TO:**
1/1/2015 **12/31/2015**

WHEREAS, the Annual Budget and Capital Budget/Program for the Englewood Housing Authority for the fiscal year beginning January 1, 2015 and ending, December 31, 2015 has been presented for adoption before the governing body of the Englewood Housing Authority at its open public meeting of February 5, 2015; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 7,208,913, Total Appropriations, including any Accumulated Deficit, if any, of \$7,170,052 and Total Unrestricted Net Position utilized of \$ 0 ; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$325,000 and Total Unrestricted Net Position planned to be utilized of \$ 0 ; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Englewood Housing Authority, at an open public meeting held on February 5, 2015 that the Annual Budget and Capital Budget/Program of the Englewood Housing Authority for the fiscal year beginning, 1/1/2015 and, ending, 12/31/2015 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

M. Dwan
(Secretary's Signature)

February 5, 2015
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Chairman Bruce Kane	X			
Vice Chairman Ira Dermansky	X			
Commissioner Raymond Aspinwall	X			
Commissioner Raul Correa	X			
Commissioner Charles Cobb				X
Commissioner Jennifer Johnson-Rothman	X			

2015 ADOPTION CERTIFICATION

Englewood Housing Authority (Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM:
1/1/2015

TO:
12/31/2015

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Englewood Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 5 day of, February 2015.

Officer's Signature:	<i>M. Iwano</i>		
Name:	Maria Iwano		
Title:	Executive Director		
Address:	111 West Street, Englewood, NJ 07631		
Phone Number:	201-871-3451	Fax Number:	201-871-5908
E-mail address	maria.iwano@yahoo.com		